

# **Corangamite Shire**

## **MINUTES**

# **Ordinary Council Meeting**

*Held 7.00 pm • Tuesday 27 March 2018*

*Cobden Civic Hall  
53-55 Victoria Street, Cobden*

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**MINUTES OF THE ORDINARY MEETING OF THE CORANGAMITE  
SHIRE COUNCIL HELD AT COBDEN CIVIC HALL, 53-55 VICTORIA  
STREET, COBDEN 7.00 PM ON  
27 MARCH 2018**

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**1. PRESENT**

Councillors J. Beard (Chairperson), L. Brown, H. Durant, R. Gstrein,  
S. Illingworth, N. Trotter.

Officers Andrew Mason, Chief Executive Officer  
Ian Gibb, Director Sustainable Development  
Brooke Love, Director Works and Services  
David Rae, Director Corporate and Community Services  
John Kelly, Manager Assets Planning  
Greg Hayes, Manager Planning and Building Services  
Rory Neeson, Manager Community Relations

**2. APOLOGIES**

An apology was lodged for the absence of Cr B. McArthur.

**3. DECLARATIONS OF CONFLICT OF INTEREST**

Nil.

**4. CONFIRMATION OF MINUTES**

**RECOMMENDATION**

That the Minutes of the Corangamite Shire Ordinary Council meeting held on Tuesday 27 February 2018 be confirmed.

**COUNCIL RESOLUTION**

**MOVED:** Cr Brown  
**SECONDED:** Cr Gstrein

That the recommendation be adopted.

**CARRIED**

**DISCLAIMER**

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## 5. DEPUTATIONS & PRESENTATIONS

The Mayor, Cr J. Beard, invited members of the public who had requested to address Council to make their presentations.

The following items were submitted:

- Mr Kelvin White regarding Agenda Item 9.1 – Cobden Twenty 20 Plan Review.



## 6. MAYOR'S REPORT

### 6.1 Mayor's Report

**Author:** Jo Beard, Mayor

**File No:** D18/122

**Previous Council Reference:** Nil

#### **Declaration**

Chief Executive Officer – Andrew Mason

In providing this advice to Council as the Chief Executive Officer, I have no interests to disclose in this report.

Author - Jo Beard

In providing this advice to Council as the Mayor, I have no interests to disclose in this report.

#### **Summary**

A personal reflection following the St Patrick's Day Fires.

#### **Issues**

It has been an overwhelming few days with the St Patrick's Day fires burning more than 40,000 hectares of land across Corangamite and neighbouring shires.

Fanned by the strongest and scariest winds I've ever witnessed in Corangamite Shire, the largest fire tore a path of destruction from Terang south-east to Jancourt. The second largest fire at Camperdown razed the banks of Lakes Bullen Merri and Gnotuk. The speed and ferocity of both fires was extraordinary and we are incredibly fortunate there were no fatalities.

Relief Centres were opened in Cobden, Camperdown and Port Campbell to provide safe haven for residents fleeing the fires. Some of these were initiated by the community and I want to convey my sincere gratitude to the volunteers who provided beds, blankets, food and comfort to people in need. Some of the firefighters I spoke to on the Sunday morning had left their own at-risk homes to protect others – an example of local heroes putting others first.

While the fires have been contained thanks to the amazing efforts of these firefighters, we are now counting the costs, with more than 20 houses and many sheds destroyed, and thousands of livestock killed. Many dairy farms have been severely impacted, with farmers unable to feed or milk their herds. Families have lost their homes, their possessions and their livelihoods.

We have a long road ahead. While the fires were a sprint, the recovery will be a marathon – and the reality is that some of our residents will need long-term support to rebuild and re-establish their lives. We plan to be there every step of the way, and know the job has only just begun.

The fire has been declared a Natural Disaster and will be supported by the State and Federal Governments. We have met with Premier Daniel Andrews, Emergency Management Commissioner Craig Lapsley, Minister for Emergency and Education Services James Merlino and Minister for Agriculture Jaala Pulford. Prime Minister Malcolm Turnbull will visit Corangamite Shire on Sunday 25 March to express thanks to all the volunteers involved in the response effort.

I want to personally thank everyone who has offered to help in some way or donate items. The response from the wider community has been incredible, with our Civic Centre switchboard ringing off the hook. The support from across the nation has been overwhelming and reinforces the true Aussie spirit and high regard our farming communities are held in.

We will continue to keep everyone informed with regular 'Recovery Updates' posted to our social media profiles and website. Community meetings in Terang and Cobden have been very well attended. Well done to all residents for staying informed and engaged. There is a lot of information to take in and we are trying to make it as easy and straightforward for those affected.

Emergency situations, while horrible and scary, can often bring out the best in people. I am so proud to be part of a community that rallies strongly and responds so quickly in times of need. Thank you to each and every one of you.

**Information only**

## **7. COMMITTEE REPORTS**

Nil.

## **8. PLANNING REPORTS**

### **8.1 Authorisation for Red Tape Reduction Planning Scheme Amendment**

**Author:** Greg Hayes, Manager Planning and Building Services

**File No:** D18/59

**Previous Council Reference:** Nil

#### **Declaration**

Chief Executive Officer – Andrew Mason

In providing this advice to Council as the Chief Executive Officer, I have no interests to disclose in this report.

Author - Greg Hayes

In providing this advice to Council as the Manager Planning and Building Services, I have no interests to disclose in this report.

#### **Summary**

Council is being asked to seek permission from the Minister for Planning to exhibit a Planning Scheme Amendment that will reduce the burden of planning regulations on the community as well as Council. Planning Scheme Amendment C44 will move some planning triggers to the expedited VicSmart process, remove some planning triggers altogether and make corrections to avoid unnecessary permits.

#### **Introduction**

The Department of Environment Land Water and Planning (DELWP) regularly makes changes to the Corangamite Planning Scheme as planning policy evolves. The Corangamite Shire also regularly takes the initiative to fine tune the few local controls within the planning scheme. The recently approved Corangamite Shire Planning Scheme Review recommended ongoing effort be made to wherever possible reduce the instances of unnecessary planning permits and application time delays.

The Planning and Building Unit have reviewed the local elements of the Corangamite Planning Scheme and identified areas where the requirement for a Planning Permit may no longer be required or in other cases redirected to the expedited planning permit process called VicSmart.

VicSmart was introduced in 2014 and key features of VicSmart include:

- a 10 business day permit process;
- applications are not advertised;
- information to be submitted with an application and what council can consider is pre-set and
- decisions are all made under delegation.

Some of the existing state-wide classes in VicSmart include minor buildings and works under the heritage overlay, residential zones, commercial zones and industrial zones. Certain types of advertising signage, car parking or loading bay waivers and subdivision of

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existing buildings. A Planning Scheme Amendment process allows Council to have additional classes listed in the planning scheme.

### Issues

This Planning Scheme Amendment C44 seeks to reduce the red tape in the Corangamite Planning Scheme by fine tuning the triggers and zoning of land to maximise the value and benefit of planning controls.

### Amendment C44 seeks to make changes in three (3) areas:

**1. Redirect two classes of Planning Permit applications to the expedited VicSmart process.**

Specifically C44 will amend the Schedule to Clause 94 to include Licensed Premises and Alterations to the access for a Road Zone Category 1 within the expedited and relatively inexpensive VicSmart process.

Agreements between Council officers, VicRoads and VicPolice in regards to referrals now allow these two classes of applications to be dealt with under the expedited and cost effective VicSmart process which will save approximately \$1073.60 per application. Over 20 applications per year will benefit by this initiative.

**2. Remove the requirement for a Planning Permit in the Farming Zone for buildings over 50 metres from a road and increase the allowable size of outbuildings in the Low Density Residential Zone that don't require a permit.**

Specifically C44 will revise the Schedule to the Farming Zone to reduce the triggers for a Planning Permit from 100 metres to 50 metres. As well C44 will increase the allowable size of outbuildings in the Low Density Residential Zone without a Planning Permit.

Approximately 15 Planning Permit applications within the Farming Zone issued in any given year will benefit by this initiative. Referrals and the assessment of applications for works greater than 50 metres from a VicRoads road add little value to the process of issuing a permit.

The increase in the allowable size of outbuildings will avoid a further 10 applications per year where no value is added by the planning process.

These two changes will avoid the burden of obtaining a planning permit and save between \$192 and \$412.40 per application.

**3. Correct the zone and overlay control of public and private land to avoid unnecessary planning permit applications and controls from inappropriately zoned land.**

Specifically C44 will rezone some public land to public land controls that allow public authorities and Council to improve land without the need for a Planning Permit and in some cases no longer prohibit improvements to the land. As well some private land with erroneous public land zoning effectively stops land from being developed appropriately. These minor corrections to zones and overlays more accurately reflect land ownership and use.

### 1. VICSMART changes

The Amendment will move the following classes of application into the schedule of Clause 94 (local VicSmart applications) of the planning scheme:

Schedule to Clause 94 Table 3 Classes of local VicSmart applications under Particular Provisions	
Name of Particular Provision	Class of application
Clause 52.17 Licenced Premises	Use land to sell or consume liquor on the premises in association with a Food and drink premises (other than a Hotel and Tavern) in the Commercial 1, Commercial 2 Zone and the Mixed Use Zone where: <ul style="list-style-type: none"> <li>The hours of trading allowed under the licence are between 7:00am and 11:00pm</li> </ul>
Clause 52.29 Land Adjacent to a Road Zone, Category 1, or a Public Acquisition Overlay for a Category 1 Road	Create or alter access to: <ul style="list-style-type: none"> <li>A road in a Road Zone, Category 1</li> <li>Land in a Public Acquisition Overlay if the purpose of acquisition is for a Category 1 road.</li> </ul>

### 2. Changes to the Zone Schedules

Zone	Proposed change
Farming Zone-Schedule 1 (FZ1)	Amend Schedule 1 to the Farming Zone to set the Minimum setback from a 'RDZ1 or PAO for road' to 50 metres. This is in line with the relevant provisions of the VPP's at Clause 35.07-4.
Farming Zone-Schedule 2 (FZ2)	Amend Schedule 2 to the Farming Zone to set the Minimum setback from a 'RDZ1 or PAO for road' to 50 metres. This is in line with the relevant provisions of the VPP's at Clause 35.07-4.
Low Density Residential Zone – Schedule 1 (LDRZ1)	Amend Schedule 1 to the Low Density Residential Zone to set the minimum dimensions above which a permit is required to construct an outbuilding from the current 100sqm to 150sqm.
Low Density Residential Zone – Schedule 2 (LDRZ2)	Amend Schedule 2 to the Low Density Residential Zone to set the minimum dimensions above which a permit is required to construct an outbuilding from the current 100sqm to 300sqm.
Low Density Residential Zone – Schedule 3 (LDRZ3)	Amend Schedule 3 to the Low Density Residential Zone to set the minimum dimensions above which a permit is required to construct an outbuilding from the current 100sqm to 150sqm.

**3. Corrections to land ownership and use**

Zoning Anomalies

SITE	Current control	Proposed Control
Lismore Cemetery	Farming Zone (FZ1)	Public Use Zone 5 (Cemetery/Crematorium) - The land is a cemetery and should be in a public zone
Salisbury Street Noorat (PN:3194)	Part Township and Farming Zone	Township Zone and Road discontinuance - The land is an unmade road still in private ownership
34 Church Street Camperdown (PN#201582)	Public Use Zone 6 (Local Government).	Mixed Use Zone - Council sold this property in 2015 and suggested rezoning this land at a later stage. Surrounding land is Mixed Use Zone and would be more appropriate zone as no longer council land.
Chatsworth Road, Derrinallum (PN#323)	Farming Zone (FZ1)	Public Park and Recreation Zone (PPRZ) - The land is owned by DEPI and used as a recreational reserve for fishing and boating on nearby Deep Lake. This is a publicly owned asset.
Kennedys Creek (PN# 201466) -	Farming Zone (FZ1)	Public Park and Recreation Zone (PPRZ) - A public hall owned by DELWP and operated by the local community. It is proposed to rezone to the more appropriate PPRZ that is reflective of its public/festival use
Glenfyne Hall (PN#6321) -	Farming Zone (FZ1).	Public Park and Recreation Zone (PPRZ) - Another public hall owned by DELWP and operated by the local community. It is proposed to rezone to the more appropriate PPRZ that is reflective of its public use

SITE	Current control	Proposed Control
746 Timboon-Colac Road Jancourt East (PN: 7474)	Public Resource and Conservation Zone (PCRZ)	Farming Zone (FZ1) – Land is privately owned and is part of adjoining Dairy Farm. It is proposed to rezone from a public zone to the Farming Zone as this is the primary use.
Skipton Mechanics, 5 Anderson Street (P#3)	General Residential Zone (GRZ1)	Public Park and Recreation Zone (PPRZ) – The Skipton Mechanics is a public hall used primarily for community events. The land is owned by DELWP and a crown reserve. It is proposed to rezone to the more appropriate PPRZ that is reflective of its public use
Ecklin Hall Tennis Courts Timboon Terang Road Ecklin.(PN#3935)	Farming Zone (FZ1)	Public Park and Recreation Zone (PPRZ) – Located within the Farming Zone and a publicly owned tennis court within DELWP owned crown reserve. It is proposed to rezone the site to reflect its public ownership.
<u>Scotts Creek Hall, (PN # 8074)</u>	Farming Zone (FZ1)	Public Park and Recreation Zone (PPRZ) – This is a public hall in public ownership. The hall is used for community events and gatherings. The property is crown land owned by DELWP. The site should be rezoned to reflect its public ownership.
Heytesbury Pony Club, Port Campbell, Cobden Road, Scotts Creek (PN# 8073)	Farming Zone (FZ1)	Public Park and Recreation Zone (PPRZ) – This is a public hall in public ownership used for community events and gatherings. The property is crown land owned by DELWP. The site should be rezoned to reflect its public ownership.
Scotts Creek Cemetery Trust (PN# 201563)	Farming Zone (FZ1)	Public Use Zone 5 (Cemetery/Crematorium) - The land is a cemetery and should be in a public zone



SITE	Current control	Proposed Control
31 Silvester Street, Cobden (PN# 7315) -	Part General Residential Zone (GRZ1) and Commercial 1 Zone (C1Z)	Make all General Residential Zone (GRZ1) – This residential lot in the (GRZ1) includes a section of the rear that is zoned Commercial 1 Zone (C1Z). An anomaly and the GRZ1 should apply to the entirety of the lot.
Home Hardware Terang -	Public Use Zone 6 (Local Government).	Commercial 1 Zone (C1Z) – Private land that used to be Councils Terang Depot yet is still in the PUZ6. Should be zoned C1Z to reflect its current use and ownership
Lavers Hill-Cobden Road Kennedys Creek PN:200832	Public Resource and Conservation Zone (PCRZ)	Farming Zone (FZ1) – Private land that used to be part of State forest yet is still in the PCRZ. Should reflect its private ownership
2001 Princetown Road PRINCETOWN PN:9480	Public Resource and Conservation Zone (PCRZ)	Farming Zone (FZ1) – Private land abutting State Forest. Error when new format planning system was introduced it should have been made Farming Zone and not PCRZ.
Allot 54D Section A Parish of Waarre, Princetown Road PRINCETOWN PN:201380	Public Resource and Conservation Zone (PCRZ)	Farming Zone (FZ1) – Private land abutting State Forest. Error when new format planning system was introduced it should have been made Farming Zone and not PCRZ.
Timboon Town Centre Crown Land PN: 8275	Commercial 1 Zone (C1Z)	Public Park and Recreation Zone (PPRZ) – Land is owned by DELWP
Cobden Racecourse Reserve Precinct (# 6632)	Farming Zone	Public Use Zone – Schedule 6 – This Council owned property has many community group uses. The new zone will reduce the burden of planning permits for these community groups

Overlay Anomalies

<b>SITE</b>	<b>Current control</b>	<b>Proposed Change</b>
28 Lord Street (PN# 8964)	Design and Development Overlay – Schedule 2 Design and Development Overlay – Schedule 3	Make all Design and Development Overlay Schedule 2 (DDO2) – Apply DDO2 to whole of the site to reflect its commercial status.
Hamilton Highway Darlington to Cressy	Vegetation Protection Overlay – Schedule 2 (VPO2) (Roadside Vegetation)	Amend VPO2 so that it only applies to the Road Zone area and not private land
Terang Egg Farm PN: 3094	Heritage Overlay – Schedule 287 (Terang Racecourse)	Remove HO287 from the egg farm as it relates only to the adjoining racecourse
Cobrico Cheddar Company Factory Building PN: 6287P	Heritage Overlay – Schedule 20 (Cobrico Cheddar Factory)	Remove HO20 – The factory is no longer there. HO20 was removed from the heritage schedule under Amendment C17 but the mapping was never corrected.
Terang Cemetery PN: 2490		Propose to correct the location of the two trees as shown in mapping HO121 and HO24
19 Walls Street Camperdown	Heritage Overlay – Schedule 209 (St Patricks Catholic Presbytery)	Remove HO209. The land is not part of the Presbytery and has a new house built on it which has no heritage significance.

Correction to zoning on Council Owned Properties:

<b>SITE</b>	<b>Current control</b>	<b>Proposed Control</b>
Apex Park Camperdown	General Residential Zone (GRZ1)	Public Park and Recreation Zone (PPRZ) – Council owned park land that should be in public control
Cobden SES (PN:7344)	General Residential Zone (GRZ1)	Public Use Zone Schedule 7 (PUZ7) – Other Public Use
Grimwade Park, Lismore Pool and Lismore Caravan Park - PN #583, #190 and #585	Part Township Zone and Farming Zone	Public Park and Recreation Zone (PPRZ) – Council owned park land and pool that should be in public control

SITE	Current control	Proposed Control
Ecklin Hall (PN#201278)	Farming Zone 1 (FZ1)	Public Use Zone 6 (PUZ6) Local Government – This Council owned public hall should reflect its public land ownership
Simpson Bowls Club and Mens Shed, Fisher Street, Simpson, (PN#8833)	General Residential Zone (GRZ1)	Public Park and Recreation Zone (PPRZ) – This Council owned facility should have a control that reflects its public land ownership
Cobden Senior Citizens (PN# 7040)	General Residential Zone (GRZ1)	Public Use Zone 6 (PUZ6) Local Government – This Council owned public hall should reflect its public land ownership
Terang Depot (PN:200815)	Farming Zone 1 (FZ1)	Public Use Zone 6 (PUZ6) Local Government – This Council owned public hall should reflect its public land ownership
Lake Tooliorook Reserve PN:1071 &1072	Farming Zone 1 (FZ1)	Public Park and Recreation Zone (PPRZ) – This Council owned facility should have a control that reflects its public land ownership
Derrinallum Kindergarten PN:1743	Township Zone (TZ)	Public Use Zone 6 (PUZ6) Local Government – This Council owned facility should reflect its public land ownership
Cobden Childcare/Kinder PN:7537	Part Public Use Zone 3 (PUZ3) and Commercial 1 Zone	Public Use Zone 6 (PUZ6) Local Government – This Council owned facility should reflect its public land ownership
Timboon Kindergarten PN: 9864	General Residential Zone (GRZ1)	Public Use Zone 6 (PUZ6) Local Government – This Council owned facility should reflect its public land ownership
Cobden Playground - Shenfield Street Cobden.	Part General Residential Zone 1 (GRZ1) and Public Use Zone 6 (PUZ6) and Public Park and Recreation Zone (PPRZ)	Public Park and Recreation Zone (PPRZ) – This Council owned parkland should have a control that reflects its public land ownership

### Policy and Legislative Context

This amendment complies with the Department of Environment, Land Water and Planning Ministerial Practice Note and the *Planning and Environment Act 1987*.

### Internal / External Consultation

This initiative has been discussed internally with Council officers and is recommended by the Corangamite Planning Scheme Review. The inclusion of additional classes of permits in Vicsmart was also identified. It was considered prudent that an amendment be prepared to move these applications into Vicsmart so they attract a lesser fee and that land is appropriately zoned to reduce the burden on unnecessary planning permit applications.

### Financial and Resource Implications

The exemptions will reduce income received from planning permit application fees, however in turn will also reduce the number of planning permits required to process. Vicsmart applications will attract a reduced fee if the new planning permit fees are introduced in October and will also allow a streamlined assessment process. It is anticipated that the exemptions can be included within the planning scheme amendment for the planning scheme review which is already budgeted for and the Vicsmart amendment will require a separate planning scheme amendment which will require budget allocation.

### Options

The following options are available:

1. Progress with the preparation of a planning scheme amendment to include the planning permit categories discussed above within Vicsmart and include the exemptions identified about into Amendment C45 which implements the Planning Scheme Review.
2. Maintain the status quo and do not prepare a planning scheme amendments for Vicsmart applications or include exemptions in Amendment C45 which implements the Planning Scheme Review.

### Conclusion

The proposed exemptions and movement of applications into Vicsmart is considered to be a positive step to reduce “red tape” either where the planning permit process adds little to no value to the development or where the process can be simplified or streamlined. The exemptions are intended to be incorporated into the Planning Scheme Review amendment where authorisation will be requested later in the year. The Vicsmart amendment will be dependent on budget funding and will likely be prepared in conjunction with the Smart Planning initiative that will be introduced later in the year.

## RECOMMENDATION

**That Council:**

1. **Seeks authorisation from the Minister for Planning under Section 8A of the *Planning and Environment Act 1987* to prepare Planning Scheme Amendment C44.**

### COUNCIL RESOLUTION

**MOVED:**            *Cr Trotter*  
**SECONDED:**      *Cr Illingworth*

**That the recommendation be adopted.**

**CARRIED**

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**Attachments**

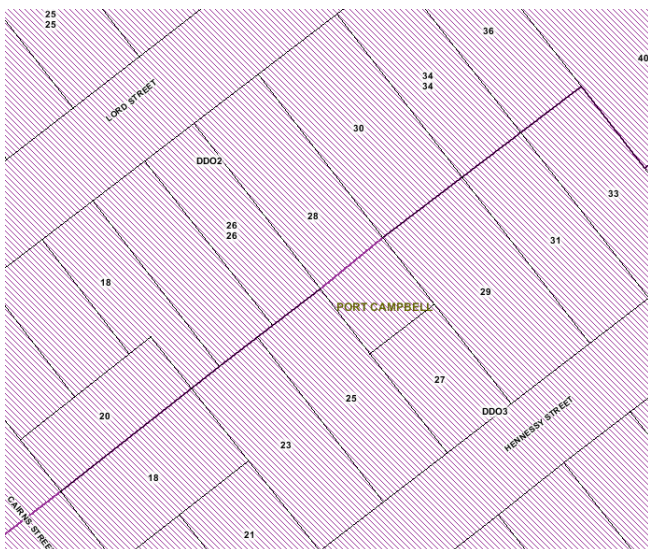
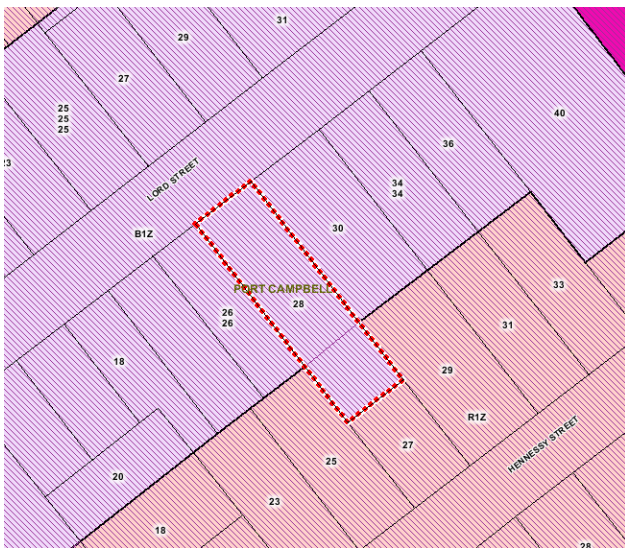
1. Attachment 1 Red Tape Reduction Corrections



## Overlay Anomalies

**28 Lord Street (PN# 8964)** is a single title within the Commercial 1 Zone (C1Z). The Design and Development Overlay – Schedule 2 applies to the frontage of the lot (Lord Street) and the Design and Development Overlay – Schedule 3 (DDO3) applies to the rear. The site is one lot wholly within the C1Z. The applicable control should be the DDO2 as it relates to the commercial uses and the desired control.

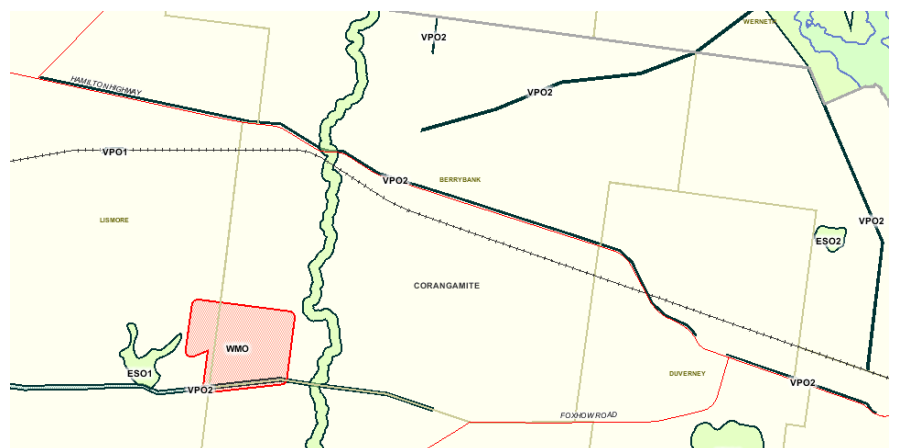
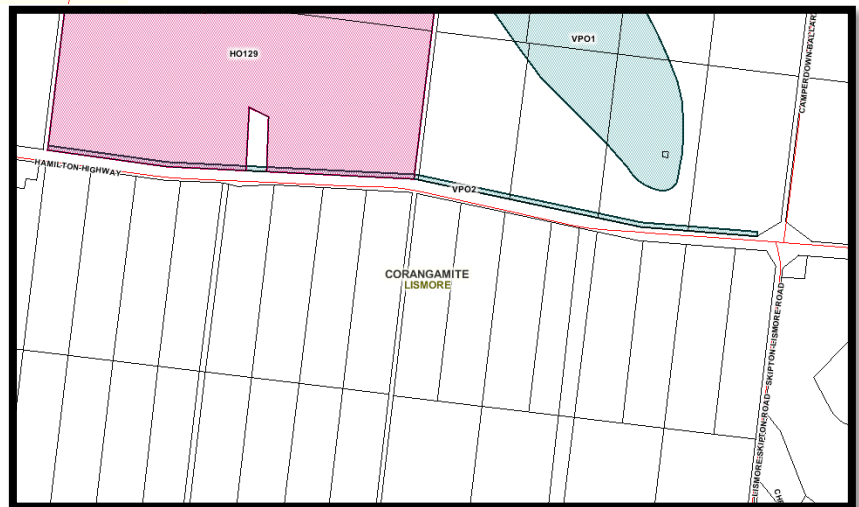
<b>Address</b>	28 Lord Street, Port Campbell
<b>Ownership</b>	Private business
<b>Lot</b>	Lot 1 TP126166
<b>Current Zone</b>	C1Z
<b>Current Overlays</b>	DDO2 and DDO3
<b>Proposed Change</b>	Remove DDO3 and apply DDO2 to whole site
<b>Reason</b>	Two conflicting DDO's on one allotment creates confusion
<b>PS Map No.</b>	27DDO



### Hamilton Highway Darlington to Cressy

Four sections of the Vegetation Protection Overlay Schedule 2 (VPO2) that control roadside vegetation sit on privately owned lots north of the existing Road Zone Category 1 (RDZ1). The VPO2 should protect road side vegetation and not private vegetation. It is proposed to relocate on maps the VPO2 so that it applies only to the road side.

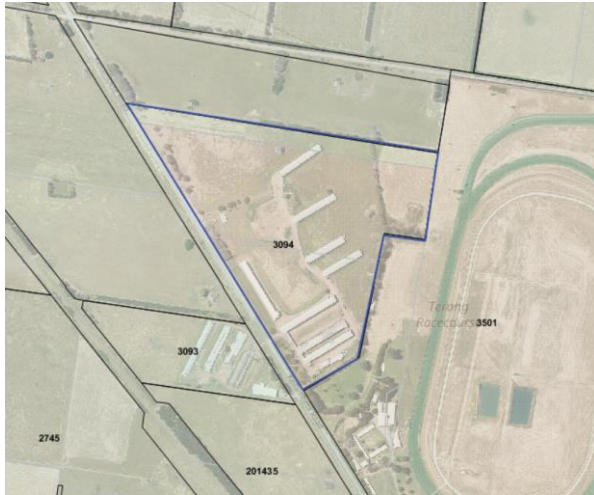
<b>Address</b>	Hamilton Highway
<b>Ownership</b>	Multiple
<b>Current Zone</b>	FZ
<b>Lot</b>	multiple
<b>Current Overlays</b>	VPO2
<b>Proposed Change</b>	Amend VPO2 so that it applies to the Road Zone area and not private land
<b>Reason</b>	Mapping error
<b>PS Map No.</b>	6, 8, 11, 12 VPO



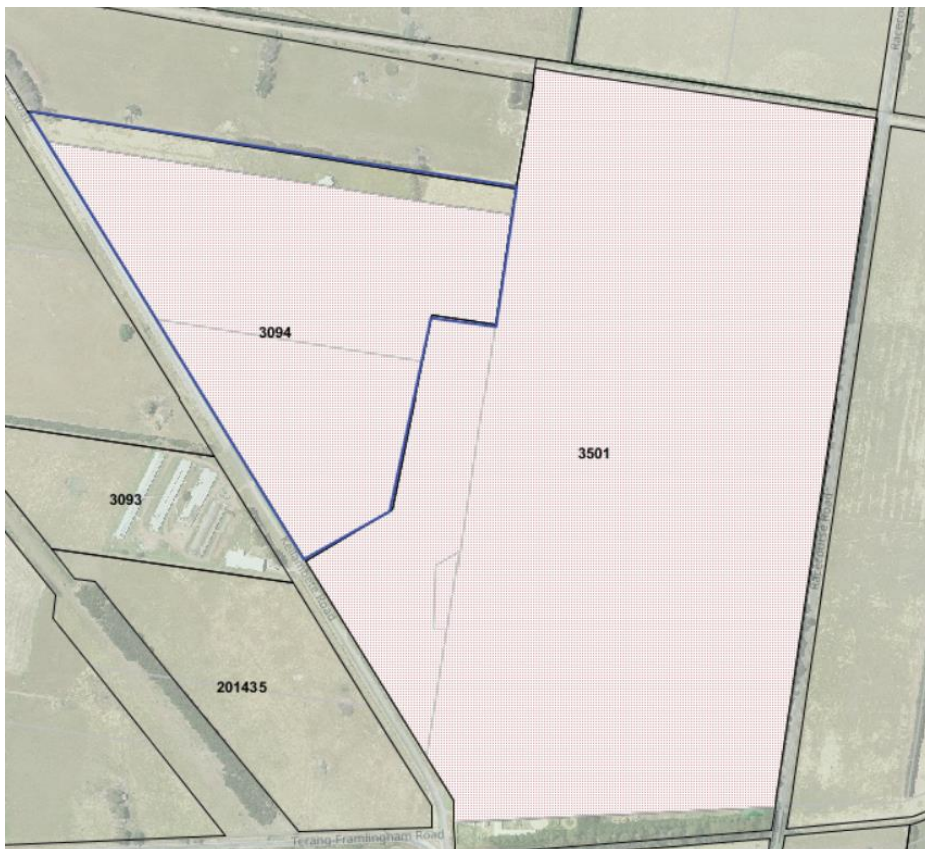


**Terang Egg Farm PN: 3094**

The HO287 has been applied to the racecourse  
And the adjoining egg farm. Needs to be removed  
from the egg farm as the site has no heritage value.



<b>Address</b>	80 Keilambete Road Terang
<b>Ownership</b>	Private Land
<b>Lot</b>	LOT 3 TP393583 LOT 2 TP393583
<b>Current Zone</b>	FZ
<b>Current Overlays</b>	HO287-Terang Racecourse Reserve,
<b>Proposed Change</b>	Remove HO287
<b>Reason</b>	Error - HO should only cover racecourse.
<b>PS Map No.</b>	15HO

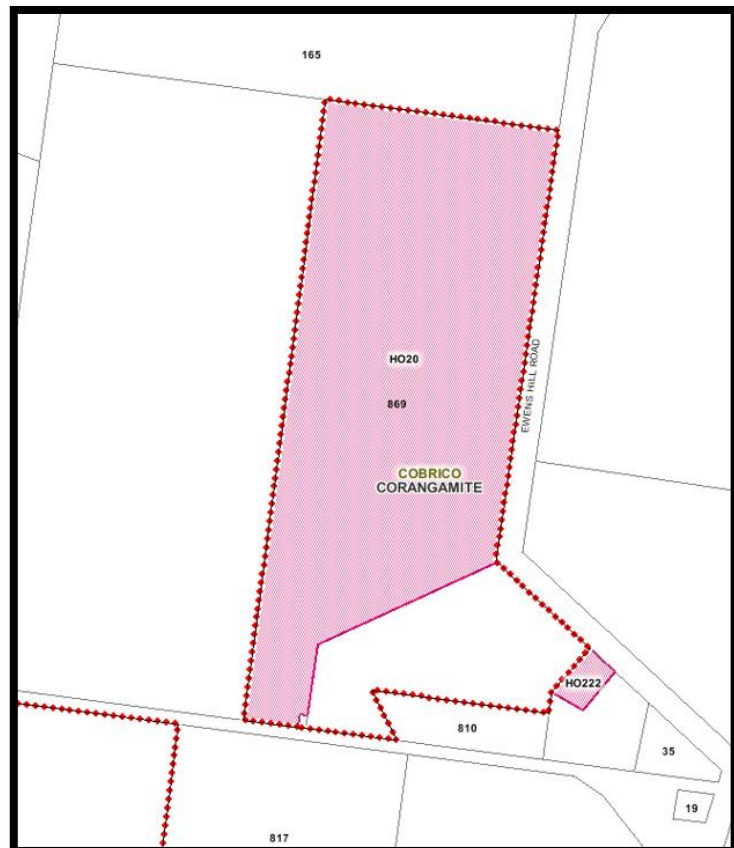




**Cobrico Cheddar Company Factory  
Building PN: 6287P**




<b>Address</b>	869 Cobden Terang Road Cobrico
<b>Ownership</b>	Private Land
<b>Lot</b>	LOT 2 PS528951
<b>Current Zone</b>	FZ
<b>Current Overlays</b>	HO20-
<b>Proposed Change</b>	Remove HO20
<b>Reason</b>	The factory is no longer there and HO20 was removed from the schedule under Amendment C17 but the mapping was never removed.
<b>PS Map No.</b>	21HO




**Terang Cemetery PN: 2490**  
Propose to correct the location of the two trees as shown in map below:

HO121	<i>Taxus baccata</i> 'Fastigiata' (Irish Yew), 3, Terang Cemetery, beside main drive and in eastern section, Cemetery Road, Terang
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**Taxus baccata 'Fastigiata'**  
Terang Cemetery, Cemetery Road TERANG, CORANGAMITE SHIRE

 National Trust

Jump to: [Statement of Significance](#) · [Timeline browser](#)



T11710 *Taxus baccata fastigiata*

**Statement of Significance**

Last updated on - June 10, 2008

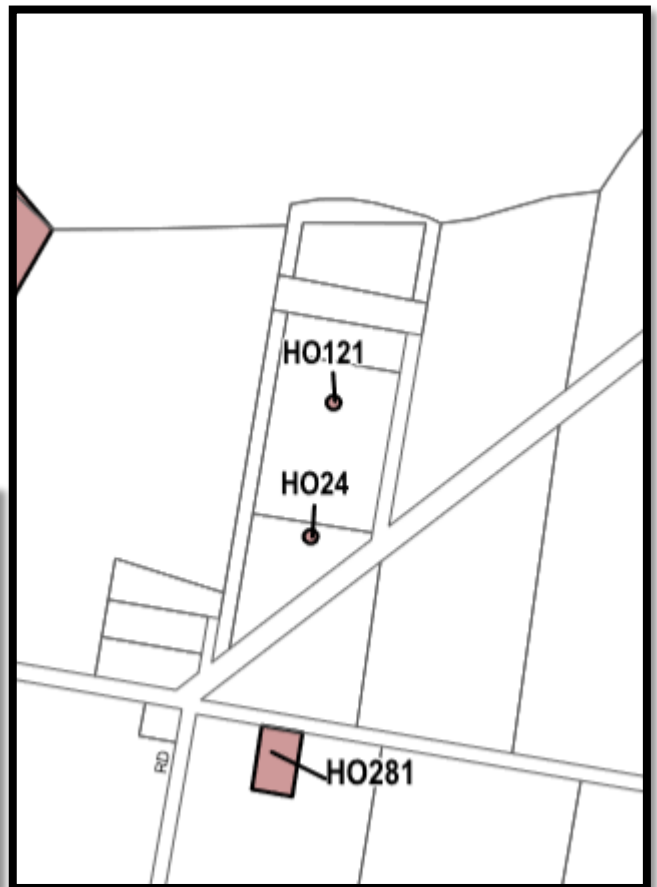
Contribution to landscape  
Outstanding example of species

Three particularly fine specimens exhibiting a dense columnar crown. Two are planted opposite one another along the main drive. The third tree is in the Roman Catholic section within the memorial enclosure of Edward Willis and is the only planting within any grave. These trees represent the only known *Taxus* in a cemetery in Victoria.

Measurements: 27/07/1992  
Spread (m): E tree+ 3, W tree 3.8, Grave tree 3.35  
Girth (m): E1.7, W 1.85, G 4.0  
Height (m): E 7.7, W 7.75, G 6.3  
Estimated Age (yrs): 80  
Condition: Good

HO24	<i>Cupressus sempervirens</i> (Italian Cypress), Terang Cemetery, near the Neil Black memorial, Cemetery Road, Terang
------	---

<b>Address</b>	Cemetery Road Terang
<b>Ownership</b>	Terang Cemetery Trust
<b>Lot</b>	Allots 25a/27a Parish Terang 'Terang Cemetery Reserve'
<b>Current Zone</b>	PUZ5-Cemetery
<b>Current Overlays</b>	HO121 HO24
<b>Proposed Change</b>	Correct location of overlays as currently do not cover the trees.
<b>Reason</b>	Overlays are in the wrong spot
<b>PS Map No.</b>	15



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**Cupressus sempervirens**

**Other Name**  
Italian Cypress

**Location**  
Terang Cemetery, Cemetery Road TERANG, CORANGAMITE SHIRE

**File Number**  
T11720

**Level**  
State



T11720 *Cupressus sempervirens*

**Statement of Significance**

Horticultural value  
Contribution to landscape  
Curious growth form  
This tree is significant due to its unusual growth form, having developed a wide-spreading globular crown rather than the usual narrow dense upright crown. It is the only known example of this unusually wide form in Victoria although other wide forms are known at Croydon and Colac Botanic Gardens. The tree has horticultural potential as an alternative to *Cupressus macrocarpa*. Located near the Neil Black memorial.

Measurements: 27/07/1992  
Spread (m): 10.3  
Girth (m): 2.15  
Height (m): 10.5  
Estimated Age (yrs): 90  
Condition: Good  
Access: Unrestricted  
Classified: 12/08/1992

**Group**  
Parks, Gardens and Trees

**19 Walls Street Camperdown**



<b>Address</b>	19 Walls Street Camperdown
<b>Ownership</b>	Private
<b>Lot</b>	Allot 12 Section 23 Township of Camperdown # Parish of Colongulac
<b>Current Zone</b>	GRZ
<b>Current Overlays</b>	HO209-St Patrick's Catholic Presbytery
<b>Proposed Change</b>	Remove HO209
<b>Reason</b>	The land is not part of the Presbytery and has a new house built on it which has no heritage significance.
<b>PS Map No.</b>	17



## Zoning Anomalies

### Lismore Cemetery

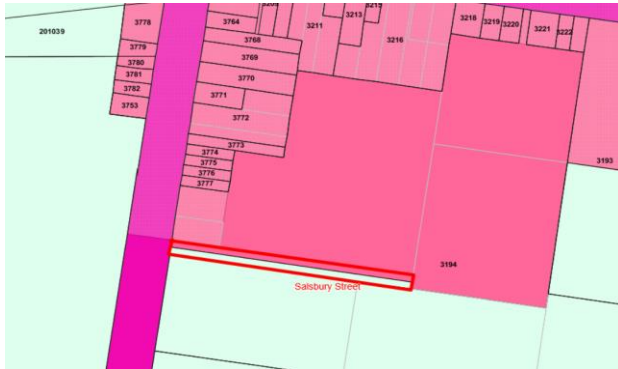


<b>Address</b>	Cemetery Road Lismore (PN:201493)
<b>Ownership</b>	Lismore Cemetery Trust
<b>Lot</b>	Allot 2A Section 9 Parish of Lismore
<b>Current Zone</b>	FZ
<b>Current Overlays</b>	Nil
<b>Proposed Change</b>	PUZ 5- Cemetery/Crematorium
<b>Reason</b>	The land is a cemetery and should be in a public zone
<b>PS Map No.</b>	21

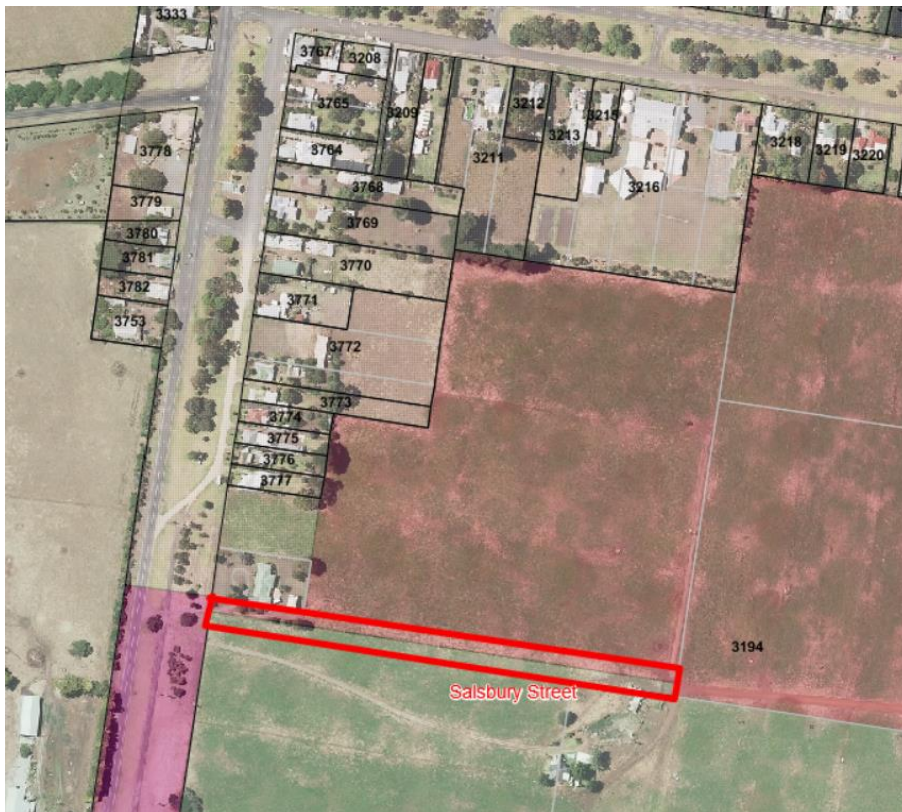




**Salisbury Street Noorat (PN:3194)**

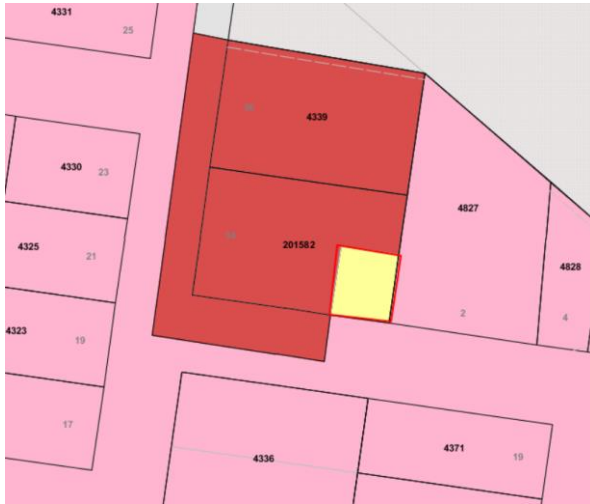


<b>Address</b>	Salsbury Street Noorat ( PN 3194)
<b>Ownership</b>	Private
<b>Lot</b>	R-1 Ip4050
<b>Current Zone</b>	TZ and FZ
<b>Current Overlays</b>	NIL
<b>Proposed Change</b>	Farming Zone to township zone, and Road discontinuance
<b>Reason</b>	The land is an unmade road still in private ownership
<b>PS Map No.</b>	14



**34 Church Street Camperdown (PN#201582)**

Currently zoned PUZ6. Council sold this property in 2015. Floated rezoning this land at a later stage. Surrounding land is Mixed Use Zone and would be more appropriate zone as no longer council land.

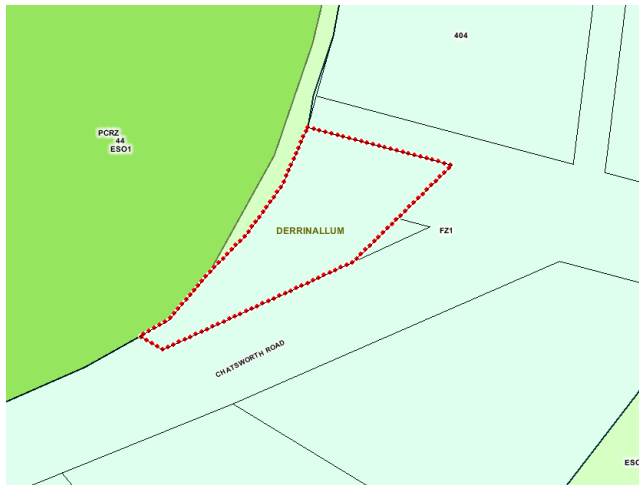


<b>Address</b>	34 Church Street Camperdown
<b>Ownership</b>	Private Land
<b>Lot</b>	LOT 3 PS418964
<b>Current Zone</b>	PUZ6 (Local Government)
<b>Current Overlays</b>	N/A
<b>Proposed Change</b>	MUZ
<b>Reason</b>	No longer Council owned land and MUZ reflects zoning of surrounding land.
<b>PS Map No.</b>	17



**Chatsworth Road, Derrinallum (PN#323) –**

Currently zoned Farming Zone Schedule 1 (FZ1).  
 The land is owned by DEPI and used as a recreational reserve for fishing and boating on nearby Deep Lake.  
 The appropriate control for this publicly owned use is the Public Park and Recreation Zone (PPRZ).



<b>Address</b>	Chatsworth Road, Deep Lake, Derrinallum
<b>Ownership</b>	DEPI – Crown land reserve
<b>Lot</b>	Allotment 51E Parish of Derrinallum
<b>Current Zone</b>	FZ
<b>Current Overlays</b>	N/A
<b>Proposed Change</b>	PPRZ
<b>Reason</b>	Public land
<b>PS Map No.</b>	8





**Kennedys Creek (PN# 201466)**

Well utilised public hall owned by DEPI and operated by the local community. The Kennedy Creek festival takes place here every year attracting up to 1000 people. Camping and community uses take place more regularly (public place of assembly). It is proposed to rezone to the more appropriate PPRZ that is reflective of its use

<b>Address</b>	Kennedys Creek Hall
<b>Ownership</b>	DEPI Crown Land Reserve
<b>Current Zone</b>	FZ
<b>Lot</b>	Allot 22/22A Parish of Wiridjil
<b>Current Overlays</b>	BMO
<b>Proposed Change</b>	PPRZ
<b>Reason</b>	Public hall and recreational function and not farming
<b>PS Map No.</b>	29

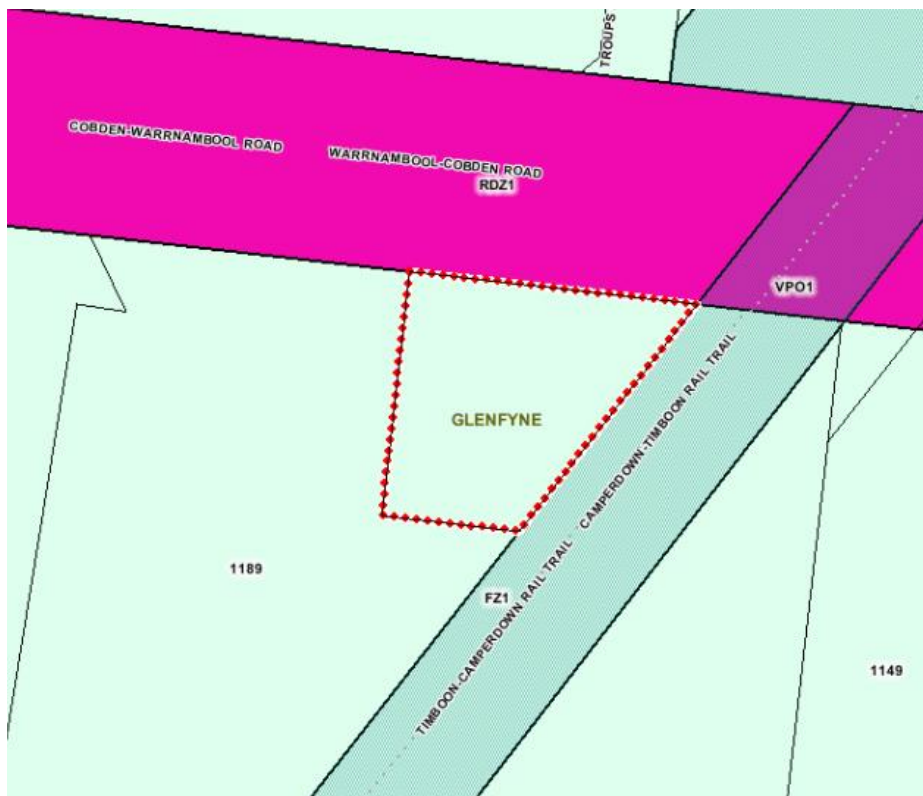




**Glenfyne Hall (PN#6321)**

Another public hall owned by DEPI and operated by the local community. Community functions take place at the hall and surrounds (public place of assembly). It is proposed to rezone to the more appropriate PPRZ that is reflective of its use

<b>Address</b>	Glenfyne Hall
<b>Ownership</b>	DEPI Crown Land Reserve
<b>Current Zone</b>	FZ
<b>Lot</b>	Allot 9A Parish of Timboon, Glenfyne Hall
<b>Current Overlays</b>	N/A
<b>Proposed Change</b>	PPRZ
<b>Reason</b>	Public hall and recreational function and not farming
<b>PS Map No.</b>	20
<b>Process</b>	S20 (4)



**746 Timboon-Colac Road Jancourt East (PN: 7474)**

Land is privately owned and is part of adjoining Dairy Farm. It is proposed to rezone from Public Resource and Conservation Zone to Farming Zone as this is the primary use.

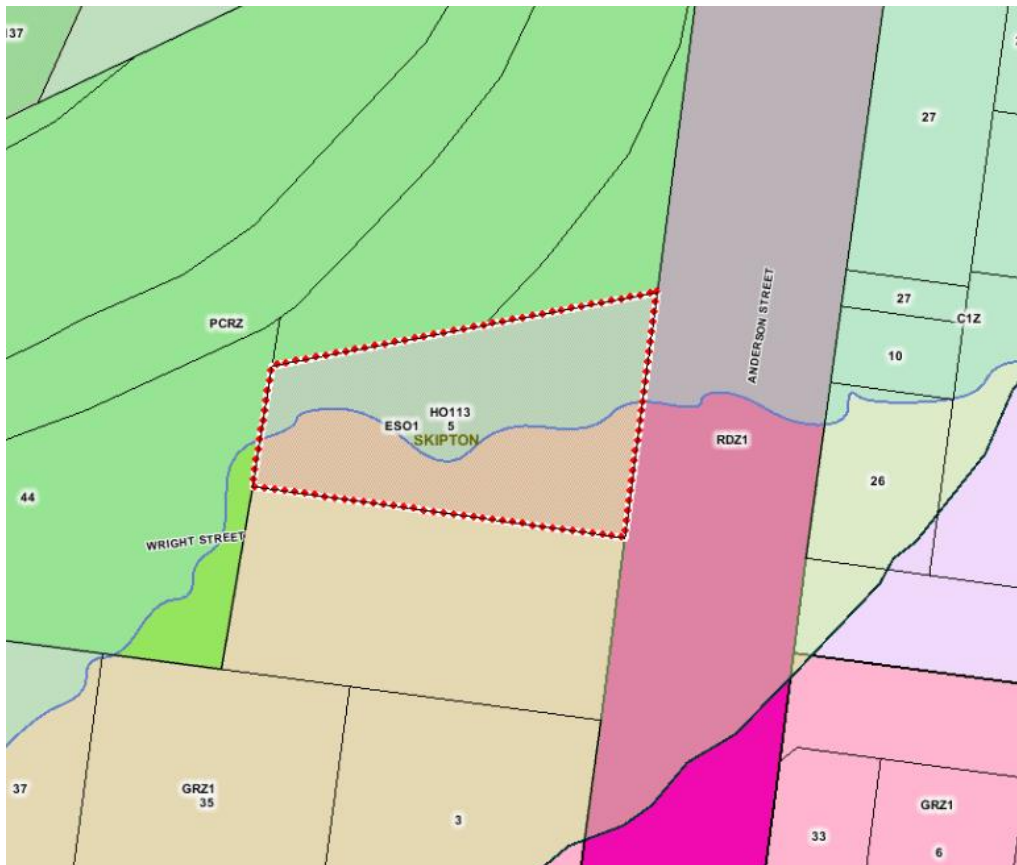
<b>Address</b>	746 Timboon-Colac Road, Jancourt East
<b>Ownership</b>	Private
<b>Current Zone</b>	PCRZ
<b>Lot</b>	Allot 20C Parish Carpendeit
<b>Current Overlays</b>	BMO
<b>Proposed Change</b>	FZ
<b>Reason</b>	Private lot cleared of bush decades ago no longer part of PCRZ.
<b>PS Map No.</b>	23, 29



**Skipton Mechanics, 5 Anderson Street (P#3)**

The Skipton Mechanics is a public hall used primarily for community events (public place of assembly). The land is owned by DEPI and a crown reserve. It is proposed to rezone this land from General Residential Zone Schedule 1 (GRZ1) to Public Park and Recreation Zone (PPRZ).

<b>Address</b>	Skipton Mechanics Hall 5 Anderson Street SKIPTON
<b>Ownership</b>	DEPI Crown Reserve
<b>Current Zone</b>	GRZ1
<b>Lot</b>	Allot 1A Section 2 Town & Parish of Skipton
<b>Current Overlays</b>	FO, ESO1, HO113
<b>Proposed Change</b>	PPRZ
<b>Reason</b>	Public hall and recreational function and not farming
<b>PS Map No.</b>	2





**Ecklin Hall Tennis Courts  
Timboon Terang Road Ecklin.(PN#3935)**

Located within the Farming Zone and continuing a publicly owned tennis court within DEPI owned crown reserve. It is proposed to rezone the site to reflect its public ownership.



<b>Address</b>	Ecklin Hall Tennis Courts
<b>Ownership</b>	DEPI
<b>Current Zone</b>	FZ
<b>Lot</b>	Allot 3B3 Section 16 Parish of Ecklin
<b>Current Overlays</b>	n/a
<b>Proposed Change</b>	PPRZ
<b>Reason</b>	This site is public owned and not used for farming.
<b>PS Map No.</b>	20

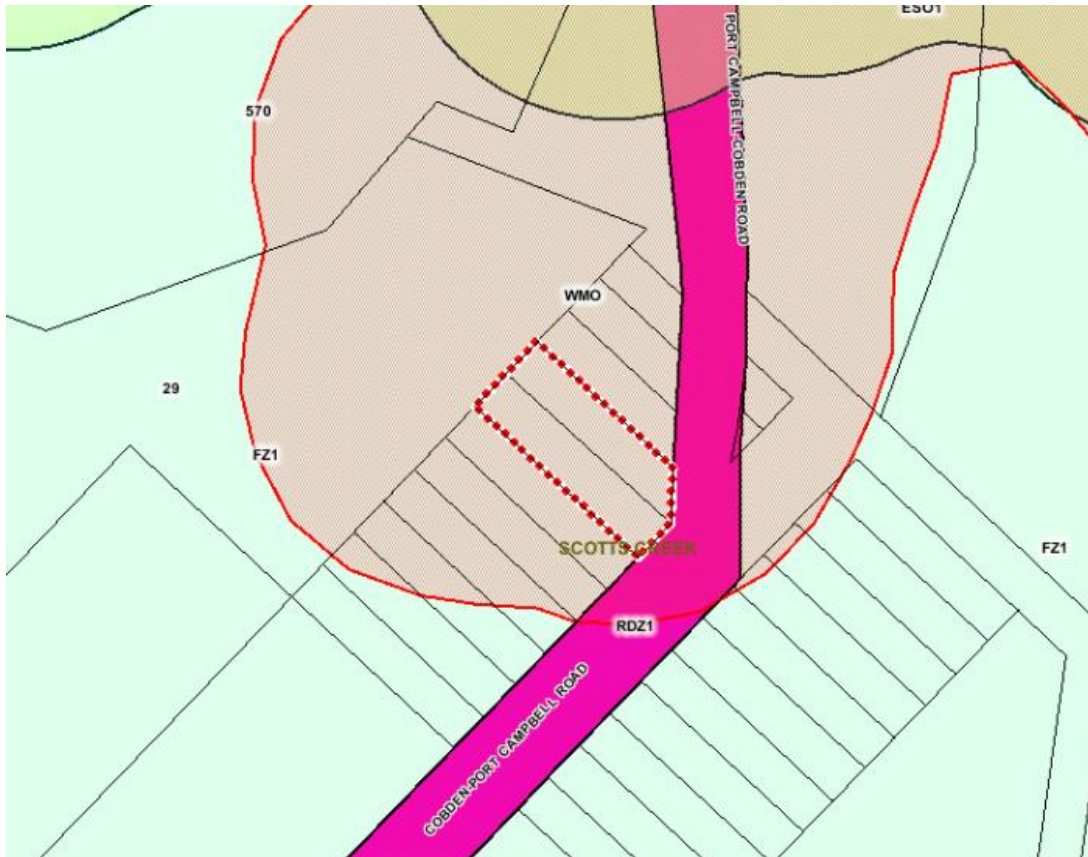


**Scotts Creek Hall, (PN # 8074)**

This is a public hall in public ownership. Currently within the Farming Zone the hall is used for community events and gatherings (public place of assembly). The property is crown land owned by DEPI. The site should be rezoned to reflect its public ownership.



<b>Address</b>	Scotts Creek Hall
<b>Ownership</b>	DEPI
<b>Current Zone</b>	FZ
<b>Lot</b>	Allots 4/5 Section 2 Township of Scotts Creek # Parish of Cooriejong
<b>Current Overlays</b>	BMO
<b>Proposed Change</b>	PPRZ
<b>Reason</b>	This site is public owned and not used for farming.
<b>PS Map No.</b>	28

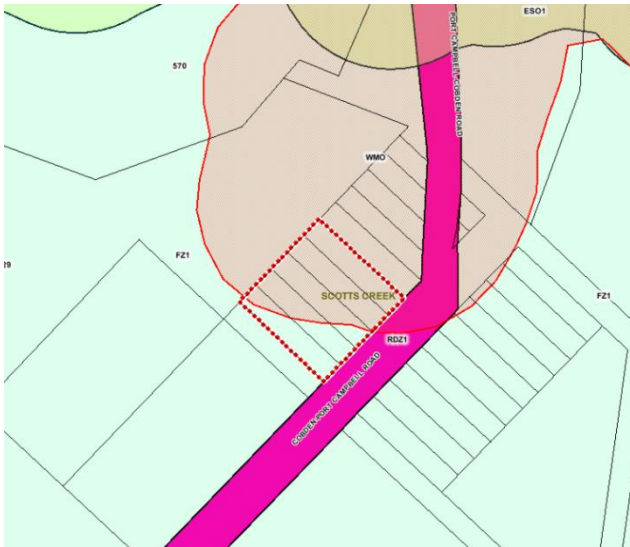




**Heytesbury Pony Club, Port Campbell  
Cobden Road, Scotts Creek (PN# 8073)**

This is a public hall in public ownership. Currently within the Farming Zone the hall is used for community events and gatherings (public place of assembly). The property is crown land owned by DEPI. The site should be rezoned to reflect its public ownership.

<b>Address</b>	Heytesbury Pony Club
<b>Ownership</b>	DEPI
<b>Current Zone</b>	FZ
<b>Lot</b>	Allots 6-10 -Section 2 Township of Scotts Creek # Parish of Cooriejong
<b>Current Overlays</b>	BMO
<b>Proposed Change</b>	PPRZ
<b>Reason</b>	This site is public owned and not used for farming.
<b>PS Map No.</b>	28

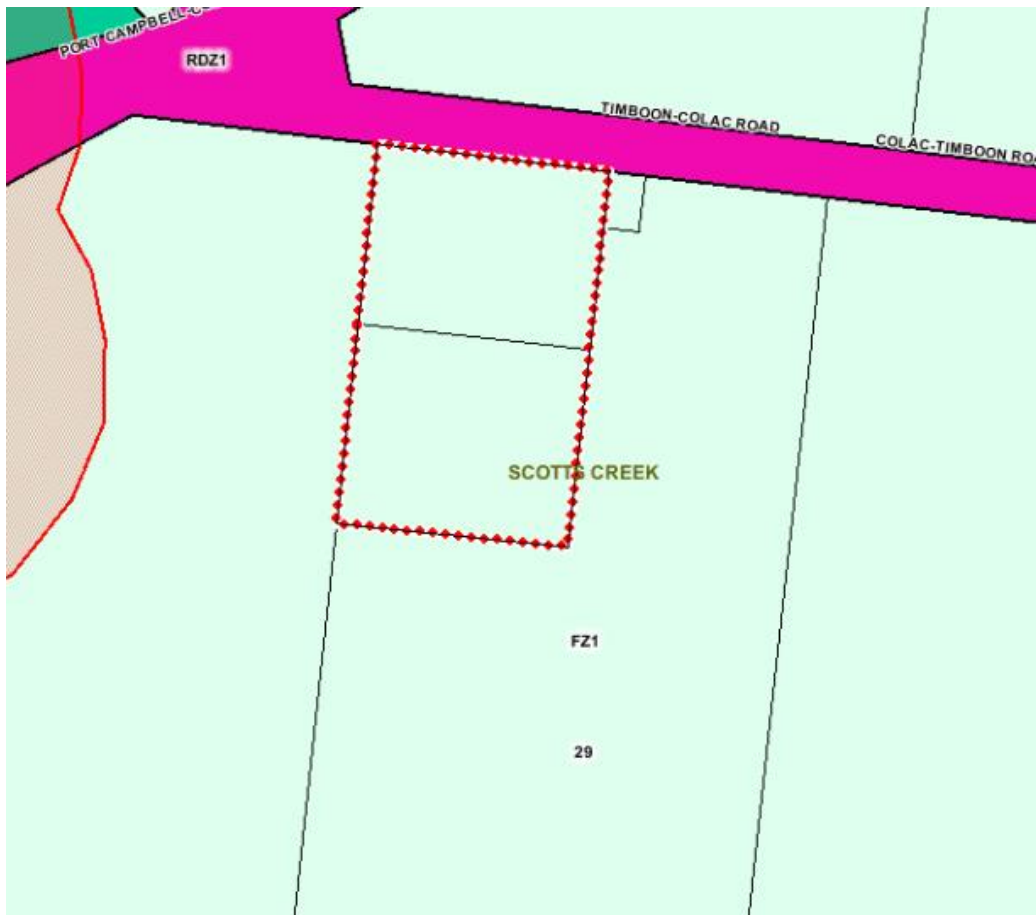


**Scotts Creek Cemetery Trust (PN# 201563)**

The cemetery is within the FZ1 – It is proposed to rezone the site to reflect the current and long standing land use as a cemetery. Public Use Zone – Schedule 5 (PUZ5)



<b>Address</b>	Scotts Creek Cemetery
<b>Ownership</b>	DEPI
<b>Current Zone</b>	FZ
<b>Lot</b>	Allot 12B Section 3 Township of Scotts Creek # Parish of Cooriejong
<b>Current Overlays</b>	n/a
<b>Proposed Change</b>	PUZ5
<b>Reason</b>	This site is public owned and not used for farming.
<b>PS Map No.</b>	28



**31 Silvester Street, Cobden (PN# 7315)**

This residential lot in the General Residential Zone (GRZ1) includes a section of the rear that is zoned Commercial 1 Zone (C1Z). This anomaly should be rectified by allying the GRZ1 to the entirety of the lot.

<b>Address</b>	31 Silvester Street
<b>Ownership</b>	Private
<b>Current Zone</b>	GRZ1 and C1Z
<b>Lot</b>	Allot pt 6 Section7 Township of Cobden # Parish of Tandarook
<b>Current Overlays</b>	n/a
<b>Proposed Change</b>	Delete the C1Z and apply the GRZ1
<b>Reason</b>	Mapping anomaly
<b>PS Map No.</b>	22





**Home Hardware Terang (PN# 3072)**

Private land that used to be Terang Depot yet is still in the PUZ6. Should be zoned C1Z to reflect its current use and ownership

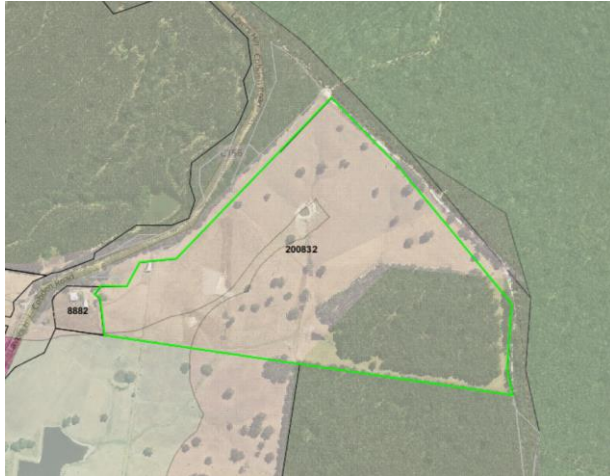


<b>Address</b>	30-38 high street Terang
<b>Ownership</b>	Private
<b>Current Zone</b>	PUZ6
<b>Lot</b>	CA 19 SEC 1
<b>Current Overlays</b>	n/a
<b>Proposed Change</b>	Rezone to C1Z
<b>Reason</b>	Incorrect zone for ownership and land use. C1Z is the adjoining control.
<b>PS Map No.</b>	15

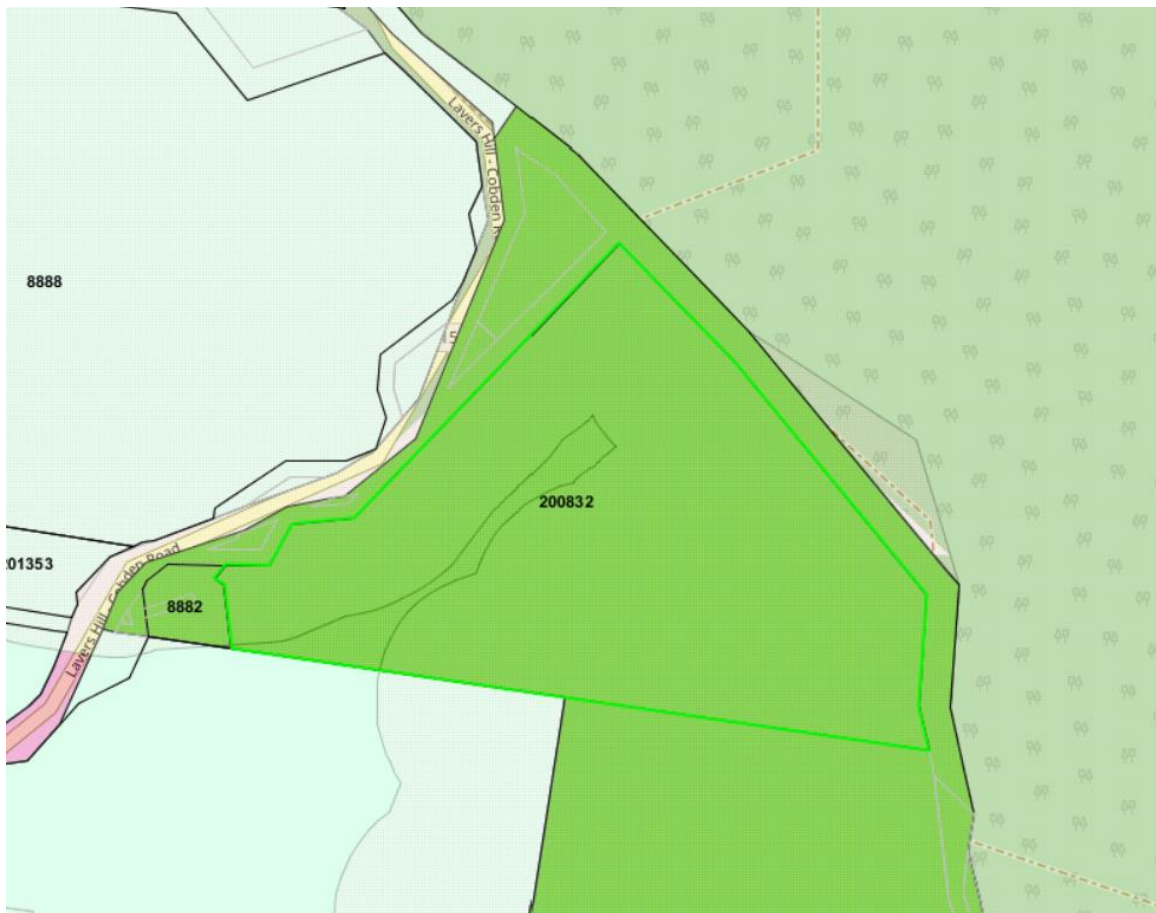


**Lavers Hill-Cobden Road Kennedys Creek PN:200832**

Private land that used to be part of State forest yet is still in the PCRZ. Should be zoned FZ1 to reflect its private ownership



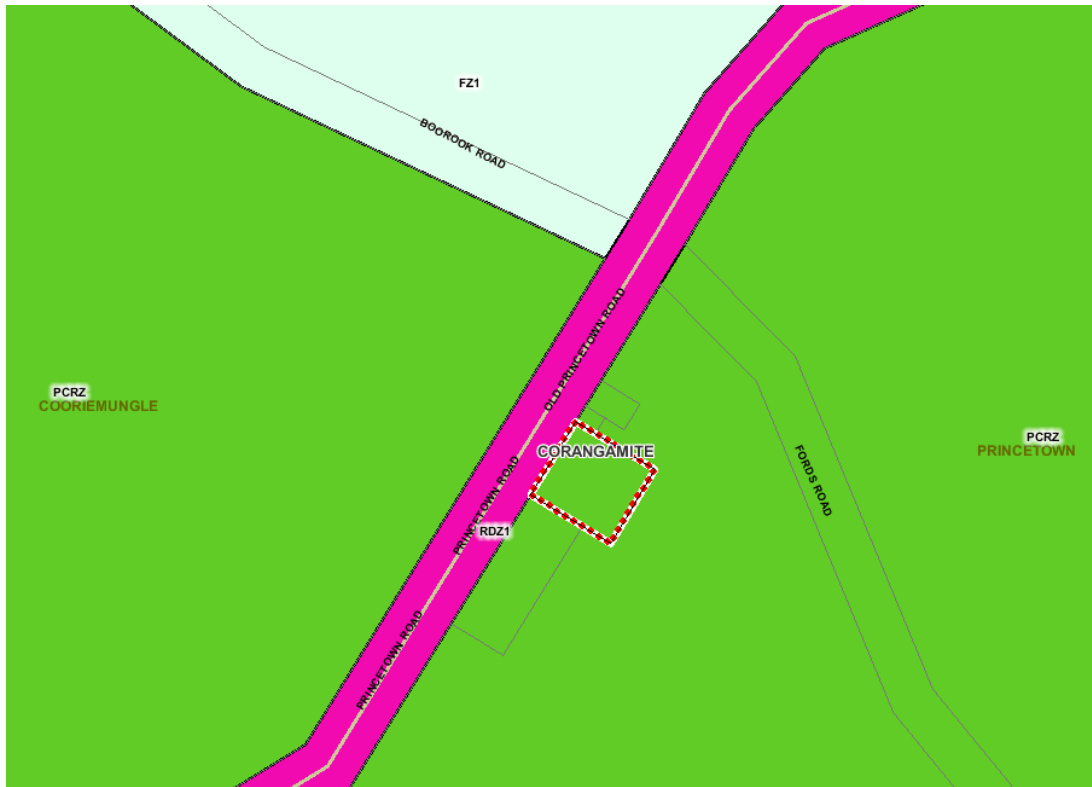
<b>Address</b>	Lavers Hill-Cobden Road Kennedys Creek
<b>Ownership</b>	Private
<b>Current Zone</b>	PCRZ
<b>Lot</b>	LOT 2 PS441071
<b>Current Overlays</b>	BMO, EMO1
<b>Proposed Change</b>	Rezone to FZ
<b>Reason</b>	Incorrect zone for ownership and land use.
<b>PS Map No.</b>	33



**2001 Princetown Road PRINCETOWN PN:9480**

Private land abutting State Forest. Error when new format planning system was introduced it should have been made Farming Zone and not PCRZ.

<b>Address</b>	2001 Princetown Road, Princetown
<b>Ownership</b>	Private
<b>Current Zone</b>	PCRZ
<b>Lot</b>	Crown Allotment 54C Section A Parish of Waarre
<b>Current Overlays</b>	BMO
<b>Proposed Change</b>	Rezone to FZ
<b>Reason</b>	Incorrect zone for ownership and land use.
<b>PS Map No.</b>	28



**Allot 54D Section A Parish of Waarre  
Princetown Road PRINCETOWN PN:201380**

Private land abutting State Forest. Error when new format planning system was introduced it should have been made Farming Zone and not PCRZ.



<b>Address</b>	2001 Princetown Road, Princetown
<b>Ownership</b>	Private
<b>Current Zone</b>	PCRZ
<b>Lot</b>	Allot. 54D Sec. A PARISH OF WAARRE
<b>Current Overlays</b>	BMO
<b>Proposed Change</b>	Rezone to FZ
<b>Reason</b>	Incorrect zone for ownership and land use.
<b>PS Map No.</b>	28





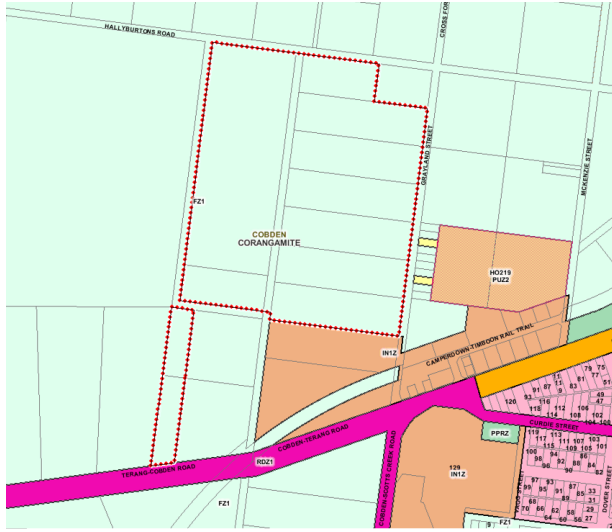
**Timboon Town Centre PN: 8275**



<b>Address</b>	Timboon Town Centre
<b>Ownership</b>	DELWP
<b>Current Zone</b>	C1Z
<b>Lot</b>	Crown Land
<b>Current Overlays</b>	DDO1, BMO1, VPO1
<b>Proposed Change</b>	Rezone to PPRZ
<b>Reason</b>	Incorrect zone for ownership and land use.
<b>PS Map No.</b>	26



**Cobden Racecourse Reserve Precinct PN: 8275**



<b>Address</b>	29 Graylands Street Cobden
<b>Ownership</b>	Council
<b>Current Zone</b>	FZ1
<b>Lot</b>	Multiple lots
<b>Current Overlays</b>	N/A
<b>Proposed Change</b>	Rezone to PUZ6 Local Government
<b>Reason</b>	Incorrect zone for ownership and community land uses
<b>PS Map No.</b>	22





## Council Owned Properties:

### Apex Park Camperdown



<b>Address</b>	283 Manifold Street Camperdown
<b>Ownership</b>	Council
<b>Lot/s</b>	Lots 23/24/Res1 LP91398
<b>Current Zone</b>	GRZ1
<b>Current Overlays</b>	N/A
<b>Proposed Change</b>	PPRZ
<b>Reason</b>	Council recently purchased to expand Apex park
<b>PS Map No.</b>	17



**Cobden SES (PN:7344)**



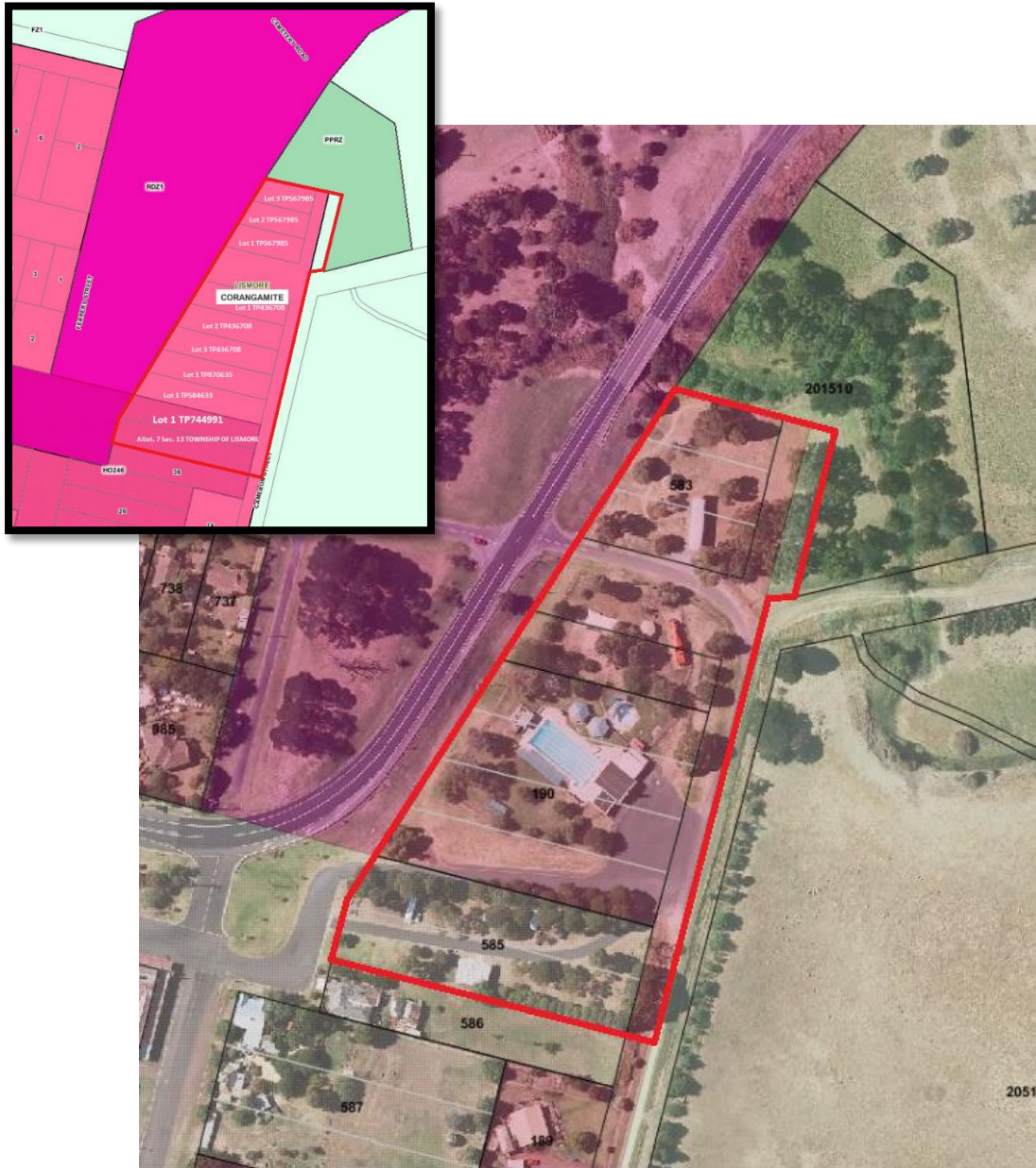
<b>Address</b>	32 Silvester Street Cobden
<b>Ownership</b>	Council (Cobden SES)
<b>Lot/s</b>	LOT 1 TP618029
<b>Current Zone</b>	GRZ1
<b>Current Overlays</b>	N/A
<b>Proposed Change</b>	PUZ7
<b>Reason</b>	Council owned land however a State Government controlled use
<b>PS Map No.</b>	22





**Grimwade Park, Lismore Pool and Lismore Caravan Park  
PN #583, #190 and #585**

<b>Address</b>	Ferrers Street Lismore
<b>Ownership</b>	Council owned
<b>Current Zone</b>	TZ and partial FZ over road reserve
<b>Lot</b>	Allot. 7 Sec 13 Town & Parish of Lismore, Lot1 TP744991 Lot 1 TP584633, Lot 1 TP870635, Lots 1,2,3 TP436708 Lots 1,2,3 TP567985
<b>Overlays</b>	Partial HO246 (over caravan park)
<b>Proposed Change</b>	Rezone to PPRZ
<b>Reason</b>	Incorrect zone for ownership and land use.
<b>PS Map No.</b>	10



**Ecklin Hall (PN#201278)**

This Council owned public hall is currently within the Farming Zone – Schedule 1 (FZ1). The zoning of this land should reflect its public land ownership and the Public Use Zone 6 –Local Government.



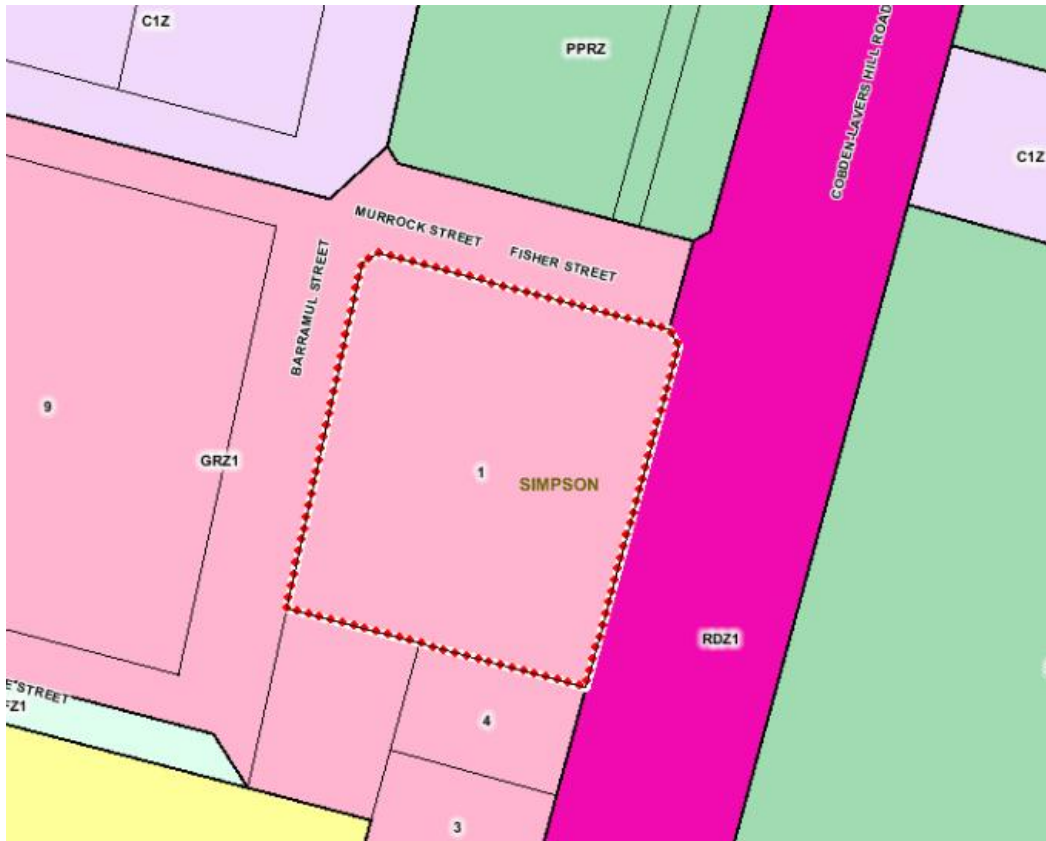
<b>Address</b>	Ecklin Hall
<b>Ownership</b>	Council
<b>Current Zone</b>	FZ
<b>Lot</b>	Lot 1 TP083545A (Allot pt 3B2 Section 16) Parish of Ecklin
<b>Current Overlays</b>	n/a
<b>Proposed Change</b>	Rezone to PUZ6
<b>Reason</b>	Incorrect zone for ownership and land use.
<b>PS Map No.</b>	20



**Simpson Bowls Club and Mens Shed, Fisher Street, Simpson, (PN#8833)**

This Council owned facility is currently within the General Residential Zone (GRZ1). The zoning of this land should reflect its public land ownership and the Public Park and Recreation Zone (PPRZ) is the most appropriate control.

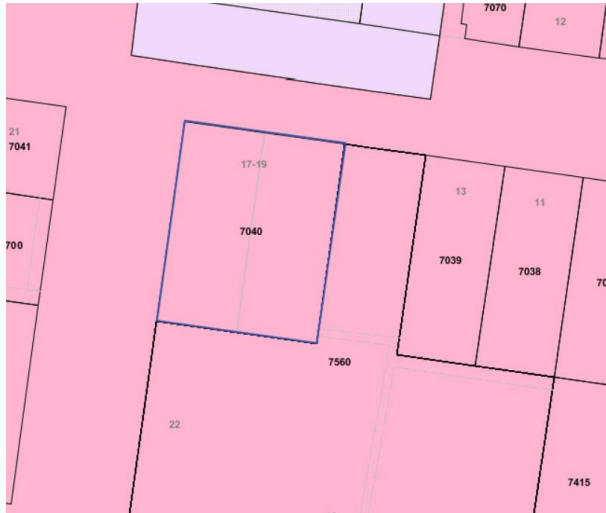
<b>Address</b>	Simpson Bowling Club
<b>Ownership</b>	Council
<b>Current Zone</b>	GRZ1
<b>Lot</b>	Lot 1 TP210658H (Allot pt 187) Parish of Cooriejong
<b>Current Overlays</b>	n/a
<b>Proposed Change</b>	Rezone to PPRZ
<b>Reason</b>	Incorrect zone for ownership and land use.
<b>PS Map No.</b>	30





**Cobden Senior Citizens (PN# 7040)**

This Council owned facility is currently within the Township Zone (TZ). The zoning of this land should reflect its public land ownership and the Public Park and Recreation Zone.



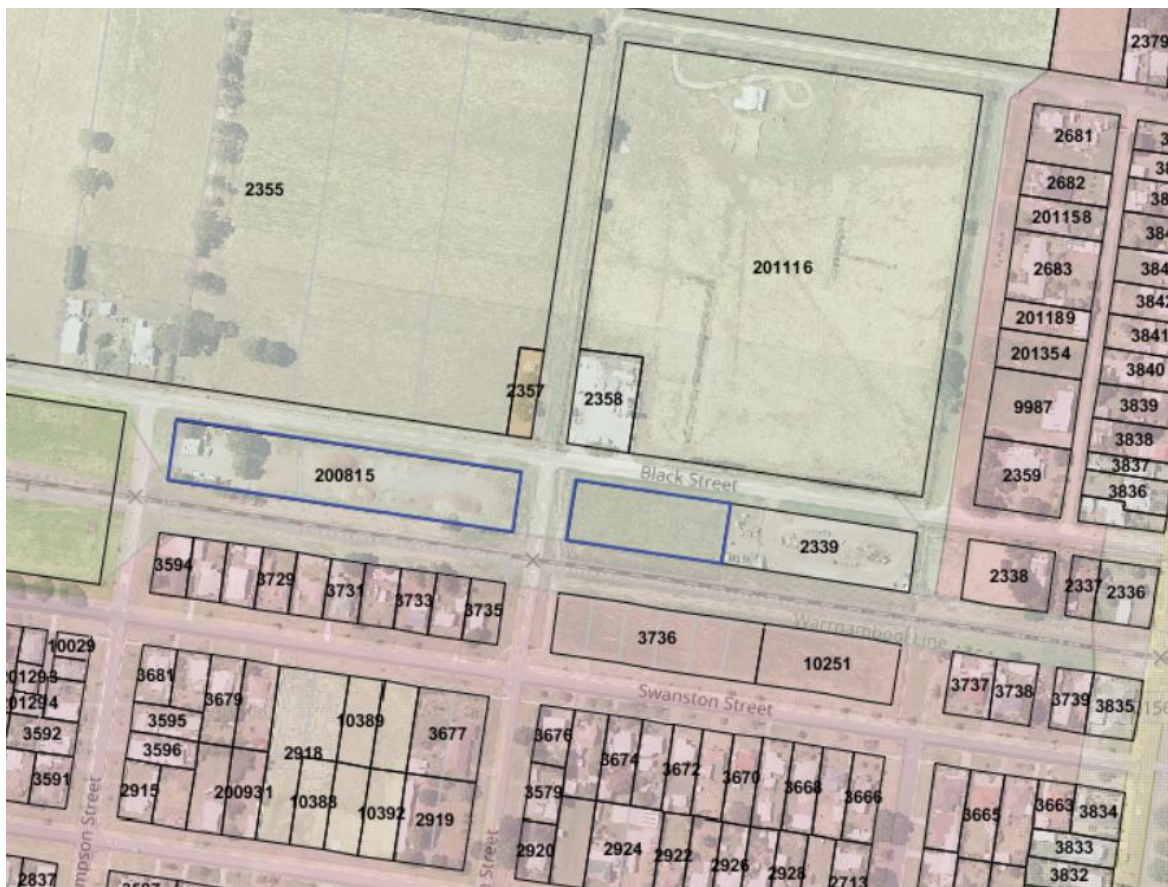
<b>Address</b>	17-19 Parrott Street Cobden
<b>Ownership</b>	Council
<b>Current Zone</b>	GRZ1
<b>Lot</b>	Allots 9/10 Section 3 Township of Cobden Parish of Tandarook
<b>Current Overlays</b>	Nil
<b>Proposed Change</b>	Rezone to PUZ6
<b>Reason</b>	Incorrect zone for ownership and land use.
<b>PS Map No.</b>	22



**Terang Council Depot (PN:200815)**



<b>Address</b>	7 Black Street Terang
<b>Ownership</b>	Council
<b>Current Zone</b>	FZ
<b>Lot</b>	Allot 1A Section 37 Allot 1B Section 36 Town & Parish of Terang
<b>Current Overlays</b>	Nil
<b>Proposed Change</b>	Rezone to PUZ6
<b>Reason</b>	Incorrect zone for ownership and land use.
<b>PS Map No.</b>	15



**Lake Tooliorook Reserve PN:1071 &1072**

Reserve is council owned land and used for recreational purposes. More appropriate zone would be PPRZ.



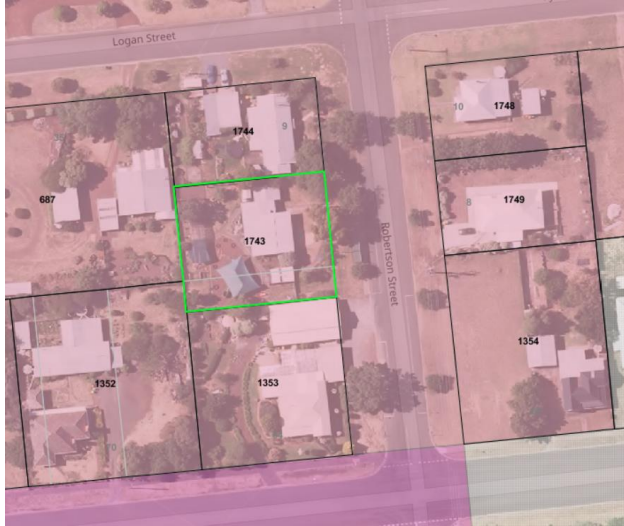
<b>Address</b>	Lake Tooliorook Road
<b>Ownership</b>	Council
<b>Current Zone</b>	FZ
<b>Lot</b>	Lot 1 TP128386 (Allot pt 5 Section 3) Parish of Ettrick and LOT 1 TP243382
<b>Current Overlays</b>	Nil
<b>Proposed Change</b>	Rezone to PPRZ
<b>Reason</b>	Incorrect zone for ownership and land use.
<b>PS Map No.</b>	8



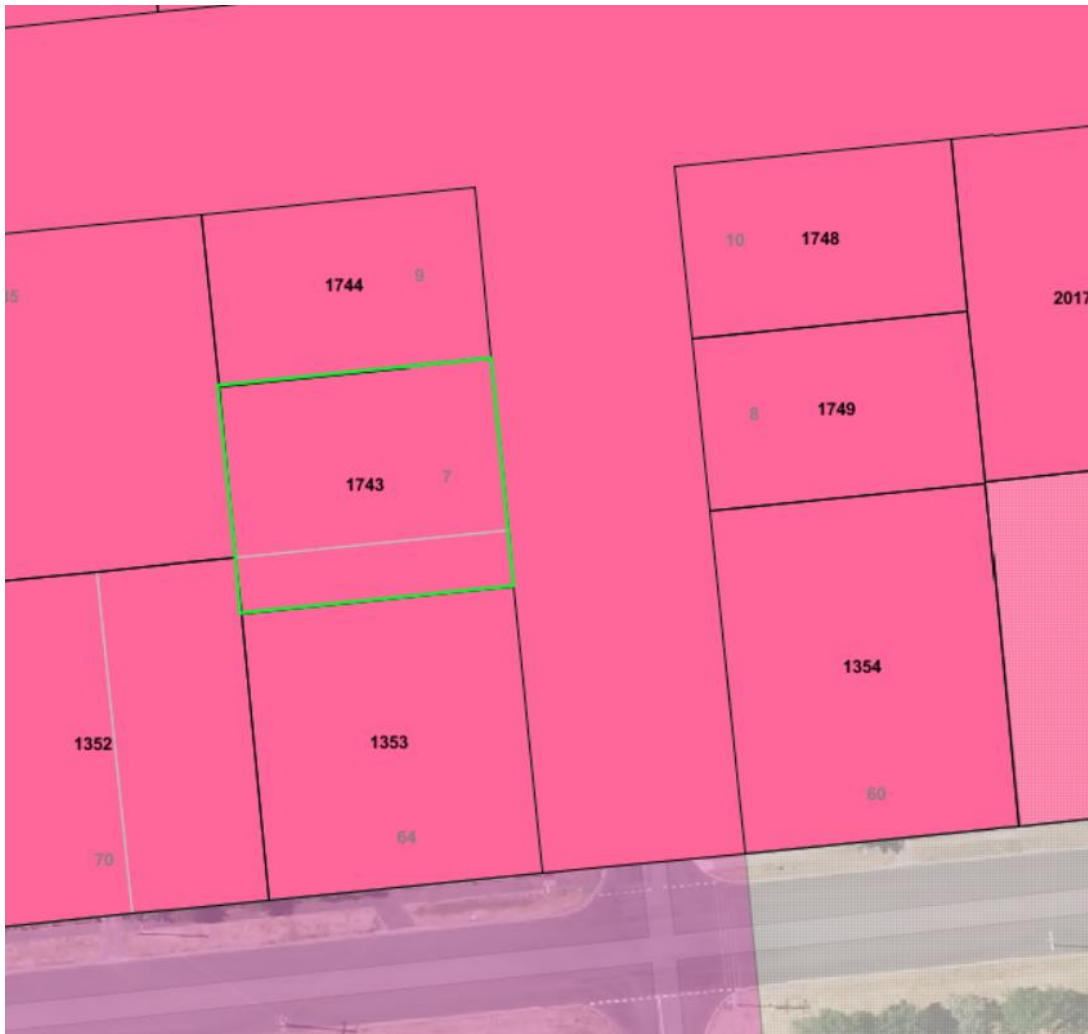


**Derrinallum Kindergarten PN:1743**

Land is council owned land and used for Kindergarten More appropriate zone would be PUZ6-Local Government



<b>Address</b>	7 Robertson Street Derrinallum
<b>Ownership</b>	Council
<b>Current Zone</b>	TZ
<b>Lot</b>	Lot 1 pt 2 LP66059 Township of Derrinallum # Parish of Tooliorook
<b>Current Overlays</b>	Nil
<b>Proposed Change</b>	Rezone to PUZ6
<b>Reason</b>	Incorrect zone for ownership and land use.
<b>PS Map No.</b>	9

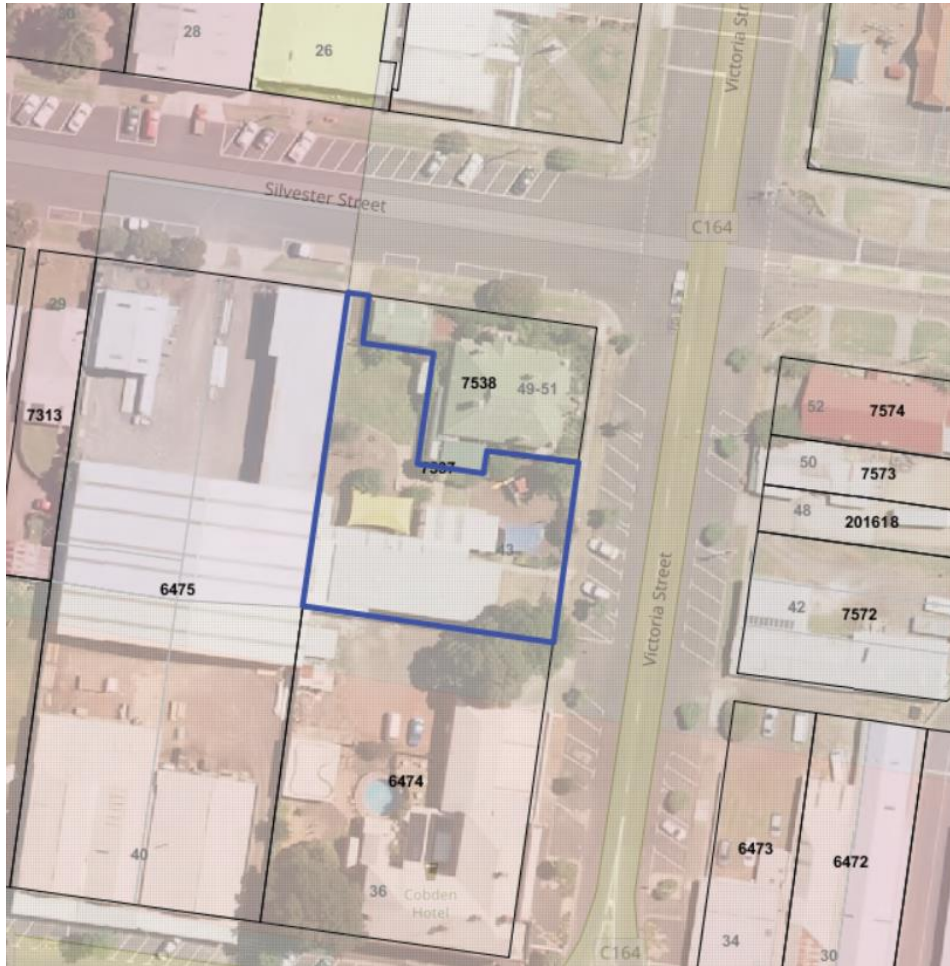
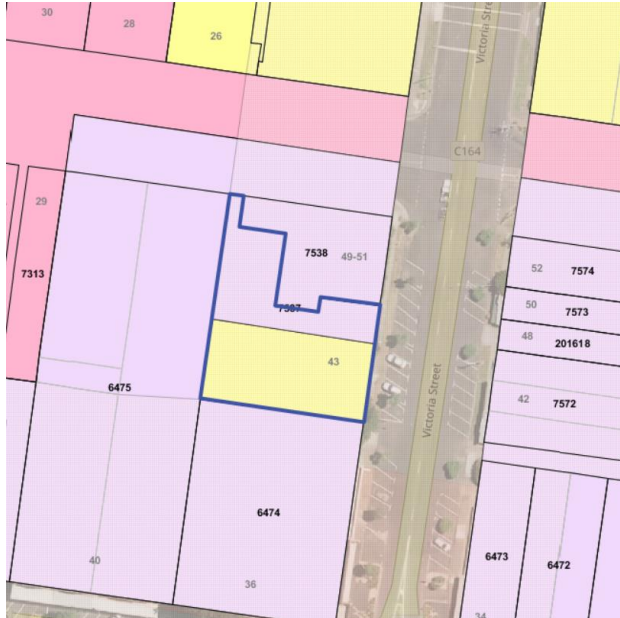




**Cobden Childcare/Kinder PN:7537**

The land is council owned used for kinder and child care and is currently in two zones. More appropriate zone would be PUZ6-Local Government.

<b>Address</b>	43 Victoria Street Cobden
<b>Ownership</b>	Council
<b>Current Zone</b>	Part PUZ3 and C1Z
<b>Lot</b>	LOT 2 PS344221
<b>Current Overlays</b>	Nil
<b>Proposed Change</b>	Rezone to PUZ6
<b>Reason</b>	Incorrect zone for ownership and land use.
<b>PS Map No.</b>	22



**Timboon Kindergarten PN: 9864**



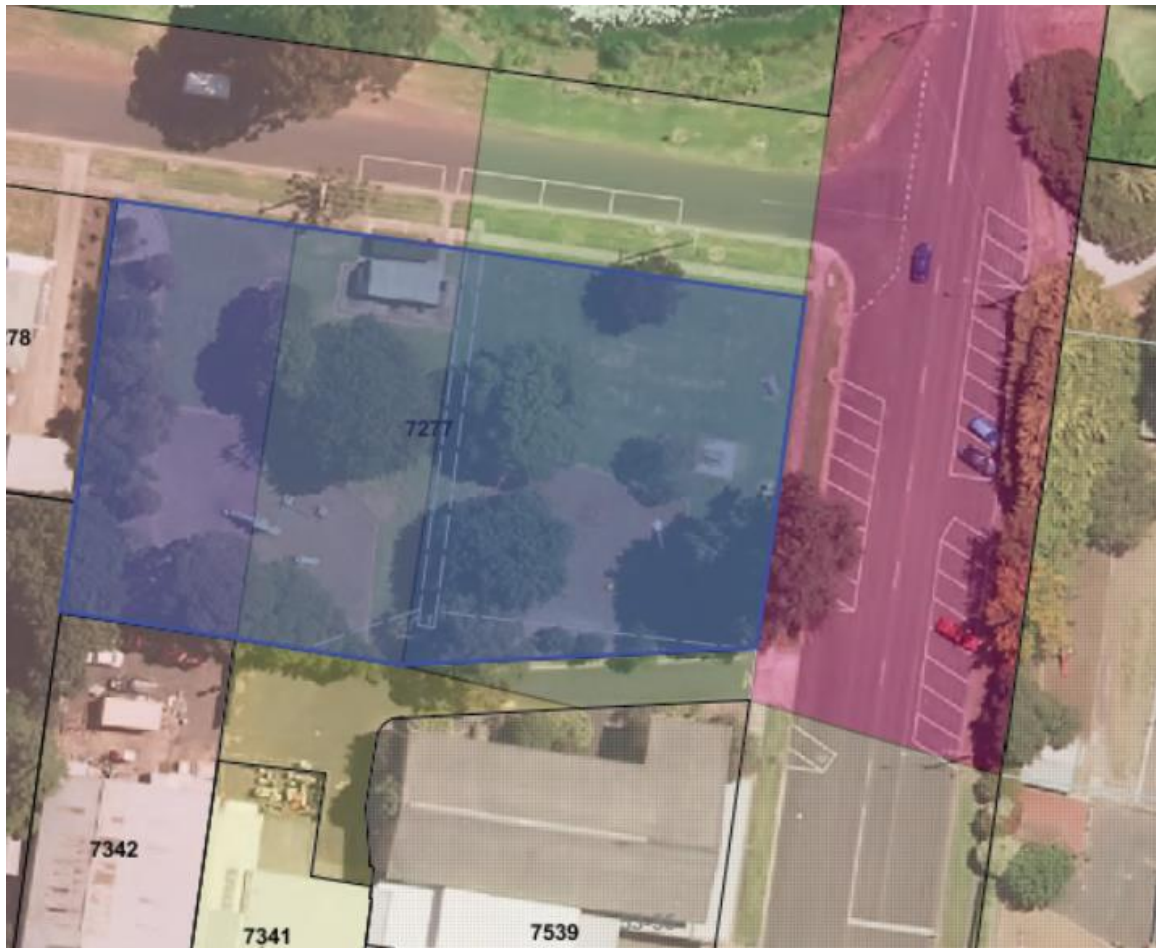
<b>Address</b>	9 Wark Street Timboon
<b>Ownership</b>	Council
<b>Current Zone</b>	GRZ
<b>Lot</b>	Lot 13 LP4349 Parish of Timboon
<b>Current Overlays</b>	Nil
<b>Proposed Change</b>	Rezone to PUZ6
<b>Reason</b>	Incorrect zone for ownership and land use.
<b>PS Map No.</b>	26



**Cobden Playground**



<b>Address</b>	Shenfield Street Cobden
<b>Ownership</b>	Council
<b>Current Zone</b>	GRZ, PUZ6, PPRZ
<b>Lot</b>	LOT RES1 PS507412 (Reserved POS)
<b>Current Overlays</b>	Nil
<b>Proposed Change</b>	Rezone to PPRZ
<b>Reason</b>	Multiple zones and is reserved for POS.
<b>PS Map No.</b>	22





## 9. OFFICERS' REPORTS

### 9.1 Cobden Twenty 20 Plan Review

**Author:** Garry Moorfield, Community Development Officer

**File No:** D18/113

**Previous Council Reference:** Nil

#### **Declaration**

Chief Executive Officer – Andrew Mason

In providing this advice to Council as the Chief Executive Officer, I have no interests to disclose in this report.

Author - Garry Moorfield

In providing this advice to Council as the Community Development Officer, I have no interests to disclose in this report.

#### **Summary**

This report provides advice to Council on the second review and updating of Cobden's community plan *Cobden Twenty 20 Vision Plan*, which was developed through community forums held in August and November 2010 and received by Council in March 2011. This second review follows on from the initial review conducted in 2014, where existing priorities were confirmed and new directions set. A description of the process and outcomes of the review is provided.

#### **Introduction**

Cobden was the first of Corangamite Shire's townships to engage in Council's community planning initiative, engaging in broad community consultation through the period when the *Building Stronger Corangamite Communities* partnership was being negotiated and established with the State Government. Council was able to recognise Cobden's pioneering efforts and reward this community initiative with the announcement of seed-funding (to support project implementation) at the launch of the *Cobden Twenty 20 Vision Plan* on 18 April 2011. Since then, Cobden has provided a model for other Corangamite towns as to the mutual benefits which can be derived from co-operative relationships between place-based communities and their Council.

The original *Cobden Twenty 20 Vision Plan* is a comprehensive and expansive document, describing as it does a broad range of issues of importance to those with an interest in Cobden. In many instances it refers to conditions which people feel need to be addressed, yet it is light on detail as to specific actions to be taken to address an identified problem or in regard to which agencies might be involved in key issues. That is not to be critical, but to say that the plan is 'visionary' and not simply a list of project ideas. Bringing people together to develop a shared understanding of what is important to Cobden, involving a broad range of people in valuing and appreciating the Cobden and district community, and maintaining and building upon the town's acknowledged assets are important elements of the planning process. As has been seen over the past seven years, this work has positioned Cobden to take advantage of changed circumstances and to create opportunities to realise the town's community vision.



The Cobden community has realised many achievements since formulating the 11 key strategies and the 65 actions outlined in the plan. Over the course of implementation the original seven working groups were recast into four, focussing on Organisations and Volunteers; Tourism and Town Appearance; Infrastructure Facilities and Services; and Economic Sustainability, Education and Training. Council has provided more than \$110,000 in direct seed-funding (over seven years) for projects developed by these *Twenty 20* working groups. Cobden has also joined into other programs and tapped other funding streams.

Through the first review of the *Cobden Twenty 20 Vision Plan*, a number of new priorities emerged. These included the installation of a RV/Caravan Dump Point, the development of a new Sporting and Community Precinct, a Community Noticeboard and a new amenities building at the Airstrip (Terminal 1). The 'Cobden Story' project and the Dairy Park/Car Park development were confirmed as continuing projects. These proposals were referred to the four working groups to scope and cost them and advance them as projects. Updates are provided to every second monthly meeting of Progressing Cobden, where the meeting agenda is devoted to advancing township projects.

The initial review of the Plan also provided an opportunity to compile an account of what Cobden people value most about their town. This exercise confirmed that local residents value the friendly, caring community that is Cobden, part of which is characterised by the town's 'can do' attitude towards community projects. The relaxed 'serene' lifestyle available in Cobden is equally valued, supported as it is by some highly-valued community assets – such as Cobden Lake, the town's range of sporting facilities and the Old Racecourse Reserve. The strategic importance of the Cobden Airstrip and the Cobden Spring Festival are also acknowledged assets of the town.

### Issues

The second review of the *Cobden Twenty 20 Vision Plan* aggregated input from more than 100 people within the framework established in 2010. Through a series of deliberative meetings of Progressing Cobden original priorities were confirmed and a set of projects and ideas were identified to provide a renewed focus for action over the coming three years.

In response to an invitation to put forward community projects for consideration in the development of Council's 2018-2019 Budget, a list of items was put forward under three headings. These are a subset of the ideas outlined in the *Cobden Twenty 20 Vision Plan*.

### Work in train

Community planning funds made available by Corangamite Shire are being applied to the following projects within the current financial year. Some will roll on into 2019 and 2020.

- 1 Implement further stages of the Cobden Story project
- 2 Construct undercover BBQs at Cobden Lake
- 3 Finishing off Public Art installation setting and surrounds
- 4 Maintaining Cobden Lake facilities
- 5 Install community noticeboard
- 6 Free/Low cost camping/ Dump point

**Priority actions which could be supported through the 2018-2019 budget**

- 1 Streetscape refresh (including a range of pedestrian safety aspects)
- 2 Expanding and reconfiguring Cobden Civic Hall
- 3 Provision of truck and long vehicle parking areas and pedestrian safety measures
- 4 Install lights along walking track (Circuite de Savage)
- 5 Supporting development of Cobden Airstrip terminal
- 6 Develop business case for Dairy Industry interpretation facility/ tourism partnership
- 7 Secure and support dairy-related business development (including industrial estate)

**Priority Council advocacy initiatives**

- 1 Utility pricing, affordable energy, bioenergy and other initiatives
- 2 Support for the dairy industry and fair milk pricing
- 3 Retain and improve health and emergency services, including attraction of GPs and improved local mental health services
- 4 Provision of quality local NBN services

An essential observation to be made about these lists is the critical importance of local government to local communities in the realisation of their ambitions. Almost all items listed above require substantial involvement of Council in either enabling, financing, executing or permitting progress on these projects. Indeed, in relation to projects executed as part of Council's Community Planning Initiative, policy necessitates the involvement of Council in regard to compliance standards. Without active Council support it hard for communities to make any progress on many their projects.

Over the interval between to first (2014) and second (2017) reviews a number of issues have arisen, some of which have since departed and others continue. These include completion of the feasibility study for the Cobden Sporting and Community Precinct Development project (where this project did not proceed), the Refugee Settlement Proposal (which similarly did not proceed further), the Cobden Airstrip Terminal 1 Funding Application, the Dump Point/ Caravan Park/ Free Camping proposal (which hasn't found a home as yet), and the Dairy Park Development proposals (which are similarly stalled). Over the period Cobden has joined into Council's Public Art program, the Volcanic Lakes and Plains tourism initiative, and most recently, the 'Live Well' project. Cobden has established its own Visitor Centre at the Cobden Roadhouse 'Cobden 3266', and implemented its Street Banners/ Flagpoles project. The Cobden community is in the middle of a public campaign to save its Airstrip from being compromised by the siting of a proposed windfarm development to the north of the runway. The community is grateful for the support of Council in this and other advocacy endeavours.

**Policy and Legislative Context**

The Council Plan 2017-2021 outlines Corangamite Shire's community planning initiative (Pages 10 and 11) and describes how, over the past six years, it has systematically surveyed local residents and assisted them to develop Community Plans. Recognising the many benefits of community planning and supporting its delivery, the Council Plan includes a 'commitment to support Council's Community Planning Program' under its Theme 4 Objective to 'Engage with and listen to our communities' (Page 23), and under the Theme 1 Objective to 'Advocate strongly in relation to ... community priorities' (Page 13).

Importantly, the Cobden Community Plan review process contributes to Council's Vision: 'We strive for a thriving and connected community' (Page 4) and gives expression to Council's Values of Respect, Innovation and Collaboration (Page 8).

**Internal / External Consultation**

This second *Cobden Twenty 20 Vision Plan* review process was developed and conducted through the agency of Progressing Cobden, with minimal support from Corangamite Shire. The data collection phase was conducted through a survey and a public noticeboard approach in Curdie Street over several months. Communication was facilitated through the *Cobden Coast Times* and through a range of Cobden community groups, using websites, email, Facebook and face-to-face networks of Progressing Cobden, Cobden Business Network, Cobden Spring Festival, Schools, the Hospital, Racecourse Reserve and other community groups. The deliberative phase was conducted through a series of special meetings of Progressing Cobden in November and December 2017 and March 2018. Progressing Cobden estimates that more the 100 people participated in the review process, across a broad spectrum of the community.

**Financial and Resource Implications**

This report is for information only and does not entail any recommendations relating to increased or reduced financial and other resources.

**Conclusion**

The community of Cobden has made steady progress on its community plan priorities outlined in the ten-year *Cobden Twenty 20 Vision Plan* (as amended). These have been reviewed and the community has set some new priorities in its updated Plan. The process of review has highlighted the completion of many projects which have enhanced the community of Cobden and the town's liveability and prosperity, but also the importance of the role of Council in supporting these endeavours. The Cobden community has a clear idea of those aspects of the town which are most valued by local people. Following a period where the tide of support for local communities has ebbed somewhat, (most notably that previously provided by RDV), Cobden looks forward to the opportunities which will come when the tide next turns.

**RECOMMENDATION**

**That Council receives the 2018 Cobden Twenty 20 Plan Review.**

**COUNCIL RESOLUTION**

**MOVED:**            *Cr Durant*

**SECONDED:**      *Cr Gstrein*

**That the recommendation be adopted.**

**CARRIED**

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## 9.2 2018017 Contract for the Remedial Works - Camperdown Clocktower

**Author:** Jane Hinds, Property Officer

**File No:** D18/108

**Previous Council Reference:** Nil

### **Declaration**

Chief Executive Officer – Andrew Mason

In providing this advice to Council as the Chief Executive Officer, I have no interests to disclose in this report.

Author - Jane Hinds

In providing this advice to Council as the Property Officer, I have no interests to disclose in this report.

### **Summary**

The purpose of this report is to award the contract for the Remedial Works of the Camperdown Clocktower.

### **Introduction**

The Camperdown Clocktower is architecturally important as a rare example of a Late Victorian Medieval Revival style clock tower, which successfully incorporates eclectic French Gothic elements. It is the most distinguished free-standing clock tower in the State and is unrivalled in rural Victoria for its dramatic streetscape qualities. The individual monuments are important for their artistic merit and strategic location and as contributory elements to the significance of the precinct. The Camperdown Clocktower, which is listed on the Victorian Heritage Register, stands at 35.3 meters (103 feet) in height to the tip of the flagpole, has a total of 95 steps, and is made up of seven levels from the ground floor to the roof balcony.

In February 2015, Corangamite Shire Council sought advice from Period Building Conservation, to assist with reviewing and planning of physical conservation issues and strategies to maintain the Clocktower. The reports contained a series of recommendations for structural repairs, to ensure the long term survival of this unique building. Council has sought a qualified and experienced conservator to undertake priority repairs and refurbishment of the Clocktower.

### **Issues**

#### ***Repairs***

The contract for the Remedial Works of the Camperdown Clocktower includes a range of repairs as outlined below.

#### Clockfaces:

- Address corrosion to iron/steel faces, frame and lintels
- Repair cracks to four clock internal arches and clock faces
- Clean and treat clock render surrounds



Internal:

- Install cathodic protection system to existing internal brick skin steel perimeter band

External:

- Rake out and repair cracks to rendered coping and mortar to prevent moisture entering the brickwork

Roof and Roof cladding:

- Resolve water ingress
- Ensure adequate fixing of cladding to structure whilst still allowing for thermal movement
- Remove and replace severely damaged timber sheathing under cladding.

***Tender Process***

Tenders were sought from suitably experienced and qualified contractors for the remedial works associated with the Camperdown Clocktower as a lump sum contract. An hourly rate for specialised trades to perform the required duties was also requested in order to account for any variations that may arise.

Five tenders were received from experienced contractors in the building and conservation industry, with companies based in a range of locations including regional Victoria and Melbourne.

An evaluation was undertaken, in accordance with the evaluation criteria.

- |   |     |
|---|-----|
| (a) Financial benefit to Council  | 30% |
| (b) Demonstrated Past Performance   | 40% |
| o Experience in specialised heritage works, products or materials   |     |
| o Demonstrated experience in the conservation of heritage buildings and the utilisation of traditional techniques and methods |     |
| (c) Conformance to Specification  | 25% |
| (d) Local Content   | 5%  |

A 5% weighting is given to contractors who demonstrate in the tender process how they intend to support local suppliers, contractors and services. Local is defined as within the Corangamite municipality.

The best value for Council is not always necessary reflected by the lowest price. Best value can also be achieved by procuring from a contractor who may have a higher hourly rate but may be able to deliver the works in a timelier manner. The hours taken to complete the required works at the Clocktower, as well as the lump sum amount to award the contract to a sole supplier, were taken into consideration at the panel review.

***Tender Evaluation***

The confidential Technical Evaluation Report featuring an assessment of each tenderer's response by the Evaluation Panel is attached under separate cover.

On evaluation of the submissions received by Council, the following was highlighted:

- Tenderer B, C and D submitted tenders priced within the estimated budget for the remedial works project.
- Demonstrated performance with specialising in heritage works and traditional techniques and methods was outlined in detail from Tenderer D along with similar project works in the industry from Tenderer D.

- Significant local content benefit was outlined by Tenderer B for items such as labour, materials, plant and also from Tenderer C for labour, materials, plant, supervision, accommodation, food and amenities.
- Tenderer A, B, D and E chose not to allow for some aspects of the project works or had only allowed for scaffolding for a certain period of time.

### **Policy and Legislative Context**

The Camperdown Clocktower contract was advertised and assessed in accordance with Council's Procurement Policy and the tender evaluation criteria.

The awarding of these specialist heritage services is in keeping with Council's Plan 2017-2021:

Council will demonstrate high levels of ethical behaviour and governance standards.

Council will make budgetary decisions that ensures Council remains in a strong financial position now and into the future.

Council will deliver value for money by ensuring that services are required and delivered efficiently and sustainably.

We are committed to improving the liveability of Corangamite Shire through the management of our facilities, town planning and environmental sustainability.

### **Internal / External Consultation**

In accordance with Section 186 of the *Local Government Act 1989*, the tender was advertised in the Herald Sun, Warrnambool Standard and the Western District Newspapers. The contract was also advertised on Council's website. Tenders closed 15 February 2018 at 4.00 pm.

Council officers have consulted with Heritage Victoria and Council's Planning and Building Department in relation to the proposed remedial works.

All but one tenderer, completed a site inspection of the Camperdown Clocktower with Council officers.

An evaluation panel was established to assess the submissions against the evaluation criteria. Each member of the panel who conducted the evaluation was considered to have appropriate experience to undertake the evaluation.

### **Financial and Resource Implications**

Tenderers were asked to complete a schedule attached to the tender document outlining a lump sum figure to deliver the remedial works for the Camperdown Clocktower as per the specifications. Refer to Table 1 below, which outlines the submissions.

Lump Sum Costs	Tenderer A:	Tenderer B:	Tenderer C (Abode):	Tenderer D:	Tenderer E:
Site Establishment	\$136,850.00	\$30,000.00	\$32,155.00	\$27,360.00	-
Scaffolding	\$153,353.00	\$102,400.00	\$65,040.00	\$26,820.00	-
Specification works	\$232,860.00	\$232,825.00	\$198,290.00	\$329,404.00	-
Clean Up	\$12,470.00	\$7,140.00	\$1,920.00	\$15,120.00	-
<b>TOTAL</b>	<b>\$535,533.00</b>	<b>\$372,365.00</b>	<b>\$297,405.00</b>	<b>\$398,704.00</b>	<b>\$632,681.00</b>
GST	\$53,553.30	\$37,236.50	\$29,740.50	\$39,870.40	\$63,268.10
<b>TOTAL (INC GST)</b>	<b>\$589,086.30</b>	<b>\$409,601.50</b>	<b>\$327,145.50</b>	<b>\$438,574.40</b>	<b>\$695,949.10</b>

Table 1: Lump Sum Tender Schedule

Tenderers were also asked to submit a schedule outlining an hourly rate for specialised tradesmen which will be utilised during the remedial works. This information is provided in the attached Technical Evaluation Report.

Council was successful in receiving \$200,000 in State Government funding as part of the Living Heritage Grants Program in September 2017. This funding coupled with an allocation by Council from the 2016-2017 Budget and carried forward to 2017-2018 will cover the costs of the project, allowing for a total budget of \$424,830. The recommended tenderer is within the budget of these works.

### Options

Council may choose to award the contract as prepared, with amendments, or choose not to award the contract.

### Conclusion

Council has invited tenders from suitably experienced and qualified contractors for the remedial works to the Camperdown Clocktower. Five tenders were received through this process, all with varying degrees of experience, services offered and financial benefit to Council.

Following an evaluation of tenders received it is proposed the best outcome, experienced heritage specialist and financial benefit for Council is achieved by awarding the contract in full to Abode Restoration.

### RECOMMENDATION

**That Council awards Contract 2018017 for remedial works to the Camperdown Clocktower to Abode Restoration for the amount of \$327,145.50 (inc. GST), and affixes the Common Seal of Council to the contract.**

### COUNCIL RESOLUTION

**MOVED:** Cr Gstrein  
**SECONDED:** Cr Trotter

**That the recommendation be adopted.**

**CARRIED**

**Attachments**

1. Technical Evaluation Report - Remedial Works Camperdown Clocktower - Under Separate Cover - Confidential



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### **9.3 Special Charge Scheme - Installation of Footpath on the Northern Side of Robinson Street, Camperdown**

**Author:** John Kelly, Manager Assets Planning

**File No:** D18/111

**Previous Council Reference:** Nil

#### **Declaration**

Chief Executive Officer – Andrew Mason

In providing this advice to Council as the Chief Executive Officer, I have no interests to disclose in this report.

Author - John Kelly

In providing this advice to Council as the Manager Assets Planning, I have no interests to disclose in this report.

#### **Summary**

This report proposes that a Special Charge Scheme be declared for the installation of a footpath on the northern side of Robinson Street east of Bowen Street, Camperdown.

The majority of owners have indicated their support of the proposal and the recommendation is that the Special Charge Scheme be declared.

#### **Introduction**

Council's current budget provides for the construction of a concrete footpath, nature strip reinstatement and associated works in Robinson Street, Camperdown. The path will connect with the existing footpath on the northern side of the road approximately 130m east of Bowen Street and finish at the car park opposite the Camperdown Hospital.

The works are to be undertaken under a Special Charge Scheme.

In order to make a declaration under a Special Charge Scheme the following documents were prepared (refer to attachments):

- public notice of proposed declaration
- proposed declaration
- map of area of scheme, including concept plan of proposed works
- schedule of properties and special charge apportionments
- determination of the maximum total levy
- letter of notice to benefiting property owners.

#### **Issues**

This Special Charge Scheme allows for defraying a portion of the cost of the construction of 86m of concrete footpath and associated works on the northern side of Robinson Street east of Bowen Street, Camperdown.

A 1.5m wide footpath is proposed to be constructed at this location to allow for the passing of wheelchairs, motor scooters and/or prams given the close proximity of the path to the hospital.

### **Policy and Legislative Context**

Section 163, Special Rates and Special Charges, of the *Local Government Act 1989* specifies the procedure for Council to recover costs if it considers that certain works will be of special benefit to the persons required to pay the rate or charge. Council must resolve to make a special rate or special charge and such resolution must specify:

- the land in relation to which the special rate or special charge is declared
- the manner in which the charge will be assessed and levied
- details of the period for which the charge remains in force.

Section 163 of the *Local Government Act 1989* also specifies how a council should determine the maximum total amount that may be levied as a special charge. In accordance with Council's Special Rates and Charges Policy, when determining this levy amount consideration is given to the level of benefit received by the wider community in comparison with the level of special benefit received by the abutting properties.

The policy broadly:

- Recognises that property owners who receive a benefit from infrastructure improvements are liable to contribute in a fair, equitable, consultative and consistent manner.
- Commits Corangamite Shire to contribute a minimum of 35% of the total cost, but may contribute more if the community benefit is higher.
- Provides for a range of repayment options for scheme participants.

The proposed footpath is consistent with the following strategy in Theme 5 Safety and Healthy Communities in the Council Plan 2017-2021:

Continue focus on improving strategic footpath connections in our towns.

The installation of this footpath also supports Council's Municipal Public Health and Wellbeing Plan 2017-2021 by providing infrastructure that will support active transport, access and connectivity and improve the physical health of our community.

### **Internal / External Consultation**

A preliminary letter and survey form were sent on 11 January 2018 to affected property owners to gauge initial support for the proposal. The preliminary letter had advised that there was to be further opportunity for owners at a later stage to comment on the proposal. Of the 3 owners, 2 owners including South West Healthcare indicated support for the proposal whilst 1 owner had not replied.

A statutory public notice was placed in the Camperdown Chronicle on 16 February 2018 and a letter was sent out to the benefitting property owners on 19 February 2018 regarding the proposed declaration of the Special Charge Scheme.

All scheme documents, plans and schedules were made available at the Corangamite Shire office.

The 28 day period within which any person may make a written submission to Council expired on 16 March 2018. There have been no submissions made in relation to the scheme.

### Financial and Resource Implications

There is considered to be a large community benefit with the footpath extended along Robinson Street with improved access provided for those accessing the Camperdown Hospital on the southern side of the road.. Based on the community benefit and the special amenity and access benefits to the abutting property owners, it is determined that 70% of the cost of construction of the footpath should be borne by Council and 30% is to be borne by the abutting owners.

The estimated costs of the works and cost recovery is as follows:

Total Cost of Works	\$11,036
Property Owner contribution	\$3,311
Council contribution	\$7,725

The Council 2017-2018 budget allocation for the works in Robinson Street is \$16,000.

### Options

Council may proceed, vary or abandon the proposed special charge scheme.

### Conclusion

Since the majority of abutting owners have advised that they support the proposal and there have been no objections since the Notice of the Proposed Declaration was sent out, it is recommended that Council resolve to declare a special charge to finance the construction of the footpath and associated works on the northern side of Robinson Street east of Bowen Street, Camperdown.

### RECOMMENDATION

That:

1. A special charge be declared for the purpose of defraying a portion of the cost of construction work in relation to provision of concrete footpath and associated works on the northern side of Robinson Street east of Bowen Street, Camperdown under S163 (1) of the *Local Government Act 1989*, which Council considers will be of special benefit to those persons required to pay the special charge and who are described in the succeeding part of this declaration.
2. The following be specified as the criteria on the basis of which the special charge is so declared:
  - (a) The special charge is based on a total estimated "scheme" cost of \$11,036 with the distribution of the charge being based upon:
    - (i) the frontage of mid allotments and the lesser of the frontage/sideage of a corner allotment included in the scheme as receiving a benefit
    - (ii) 30% of the total cost of concrete footpath construction, nature strip reinstatement and administration cost to abutting allotments.
3. The following be specified as the area of which the special charge is so declared:
  - (a) The land shown, identified with street addresses on the map in Attachment 1.

4. The following be specified as the land in relation to which the special charge is so declared:
  - (a) The properties listed in column 6 of Attachment 2, Schedule of Properties and Special Charge Apportionment.
5. The following be specified as the manner in which the special charge so declared will be assessed and levied:
  - (a) A charge per property which is abutting the said street where the footpath is proposed.
6. The following be specified as the period for which the special charge remains in force:
  - (a) The special charge remain a charge on the respective properties until such time the special charge is paid in full with any interest thereof.
7. That having regard to the preceding parts of this declaration, it be recorded that:
  - (a) The owners of the land described in column 6 of Attachment 2 will be liable for the respective amounts set out in subsequent columns thereof.
  - (b) The special charge be paid within 30 days of the owner receiving accounts of the works, or by 20 quarterly instalments as approved by Council bearing interest at the rate of interest as set by Council pursuant to Section 172(2) of the *Local Government Act 1989*.
8. The Revenue/Rates Co-ordinator be directed and authorised by the Chief Executive Officer to demand payment of and recover the special charge, in accordance with the *Local Government Act 1989*.

### COUNCIL RESOLUTION

**MOVED:**            *Cr Gstrein*

**SECONDED:**      *Cr Durant*

That the recommendation be adopted.

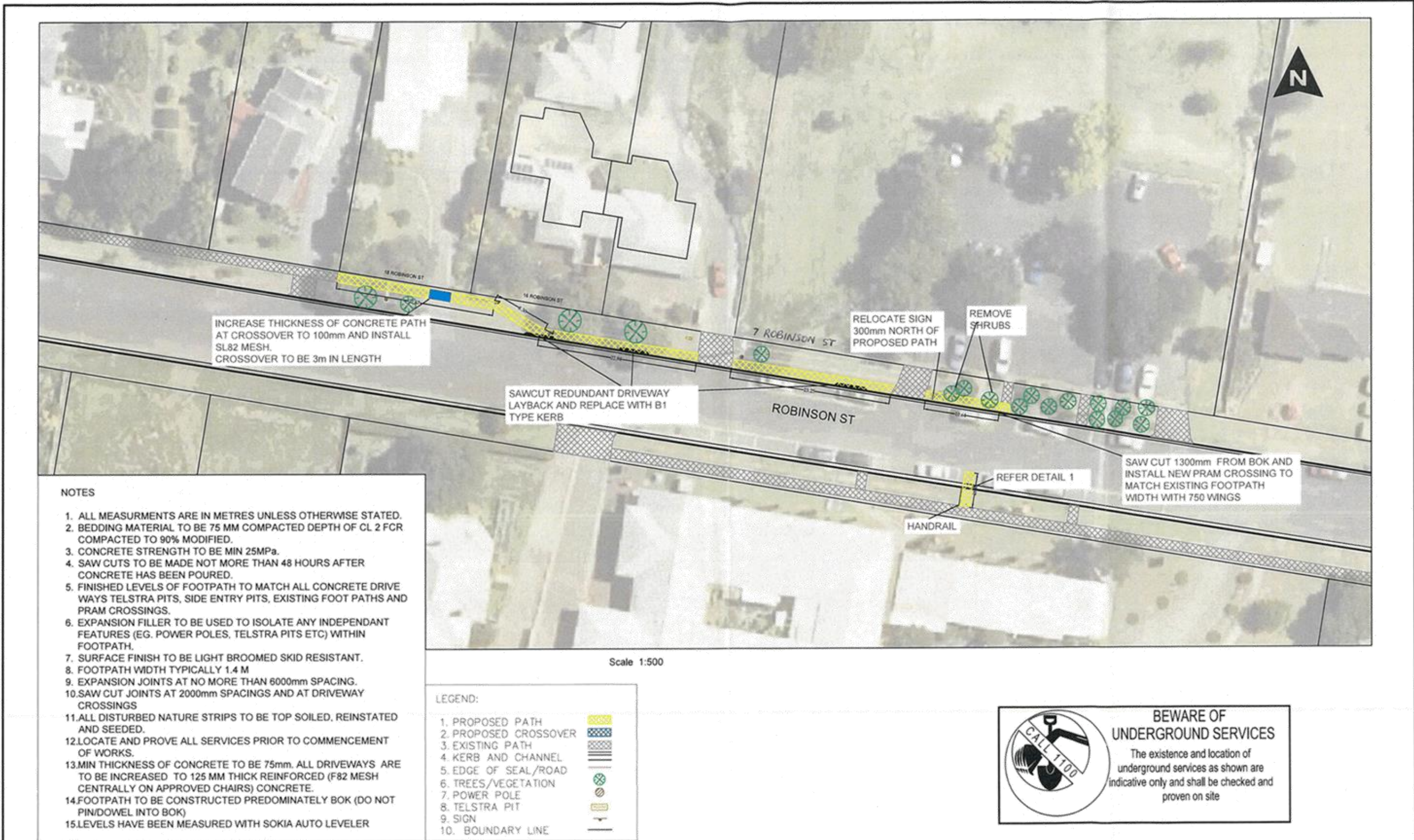
**CARRIED**

### Attachments

1. Attachment 1 - Plan for Robinson Street Special Charge Scheme
2. Attachment 2 - Robinson Street Schedule of Properties and Special Charge Apportionments
3. Proposed Declaration - Robinson Street Footpath Special Charge Scheme - Under Separate Cover
4. Public Notice - Proposed Declaration Robinson Street Footpath Special Charge Scheme - Under Separate Cover
5. Proposed Declaration Letter to Property Owners For Robinson Street Footpath Special Charge Scheme - Under Separate Cover
6. Determination of Maximum Total Levy - Robinson Street, Camperdown Footpath Special Charge Scheme



ATTACHMENT 1



NOTES

1. ALL MEASUREMENTS ARE IN METRES UNLESS OTHERWISE STATED.
2. BEDDING MATERIAL TO BE 75 MM COMPACTED DEPTH OF CL 2 FCR COMPACTED TO 90% MODIFIED.
3. CONCRETE STRENGTH TO BE MIN 25MPa.
4. SAW CUTS TO BE MADE NOT MORE THAN 48 HOURS AFTER CONCRETE HAS BEEN POURED.
5. FINISHED LEVELS OF FOOTPATH TO MATCH ALL CONCRETE DRIVEWAYS TELSTRA PITS, SIDE ENTRY PITS, EXISTING FOOT PATHS AND PRAM CROSSINGS.
6. EXPANSION FILLER TO BE USED TO ISOLATE ANY INDEPENDANT FEATURES (EG. POWER POLES, TELSTRA PITS ETC) WITHIN FOOTPATH.
7. SURFACE FINISH TO BE LIGHT BROOMED SKID RESISTANT.
8. FOOTPATH WIDTH TYPICALLY 1.4 M
9. EXPANSION JOINTS AT NO MORE THAN 6000mm SPACING.
10. SAW CUT JOINTS AT 2000mm SPACINGS AND AT DRIVEWAY CROSSINGS
11. ALL DISTURBED NATURE STRIPS TO BE TOP SOILED, REINSTATED AND SEEDED.
12. LOCATE AND PROVE ALL SERVICES PRIOR TO COMMENCEMENT OF WORKS.
13. MIN THICKNESS OF CONCRETE TO BE 75mm. ALL DRIVEWAYS ARE TO BE INCREASED TO 125 MM THICK REINFORCED (F82 MESH CENTRALLY ON APPROVED CHAIRS) CONCRETE.
14. FOOTPATH TO BE CONSTRUCTED PREDOMINATELY BOK (DO NOT PIN/DOWEL INTO BOK)
15. LEVELS HAVE BEEN MEASURED WITH SOKIA AUTO LEVELER

LEGEND:

1. PROPOSED PATH
2. PROPOSED CROSSOVER
3. EXISTING PATH
4. KERB AND CHANNEL
5. EDGE OF SEAL/ROAD
6. TREES/VEGETATION
7. POWER POLE
8. TELSTRA PIT
9. SIGN
10. BOUNDARY LINE

**BEWARE OF UNDERGROUND SERVICES**

The existence and location of underground services as shown are indicative only and shall be checked and proven on site

PUBLIC UTILITIES CHECK	Initial	Date	AMENDMENTS	Date	Approved
U/G Power Cable					
U/G Telecom Cable					
Gas Main Proving					
Water Main Proving					
Gas Main High Pressure					
Fire Services					
Sewer Mains					

Date: / /  
Assets Planning Manager

Date: / /  
Director Works & Services



<b>CORANGAMITE SHIRE COUNCIL</b>			
Survey	XX & XX	ROBINSON ST, CAMPERDOWN – BETWEEN BOWEN ST & WALLS ST CONSTRUCTION OF FOOTPATH ALIGNMENT PLAN	
Design	AH		
File	XXXX		
L.B.	-		
Scale	AS SHOWN		
Checked	Date	Level	ARBITRARY
	NOV. 17	Datum	
		Sheet	A3
		Est.-Bk.-No.	

PLAN NUMBER
XXXX
Sheet 1 of 1



**ATTACHMENT 2**

**SCHEDULE OF PROPERTIES & SPECIAL CHARGE APPORTIONMENTS**

SPECIAL CHARGE APPORTIONMENT FOR CONSTRUCTION OF A CONCRETE FOOTPATH  
 ROBINSON STREET (NORTH SIDE), CAMPERDOWN  
 30% OF TOTAL ESTIMATED COSTS TO BE APPORTIONED TO OWNERS OF ABUTTING PROPERTIES  
 DISTRIBUTION OF APPORTIONED COSTS BASED ON LENGTH OF FRONTAGE OF ALLOTMENTS

ESTIMATED COST OF WORKS: \$11,036  
 ESTIMATED COST OF WORKS TO BE RECOVERED BY PROPERTY OWNERS: \$3,311 FRONTAGE UNIT OF APPORTIONMENT: 3,311/86.05 = \$38.48

DESCRIPTION OF WORKS AND SPECIFICATIONS	QUANTITY lineal metre	ESTIMATED COST		PROPERTY NUMBER	DESCRIPTION OF PROPERTY	LOT FRONTAGE TO FOOTPATH (m)	CHARGEABLE FRONTAGE (m)	APPORTIONMENT OF COST	VEHICLE CROSSING THICKENING			Total Final Owners Cost
		RATE (\$/m)	AMOUNT						WIDTH (m)	RATE (\$)/Lm	AMOUNT (\$)	
CONSTRUCTION OF A 75 MM THICK 1.5 M WIDE CONCRETE FOOTPATH, REINSTATE NATURE STRIP AND ASSOCIATED WORKS.  7.5% ADMINISTRATION	85.55	120.00	\$10,266	5458	18 ROBINSON STREET LOT 1 PS114379	19.05	19.05	\$733	3	25.00	75.00	\$808
				5455	16 ROBINSON STREET LOTS 2 & 3 PS114379	33.10	33.10	\$1,274	0	25.00	0.00	\$1,274
				5448	7 ROBINSON STREET LOT 4 PS114379 & LOT 1 TP915798K	33.90	33.90	\$1,304	0	25.00	0.00	\$1,304
						\$770						
<b>TOTAL</b>			<b>\$11,036</b>			<b>86.05</b>	<b>86.05</b>	<b>\$3,311</b>	<b>3.00</b>		<b>75.00</b>	<b>\$3,386</b>

**Special Charge Scheme**

**Construction of Footpath**

**Northern side of Robinson Street east of Bowen Street, Camperdown**

**A Purpose**

To construct a footpath to provide pedestrian access for properties on the above section of Robinson Street and for the community travelling along Robinson Street to access the Camperdown Hospital. There is currently an existing path on the northern side of Robinson Street which ceases approximately 130m east of Bowen Street

**B Coherence**

All of the properties abutting onto the proposed footpath are considered to receive a special benefit. The works are physically connected to the properties.

**C Total Cost**

Rate for construction of 1.5m wide footpath and associated works based on previous works is \$120/m. There is 85.55m length of footpath.

Therefore, the Total Estimated Cost is

Footpath	\$120 x 85.55 = \$10,266
7.5% admin costs	= \$770
<u>Total</u>	<u>= \$11,036</u>

This does not include strengthening of driveways which are at the owners' cost.

**D Identify Special Beneficiaries**

3 properties in Tarrant Street will abut the footpath and are considered to be receiving special benefits.

**E Determine Properties To Include Scheme (TSBs – In & Out)**

All 3 properties abutting the footpath are considered to benefit from access to the footpath and are to be subject to the scheme. One of the properties has 4 residential units.

Therefore TSB(in) =100%, TSB(out)=0%

**F Estimate Total Special Benefits**

For this scheme, it is assumed that the greater proportion of benefits is for pedestrian access – given the defined purpose of the scheme. Therefore it is considered that 70% of benefits relate to access and 30% to amenity. These proportions are consistent with those adopted in examples provided with the Special Rates and Charges Ministerial Guidelines 2004.

- Projected pedestrian use of the footpath is 100% for the adjoining properties.

- Projected amenity benefits are based on frontage. 100% of the length of the footpath is in front of the private residential properties.

**G Estimate Total Community Benefits (TCB)**

There would be a large community benefit with the footpath extended along Robinson Street with improved access provided for those accessing the Camperdown Hospital from the north- western side of the town. For the purposes of the calculations it is estimated that 250 households would benefit.

**H Calculate "Benefit Ratio"**

The proportion of special benefits compared with community benefits is shown in the table below.

	6 Private Properties <b>TSB (in)</b>	250 households <b>TCB</b>
Access (70%)	$70\% \times 6/256 = 1.6\%$	$70\% \times 250/256 = 68.4\%$
Amenity (30%)	$30\% \times 1 = 30\%$	Nil
<b>Total Benefits</b>	<b>31.6% say 30%</b>	<b>68.4% say 70%</b>

Therefore the contribution to the scheme from abutting owners is estimated at 30%. Ratio R = 0.30.

**I Calculate Maximum Total Levy**

$R \times C \text{ (cost)} = S \text{ (Scheme Contribution)}$

$$0.30 \times \$11,036 = \$3,311$$



## 9.4 Special Charge Scheme - Installation of Footpath on Southern Side of The Parade, Terang

**Author:** John Kelly, Manager Assets Planning

**File No:** D18/112

**Previous Council Reference:** Nil

### Declaration

Chief Executive Officer – Andrew Mason

In providing this advice to Council as the Chief Executive Officer, I have no interests to disclose in this report.

Author - John Kelly

In providing this advice to Council as the Manager Assets Planning, I have no interests to disclose in this report.

### Summary

This report proposes that a Special Charge Scheme be declared for the installation of a footpath on the southern side of The Parade, from Strong Street to Dow Street, Terang.

The majority of owners have indicated their support of the proposal and the recommendation is that the Special Charge Scheme be declared.

### Introduction

Council's current budget provides for the construction of a concrete footpath, nature strip reinstatement and associated works in The Parade, Terang. The path will connect with the existing footpaths in Strong and Dow Streets.

The works are to be undertaken under a Special Charge Scheme.

In order to make a declaration under a Special Charge Scheme the following documents were prepared (refer to attachments):

- public notice of proposed declaration
- proposed declaration
- map of area of scheme, including concept plan of proposed works
- schedule of properties and special charge apportionments
- determination of the maximum total levy
- letter of notice to benefiting property owners.

### Issues

This Special Charge Scheme allows for defraying a portion of the cost of the construction of 264m of concrete footpath and associated works on the southern side of The Parade from Strong Street to Dow Street, Terang.

A 1.2m wide footpath is proposed to be constructed at this location which caters for the width of wheelchair, motor scooter or pram.

---

### **Policy and Legislative Context**

Section 163, Special Rates and Special Charges, of the *Local Government Act 1989* specifies the procedure for Council to recover costs if it considers that certain works will be of special benefit to the persons required to pay the rate or charge. Council must resolve to make a special rate or special charge and such resolution must specify:

- the land in relation to which the special rate or special charge is declared
- the manner in which the charge will be assessed and levied
- details of the period for which the charge remains in force.

Section 163 of the *Local Government Act 1989* also specifies how a council should determine the maximum total amount that may be levied as a special charge. In accordance with Council's Special Rates and Charges Policy, when determining this levy amount consideration is given to the level of benefit received by the wider community in comparison with the level of special benefit received by the abutting properties.

The policy broadly:

- Recognises that property owners who receive a benefit from infrastructure improvements are liable to contribute in a fair, equitable, consultative and consistent manner.
- Commits Corangamite Shire to contribute a minimum of 35% of the total cost, but may contribute more if the community benefit is higher.
- Provides for a range of repayment options for scheme participants.

The proposed footpath is consistent with the following strategy in Theme 5 Safety and Healthy Communities in the Council Plan 2017-2021:

Continue focus on improving strategic footpath connections in our towns.

The installation of this footpath also supports Council's Municipal Public Health and Wellbeing Plan 2017-2021 by providing infrastructure that will support active transport, access and connectivity and improve the physical health of our community.

### **Internal / External Consultation**

A preliminary letter and survey form were sent on 9 January 2018 to affected property owners to gauge initial support for the proposal. The preliminary letter had advised that there was to be further opportunity for owners at a later stage to comment on the proposal. Of the 11 owners, eight owners indicated support for the proposal whilst three owners did not support it.

Based on the majority support from owners to proceed with the process, a statutory public notice was placed in the *Terang Express* on 15 February 2018 and a letter was sent out to the benefitting property owners on 16 February 2018 regarding the proposed declaration of the Special Charge Scheme. All scheme documents, plans and schedules were made available at the Corangamite Shire office.

A subsequent on-site meeting was held on 8 March 2018 between the property owners, Councillors Ruth Gstrein and Bev McArthur and Council officers Brooke Love and John Kelly to give owners further opportunity to ask questions of the proposal.

The 28 day period within which any person may make a written submission to Council expired on 15 March 2018. There has been one written objection to the scheme submitted by a property owner in addition to the previously submitted comments from owners from the initial survey. The basis for the objection is summarised below.

Comment	Officer Response
Low vehicle and pedestrian traffic and good visibility in street does not justify footpath	It is noted that the proposed footpath in The Parade was identified by Council as of high strategic importance for the Terang community as it would provide a safe link to existing paths that lead to the nearby Terang College, Terang Kindergarten, Coinda Training Centres and the Recreation Reserve.
Funding for footpath would be more beneficial to community if redirected to other infrastructure works in Terang including widening of The Parade for on street parking, new footpath in Austin Street towards hospital, new kerb and channel in Dow and Seymour Street	Other potential infrastructure improvements for Terang raised in the submission and initial survey can be considered for future capital works programs. It is noted that the current program has an allocation for a road upgrade including kerb and channel installation in Dow Street in Terang.
Footpath could be located in the easement behind properties in The Parade between the kindergarten and school.	The laneway located behind the properties in The Parade does not continue through to Strong Street and as a result will not provide a link for pedestrians from Strong Street and Dow Street. Therefore, the placement of a footpath on the southern side of The Parade is considered to be a more beneficial option.

Other comments from the initial survey and from the on-site meeting on the proposal are summarised as follows.

Comment	Officer Response
Funding allocation for footpath in The Parade would be better redirected to widening the road to accommodate parking on both sides of the road. High school students park all day in street making access to properties difficult.	It is considered that there is adequate current road width in The Parade to cater for parking on both sides of the road and for a vehicle to travel between the parked cars. However discussions between Council and Terang College are taking place to see if there are other alternative sites for the vehicles of students that currently park all day in the street.
Footpath better positioned on the other side of the road where people will not be crossing driveways and not passing the front of homes.	It is considered that a footpath located on the southern side of The Parade will be of more benefit than one on the northern side of the road as it will provide direct pedestrian access to the residential properties on the southern side.
A disabled couple living in the street currently travel to and from their property on their mobility scooters via the road.	The establishment of a footpath in The Parade will make access for these residents to their property much safer.
Query on the interest rate if the special charge was paid over 5 years	Interest rate is Reserve Bank rate plus 1%

Comment	Officer Response
Request that paper bark trees be removed as part of the works	Tree removal will be considered as part of the works. The current locations of trees restricts the width of the footpath and the roots of the trees may be potentially damage the path.

### Financial and Resource Implications

There is considered to be a large community benefit with the footpath constructed in The Parade with improved access for students entering/exiting the Terang College to and from Strong Street and for those travelling by foot from the west to the Terang Kindergarten and the Cooida Training Centres in Dow Street. Based on the community benefit and the special amenity and access benefits to the abutting property owners, it is determined that 70% of the cost of construction of the footpath should be borne by Council and 30% is to be borne by the abutting owners.

The estimated costs of the works and cost recovery from abutting property owners is as follows:

Total Cost of Works	\$28,359
Property Owner contribution	\$8,508
Council contribution	\$19,851

The Council 2017-2018 budget allocation for the works in The Parade is \$42,000.

### Options

Council may proceed, vary or abandon the proposed special charge scheme.

### Conclusion

Since the majority of abutting owners have advised that they support the proposal it is recommended that Council resolve to declare a special charge to finance the construction of the footpath and associated works on the southern side of The Parade from Strong Street to Dow Street, Terang.

### RECOMMENDATION

That:

1. A special charge be declared for the purpose of defraying a portion of the cost of construction work in relation to provision of concrete footpath and associated works on the southern side of The Parade from Strong Street to Dow Street, Terang under S163 (1) of the *Local Government Act 1989*, which Council considers will be of special benefit to those persons required to pay the special charge and who are described in the succeeding part of this declaration.
2. The following be specified as the criteria on the basis of which the special charge is so declared:
  - (a) The special charge is based on a total estimated "scheme" cost of \$28,359 with the distribution of the charge being based upon:
    - (i) the frontage of mid allotments and the lesser of the frontage/sideage of a corner allotment included in the scheme as receiving a benefit



- (ii) 30% of the total cost of concrete footpath construction, nature strip reinstatement and administration cost to abutting allotments.
3. The following be specified as the area of which the special charge is so declared:
- (a) The land shown, identified with street addresses on the map in Attachment 1.
4. The following be specified as the land in relation to which the special charge is so declared:
- (a) The properties listed in column 6 of Attachment 2, Schedule of Properties and Special Charge Apportionment.
5. The following be specified as the manner in which the special charge so declared will be assessed and levied:
- (a) A charge per property which is abutting the said street where the footpath is proposed.
6. The following be specified as the period for which the special charge remains in force:
- (a) The special charge remain a charge on the respective properties until such time the special charge is paid in full with any interest thereof.
7. That having regard to the preceding parts of this declaration, it be recorded that:
- (a) The owners of the land described in column 6 of Attachment 2 will be liable for the respective amounts set out in subsequent columns thereof.
- (b) The special charge be paid within 30 days of the owner receiving accounts of the works, or by 20 quarterly instalments as approved by Council bearing interest at the rate of interest as set by Council pursuant to Section 172(2) of the *Local Government Act 1989*.
8. The Revenue/Rates Co-ordinator be directed and authorised by the Chief Executive Officer to demand payment of and recover the special charge, in accordance with the *Local Government Act 1989*.

**COUNCIL RESOLUTION**

**MOVED:** Cr Durant  
**SECONDED:** Cr Gstrein

That the recommendation be adopted.

**CARRIED**

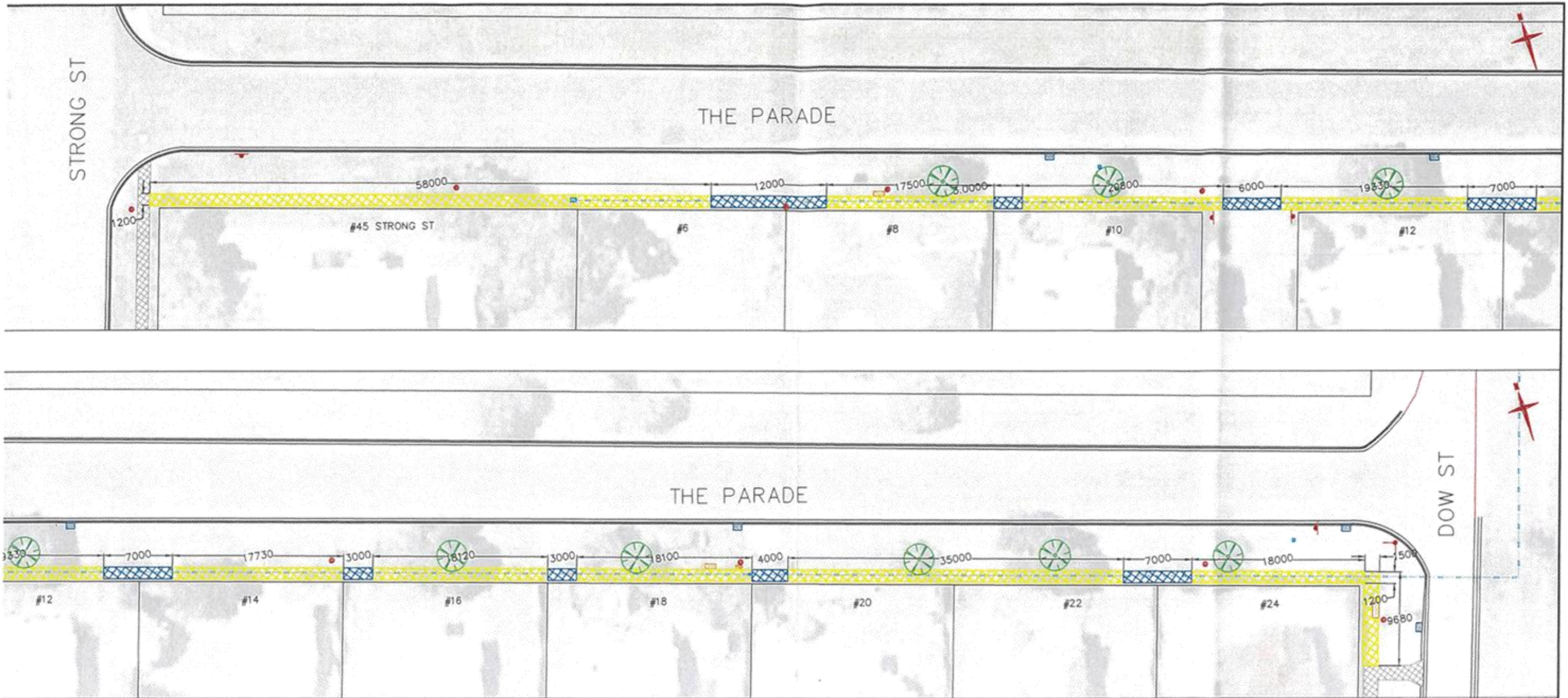
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**Attachments**

1. Attachment 1 - Plan for The Parade Footpath Special Charge Scheme
2. Attachment 2 - The Parade Footpath Schedule of Properties and Special Charge Apportionments
3. Proposed Declaration - The Parade Footpath Terang Special Charge Scheme - Under Separate Cover
4. Public Notice - The Parade Footpath Special Charge Scheme - Under Separate Cover
5. Letter to Property Owners Re Proposed Declaration of The Parade Footpath Special Charge Scheme - Under Separate Cover
6. Submission Council Proposed Special Charge Scheme The Parade Report Attachment version - Under Separate Cover
7. Comments from Property Owners on Proposed Footpath and Special Charge Scheme in The Parade, Terang - Under Separate Cover
8. Determination of Maximum Total Levy - The Parade, Terang Footpath Special Charge Scheme



ATTACHMENT 1



1. ALL MEASUREMENTS ARE IN MILLIMETRES UNLESS OTHERWISE STATED.
2. BEDDING MATERIAL TO BE 75 MM COMPACTED DEPTH OF CL 2 FCR COMPACTED TO 90% MODIFIED.
3. CONCRETE STRENGTH TO BE MIN 25MPa.
4. SAW CUTS TO BE MADE NOT MORE THAN 48 HOURS AFTER CONCRETE HAS BEEN POURED.
5. FINISHED LEVELS OF FOOTPATH TO MATCH ALL CONCRETE DRIVEWAYS TELSTRA PITS, SIDE ENTRY PITS, EXISTING FOOT PATHS AND PRAM CROSSINGS.
6. EXPANSION FILLER TO BE USED TO ISOLATE ANY INDEPENDANT FEATURES (EG. POWER POLES, TELSTRA PITS ETC) WITHIN FOOTPATH.
7. SURFACE FINISH TO BE LIGHT BROOMED SKID RESISTANT.
8. FOOTPATH WIDTH TYPICALLY 1.2 M
9. EXPANSION JOINTS AT NO MORE THAN 6000mm SPACING.
10. SAW CUT JOINTS AT 2000mm SPACINGS AND AT DRIVEWAY CROSSINGS
11. ALL DISTURBED NATURE STRIPS TO BE TOP SOILED, REINSTATED AND SEEDED.
12. LOCATE AND PROVE ALL SERVICES PRIOR TO COMMENCEMENT OF WORKS.
13. MIN THICKNESS OF CONCRETE TO BE 75mm. ALL DRIVEWAYS/CROSSOVERS ARE TO BE INCREASED TO 125 MM THICK REINFORCED (F82 MESH CENTRALLY ON APPROVED CHAIRS) CONCRETE.
14. FOOTPATH TO BE CONSTRUCTED 300mm OFFSET FROM BOUNDARY LINE

LEGEND:

1. PROPOSED PATH
2. PROPOSED CROSSOVER
3. EXISTING PATH
4. KERB AND CHANNEL
5. EDGE OF SEAL/ROAD
6. TREES/VEGETATION
7. POWER POLE
8. TELSTRA PIT
9. SIGN
10. HYDRANT
11. BOUNDARY LINE
12. GAS LINE
13. ELECTRICAL PIT

**BEWARE OF UNDERGROUND SERVICES**

The existence and location of underground services as shown are indicative only and shall be checked and proven on site

PUBLIC UTILITIES CHECK	Initial	Date	AMENDMENTS	Date	Approved
U/G Power Cable					
U/G Telecom Cable					
Gas Main Proving					
Water Main Proving					
Gas Main High Pressure					
Fire Services					
Sewer Mains					

Date: / /  
Assets Planning Manager

Date: / /  
Director Works & Services



**CORANGAMITE SHIRE COUNCIL**

THE PARADE, TERANG – FROM DOW ST. TO STRONG ST.

CONSTRUCTION OF FOOTPATH ALIGNMENT PLAN – CONCEPT

Survey: XX & XX	Design: AH	File: XXXX	L.B.: -	Scale: 1:400	Checked: NOV. 17	Date: NOV. 17	Level Datum: ARBITRARY	A3	Est. Bk. No.	PLAN NUMBER: XXXX	Sheet 1 of 1
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ATTACHMENT 2

**SCHEDULE OF PROPERTIES & SPECIAL CHARGE APPORTIONMENTS**

SPECIAL CHARGE APPORTIONMENT FOR CONSTRUCTION OF A CONCRETE FOOTPATH  
 THE PARADE , STRONG ST TO DOW ST (SOUTH SIDE), TERANG  
 30% OF TOTAL ESTIMATED COSTS TO BE APPORTIONED TO OWNERS OF ABUTTING PROPERTIES  
 DISTRIBUTION OF APPORTIONED COSTS BASED ON LENGTH OF FRONTAGE OF ALLOTMENTS

ESTIMATED COST OF WORKS: \$28,359  
 ESTIMATED COST OF WORKS TO BE RECOVERED BY PROPERTY OWNERS: \$8,508 FRONTAGE UNIT OF APPORTIONMENT: 8,508/263.81 = \$32.2488

DESCRIPTION OF WORKS AND SPECIFICATIONS	QUANTITY lineal metre	ESTIMATED COST		PROPERTY NUMBER	DESCRIPTION OF PROPERTY	LOT FRONTAGE TO FOOTPATH(m)	CHARGEABLE FRONTAGE (m)	APPORTIONMENT OF COST	VEHICLE CROSSING THICKENING			Total Final Owners Cost
		RATE (\$/m)	AMOUNT						WIDTH (m)	RATE (\$)/Lm	AMOUNT (\$)	
CONSTRUCTION OF A 75 MM THICK 1.2 M WIDE CONCRETE FOOTPATH, REINSTATE NATURE STRIP AND ASSOCIATED WORKS.	263.8	100.00	\$26,380	201689	45 STRONG ST CA 11 & 12 SECTION 46 TOWN & PARISH OF TERANG	43.26	43.26	\$1,395	0	20.00	0.00	\$1,395
				10217	6 THE PARADE CA 10 SECTION 46 TOWN & PARISH OF TERANG	21.63	21.63	\$698	6	20.00	120.00	\$818
				3806	8 THE PARADE CA 9 SECTION 46 TOWN & PARISH OF TERANG	21.63	21.63	\$698	6	20.00	120.00	\$818
				3807	10 THE PARADE CA 8 SECTION 46 TOWN & PARISH OF TERANG	21.63	21.63	\$698	3	20.00	60.00	\$758
				3808	12 THE PARADE CA 7 SECTION 46 TOWN & PARISH OF TERANG	21.12	21.12	\$681	3	20.00	60.00	\$741
				3809	14 THE PARADE CA 6 SECTION 46 TOWN & PARISH OF TERANG	21.12	21.12	\$681	3	20.00	60.00	\$741
				3810	16 THE PARADE CA 5 SECTION 46 TOWN & PARISH OF TERANG	21.12	21.12	\$681	3	20.00	60.00	\$741
				3811	18 THE PARADE CA 4 SECTION 46 TOWN & PARISH OF TERANG	21.12	21.12	\$681	3	20.00	60.00	\$741
				3812	20 THE PARADE CA 3 SECTION 46 TOWN & PARISH OF TERANG	21.12	21.12	\$681	4	20.00	80.00	\$761
				3813	22 THE PARADE CA 2 SECTION 46 TOWN & PARISH OF TERANG	21.12	21.12	\$681	3	20.00	60.00	\$741
				3814	24 THE PARADE CA 1 SECTION 46 TOWN & PARISH OF TERANG	28.94	28.94	\$933	3	20.00	60.00	\$993
				SUB TOTAL 7.5% ADMINISTRATION			\$26,380 \$1,979					
<b>TOTAL</b>			<b>\$28,359</b>			<b>263.81</b>	<b>263.81</b>	<b>\$8,508</b>	<b>37.00</b>		<b>740.00</b>	<b>\$9,248</b>



## Special Charge Scheme

### Construction of Footpath

#### Southern side of The Parade from Strong Street to Dow Street, Terang

##### A Purpose

To construct a footpath to provide pedestrian access for properties on the above section of The Parade and for the community travelling along The Parade to access either the nearby Terang College, Terang Kindergarten and the Coinda Training Centres. There are currently existing paths along Strong Street and Dow Street. Currently there is only nature strip or the road to walk along The Parade.

##### B Coherence

All of the properties abutting onto the proposed footpath are considered to receive a special benefit. The works are physically connected to the properties.

##### C Total Cost

Rate for construction of 1.2m wide footpath and associated works based on previous works is \$100/m. There is 263.8 length of footpath.

Therefore, the Total Estimated Cost is

Footpath	\$100 x 263.8	= \$26,380
7.5% admin costs		= \$ 1,979
<u>Total</u>		<u>= \$28,359</u>

This does not include strengthening of driveways which are at the owners' cost.

##### D Identify Special Beneficiaries

11 properties in Tarrant Street will abut the footpath and are considered to be receiving special benefits.

##### E Determine Properties To Include Scheme (TSBs – In & Out)

All 11 properties abutting the footpath are considered to be subject to the scheme.

Therefore TSB(in) =100%, TSB(out)=0%

##### F Estimate Total Special Benefits

For this scheme, it is assumed that the greater proportion of benefits is for pedestrian access – given the defined purpose of the scheme. Therefore it is considered that 70% of benefits relate to access and 30% to amenity. These proportions are consistent with those adopted in examples provided with the Special Rates and Charges Ministerial Guidelines 2004.

- Projected pedestrian use of the footpath is 100% for the adjoining properties.

- Projected amenity benefits are based on frontage. 100% of the length of the footpath is in front of the properties.

**G Estimate Total Community Benefits (TCB)**

There would be a large community benefit with the footpath constructed on The Parade with improved access provided for those accessing Terang College from the east and Terang Kindergarten and the Cooida Training Centre from the west. For the purposes of the calculations it is estimated that 450 households would benefit.

**H Calculate "Benefit Ratio"**

The proportion of special benefits compared with community benefits is shown in the table below.

	11 Properties <b>TSB (in)</b>	450 households <b>TCB</b>
Access (70%)	$70\% \times 11/461 = 1.7\%$	$70\% \times 450/461 = 68.3\%$
Amenity (30%)	$30\% \times 1 = 30\%$	Nil
<b>Total Benefits</b>	<b>31.7% say 30%</b>	<b>68.3% say 70%</b>

Therefore the contribution to the scheme from abutting owners is estimated at 30%. Ratio R = 0.30.

**I Calculate Maximum Total Levy**

$R \times C \text{ (cost)} = S \text{ (Scheme Contribution)}$

$$0.30 \times \$28,359 = \$8,508$$

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## 9.5 Quick Response Grants Allocation March 2018

**Author:** David Rae, Director Corporate and Community Services

**File No:** D18/116

**Previous Council Reference:** Nil

### Declaration

Chief Executive Officer – Andrew Mason

In providing this advice to Council as the Chief Executive Officer, I have no interests to disclose in this report.

Author - David Rae

In providing this advice to Council as the Director Corporate and Community Services, I have no interests to disclose in this report.

### Summary

The purpose of this report is to approve the March 2018 allocation of funds under the Quick Response Grants Program.

### Introduction

The Quick Response Grants Program is beneficial in supporting instances of community needs that are not readily able to be considered under the Community and Facilities Grants Program or Environmental Grants Program. Applications for Quick Response Grants are considered by Council as received.

### Issues

The Quick Response Grants Program is a fixed budget that Council provides annually for the distribution of funds to Shire community groups. The Quick Response Grants Program has a rolling intake and this flexible approach allows Council to allocate small amounts to various community groups which results in positive outcomes.

Applications received for this allocation are attached under separate cover. Each application has been assessed against the following criteria as detailed in the Quick Response Grants Policy:

- a. Eligible recipient
- b. Council Plan alignment
- c. Community benefit
- d. Eligible expenditure.

The assessment has also been provided as a separate attachment to this report.

### Policy and Legislative Context

Consideration of applications for the Quick Response Grants Program is in accordance with the Quick Response Grants Policy and the following 2017-2021 Council Plan commitments:

We are committed to working towards ensuring the safety, health and wellbeing of our communities.

Council will continue to provide and support a range of community and social support services.

Council will provide and support a range of opportunities that support people to engage in healthy and active lifestyles, the arts, recreation and sport.

Improved educational outcomes in Corangamite Shire.

Support our small towns and dispersed population.

Improve the health and wellbeing of our community.

### Internal / External Consultation

Applications for the Quick Response Grants Program are available from Council's website or by contacting Council's Community Relations team. Applicants are encouraged to discuss their application with the respective Ward Councillor prior to submission. Applicants may also contact Council's Director Corporate and Community Services for further information. Applicants will be advised of the outcome of their application following the Council meeting. Successful applicants will also be requested to provide a grant acquittal following completion of the event or project, including return on unexpended amounts.

### Financial and Resource Implications

The 2017-2018 Quick Response Grants Program budget allocation is \$14,000. Annual allocations for each Ward shall not exceed 1/7th of the fund's annual budget in the case of North, South West, Coastal and South Central Wards, and 3/7th of the fund's annual budget in the case of Central Ward. Should the allocations be approved as recommended in this report, the remaining allocation is as follows:

Ward	Annual Allocation	Previous Allocations	This Allocation	Remaining Allocation
Coastal	\$2,000.00	\$1,500.00	\$71.43	\$428.57
North	\$2,000.00	\$723.22	\$571.43	\$705.35
South Central	\$2,000.00	\$495.00	\$71.43	\$1,433.57
South West	\$2,000.00	\$500.00	\$71.43	\$1,428.57
Central	\$6,000.00	\$3,602.90	\$896.08	\$1,501.02
	<b>\$14,000.00</b>	<b>\$6,821.12</b>	<b>\$1,681.80</b>	<b>\$5,497.08</b>

### Options

Council can consider:

1. Allocating the funds as requested by the applicants.
2. Allocating the funds for a reduced amount.
3. Not allocating funds as requested by the applicants.

### Conclusion

The Quick Response Grants Program provides financial assistance to community groups to undertake beneficial projects and activities. The applications recommended for funding in this allocation are in accordance with Quick Response Grants Policy and will result in positive outcomes for the community.



## RECOMMENDATION

That Council approves the following applications for funding from the Quick Response Grants Program for March 2018:

Applicant	Purpose	Ward	Amount
Camperdown Playgroup	Costs associated with printing of promotional flyers for purposes of growing membership.	Central	\$139.70
Camperdown and District Food Bank	Costs associated with replenishment of foodbank for distribution to members of community in need.	Central	\$410.10
Pomorneit Community Hall	Film licensing cost associated with family film night at the Community Hall.	Central	\$132.00
Lismore and District Lions Club	Costs of promoting and hosting 50th anniversary celebrations of Lismore and District Lions Club.	North	\$500.00
Cooinda Day Training Centre Terang Inc	Costs associated with hosting fundraising event.	All	\$500.00

## COUNCIL RESOLUTION

**MOVED:** Cr Brown  
**SECONDED:** Cr Gstrein

That the recommendation be adopted.

**CARRIED**

### Attachments

1. Quick Response Grants Assessment - March 2018 Allocation - Under Separate Cover
2. Application - Camperdown Playgroup - Under Separate Cover
3. Application - Camperdown Community House - Under Separate Cover
4. Application - Pomorneit Community Hall - Under Separate Cover
5. Application - Lismore and District Lions Club - Under Separate Cover
6. Application - Cooinda Day Training Centre Terang - Under Separate Cover

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## 9.6 Council to Chief Executive Officer Delegation

**Author:** Penny MacDonald, Executive Services and Governance Coordinator

**File No:** D18/90

**Previous Council Reference:** Nil

### Declaration

Chief Executive Officer – Andrew Mason

In providing this advice to Council as the Chief Executive Officer, I have no interests to disclose in this report.

Author - Penny MacDonald

In providing this advice to Council as the Executive Services and Governance Coordinator, I have no interests to disclose in this report.

### Summary

The purpose of this report is for Council to review the Instrument of Delegation to the Chief Executive Officer following changes to Council's Procurement Policy. The Instrument of Delegation to the Chief Executive Officer has been updated to reflect the new additional procurement delegation included in the Procurement Policy dated February 2018.

### Introduction

The *Local Government Act 1989*, as well as other legislation, makes express provision for the appointment of delegates to act on behalf of Council. This is because Council is a legal entity composed of Councillors, which can only act by resolution or through others acting on its behalf by way of delegations. These delegations enable day to day decisions to be made, which in turn allows for the efficient, effective and timely delivery of a range of services.

### Issues

Council delegates to the CEO the power to determine any issue, take any action, or do any act or thing within conditions and limitations outlined in the Instrument of Delegation. Powers delegated to the Chief Executive Officer may be "sub delegated" in part to other Council officers, or Council can delegate directly to Council staff.

A review of the Instrument of delegation to the CEO has been undertaken following changes to Council's Procurement Policy, which included provision for an additional procurement delegation to the CEO. The following procurement activities will be permitted by the CEO, but must not exceed \$500,000:

1. payment of all Council insurances
2. purchase of heavy fleet approved through the annual budget and procured in accordance with Council's Procurement Policy
3. Schedule of Rates contracts up to an anticipated amount not exceeding \$500,000 for the term of the contract.

The revised Instrument of Delegation to the Chief Executive Office is attached to this report.

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### **Policy and Legislative Context**

Section 98 of the Act enables Council to delegate powers through an Instrument of Delegation.

Review of the Council to Chief Executive Officer Instrument of Delegation is consistent with the Council Plan 2017-2021 commitment and objectives:

We are committed to ensuring the ethical behaviour of Councillors and staff, maintaining good governance and remaining financially sustainable.

Council will demonstrate high levels of ethical behaviour and governance standards.

Council will deliver value for money by ensuring that services are required and delivered efficiently and sustainably.

Once updated, the delegation will be consistent with the recently revised Procurement Policy.

### **Internal / External Consultation**

This Instrument of Delegation has been prepared based on advice from Maddocks Delegations Service, with changes incorporated to reflect the new additional procurement delegation to the CEO in the Procurement Policy dated February 2018.

### **Options**

Council may review and endorse the Instrument of Delegation to the Chief Executive Officer as proposed. Alternatively, Council may choose to make changes to the Instrument.

### **Conclusion**

Council, as a legal entity only capable of making decisions by resolution, delegates its powers to Council staff to enable day to day decisions to be made, which in turn allows for the efficient, effective and timely delivery of a range of services.

Council's delegation to the CEO has been reviewed and updated following changes to the Procurement Policy which now provides for additional procurement activities by the CEO.

## **RECOMMENDATION**

**In the exercise of the powers conferred by sections 98(1) of the *Local Government Act 1989* (the Act) and all other legislation referred to in the attached instrument of delegation, Council resolves that:**

- 1. There be delegated to the person holding the position, acting in or performing the duties of Chief Executive Officer, the powers, duties and functions set out in the attached Instrument of Delegation to the Chief Executive Officer, subject to the conditions and limitations specified in that instrument.**
- 2. The Instrument comes into force immediately the common seal of Council is affixed to the Instrument.**
- 3. On the coming into force of the Instrument all previous delegations to the Chief Executive Officer are revoked.**
- 4. The duties and functions set out in the Instrument must be performed, and the powers set out in the Instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.**

- 
5. It is noted that the Instrument includes a power of delegation to members of Council staff, in accordance with section 98(3) of the Act.
  6. The common seal be affixed to the Instrument.

**COUNCIL RESOLUTION**

**MOVED:**            *Cr Trotter*

**SECONDED:**      *Cr Brown*

**That the recommendation be adopted.**

**CARRIED**

**Attachments**

1. S5 Instrument of Delegation, Council to Chief Executive Officer March 2018
2. S5 Instrument of Delegation, Council to Chief Executive Officer March 2018 Tracked Changes - Under Separate Cover



***S5. Instrument of Delegation to Chief Executive Officer***



**CORANGAMITE  
SHIRE**

**Corangamite Shire Council**

**Instrument of Delegation**

**to**

**The Chief Executive Officer**

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**Instrument of Delegation**

In exercise of the power conferred by section 98(1) of the *Local Government Act 1989 (the Act)* and all other powers enabling it, the Corangamite Shire Council (**Council**) delegates to the member of Council staff holding, acting in or performing the position of Chief Executive Officer, the powers, duties and functions set out in the Schedule to this Instrument of Delegation,

AND declares that

1. this Instrument of Delegation is authorised by a Resolution of Council passed on [date];
2. the delegation
  - 2.1 comes into force immediately the common seal of Council is affixed to this Instrument of Delegation;
  - 2.2 is subject to any conditions and limitations set out in the Schedule;
  - 2.3 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
  - 2.4 remains in force until Council resolves to vary or revoke it.
3. The member of Council staff occupying the position or title of or acting in the position of Chief Executive Officer may delegate to a member of Council staff any of the powers (other than the power of delegation conferred by section 98(3) of the Act or any other powers not capable of sub-delegation) which this Instrument of Delegation delegates to him or her.

The Common Seal of )  
CORANGAMITE SHIRE COUNCIL )  
was affixed in the presence of )

.....  
Chief Executive Officer

.....  
Date

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## SCHEDULE

The power to

1. determine any issue;
2. take any action; or
3. do any act or thing

arising out of or connected with any duty imposed, or function or power conferred on Council by or under any Act.

### Conditions and Limitations

The delegate must not determine the issue, take the action or do the act or thing

4. if the issue, action, act or thing is an issue, action, act or thing which involves
  - 4.1 awarding a contract exceeding the value of \$250,000;
    - 4.1.1 excluding the following procurement activities which are permitted but must not exceed the value of \$500,000:
      - (a) payment of all Council insurances;
      - (b) purchase of heavy fleet approved through the annual budget and procured in accordance with Council's Procurement Policy;
      - (c) Schedule of Rates contracts up to an anticipated amount not exceeding \$500,000 for the term of the contract;
    - 4.2 making a local law under Part 5 of the Act;
    - 4.3 approval of the Council Plan under s.125 of the Act;
    - 4.4 adoption of the Strategic Resource Plan under s.126 of the Act;
    - 4.5 preparation or adoption of the Budget or a Revised Budget under Part 6 of the Act;
    - 4.6 adoption of the Auditor's report, Annual Financial Statements, Standard Statements and Performance Statement under Part 6 of the Act;
    - 4.7 determining pursuant to s.37 of the Act that an extraordinary vacancy on Council not be filled;
    - 4.8 exempting a member of a special committee who is not a Councillor from submitting a return under s.81 of the Act;
    - 4.9 appointment of councillor or community delegates or representatives to external organisations; or

- 
- 4.10 the return of the general valuation and any supplementary valuations;
5. if the issue, action, act or thing is an issue, action, act or thing which is required by law to be done by Council resolution;
6. if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
7. if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
- 7.1 policy; or
- 7.2 strategy
- adopted by Council; or
8. if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of section 98(1)(a)-(f) (inclusive) of the Act or otherwise; or
9. the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.



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## 9.7 Councillor Attendance at 2018 Australian Local Government Association Conferences

**Author:** Penny MacDonald, Executive Services and Governance Coordinator

**File No:** D18/93

**Previous Council Reference:** Nil

### Declaration

Chief Executive Officer – Andrew Mason

In providing this advice to Council as the Chief Executive Officer, I have no interests to disclose in this report.

Author - Penny MacDonald

In providing this advice to Council as the Executive Services and Governance Coordinator, I have no interests to disclose in this report.

### Summary

The purpose of this report is for Council to consider Councillor representatives for attendance to the Australian Local Government Association's National General Assembly and National Local Roads and Transport Congress.

### Introduction

Each year the Australian Local Government Association (ALGA) organises the National General Assembly of Local Government (NGA) in Canberra, and the National Local Roads and Transport Congress (Congress) at a location determined annually. This year the NGA will be held in Canberra from 17-20 June, and the Congress will be held at Uluru from 20-22 November.

The NGA and the Congress are important events for Corangamite Shire, as they provide Councillors with the opportunity to elevate the Shire and our priorities to the Federal level. Councillors attending the conferences will also gain insight into a range of issues affecting the Local Government sector and bring crucial information back to Council.

### Issues

#### **National General Assembly**

The theme for the 2018 NGA is *Australia's Future: Make it Local*. The program is focussed on addressing the importance of local government in the current political landscape, and how local government can influence change and affect improvements at a community level. Participants will have the opportunity to debate issues of national significance and influence ALGA policy, in addition to meeting with members of Parliament to advocate for our communities and promote issues of importance to Corangamite Shire.

Sessions during the NGA will include discussions on balancing innovation with public interest, liveability of communities, and recycling and waste. Bernard Salt, Australia's leading commentator on social, generational and demographic matters, will present a keynote address on population and policy, a matter of great importance to Corangamite. Other speakers invited to address the NGA include the Prime Minister, Leader of the Opposition, and Minister for Regional Services, Territories and Local Government.

Council has budgeted for up to three Councillors to attend the NGA this financial year. Councillors Jo Beard and Bev McArthur were authorised by Council to attend the NGA in 2017.

### **National Local Roads and Transport Congress**

The program for the 2018 Congress is not yet available, however the annual conference provides Council with the vital opportunity to send a Councillor delegate to hear from industry experts on current issues, challenges and emerging trends, as well as contribute to discussions on ALGA policy direction and advocacy efforts.

In 2017, the Congress covered a wide range of issues including roads funding, road safety studies and initiatives, national freight, and innovation in transport including automation. Delegates also heard from State and Federal Transport MPs and were able to help develop a strong case for improved investment in local roads, local government owned transport infrastructure and other transport infrastructure that affects our communities.

Council has included in the draft Budget attendance to the Congress in 2018, as roads is a key theme in the 2017-2021 Council Plan and an important issue for Corangamite Shire. No Councillor representative attended the 2017 Congress.

### **Policy and Legislative Context**

Corangamite Shire's Support for Councillor Professional Development Policy, adopted in December 2016, provides for Councillors to attend conferences, workshops and seminars which will increase their knowledge of issues affecting the local government sector. The Policy requires that in the event that the proposed expenditure on a single professional development opportunity exceeds \$2000 per Councillor, the expenditure must be approved by a decision of Council.

The Policy also requires the assessment of professional development activities against certain criteria to determine the applicability of content to current or likely future Council issues.

An assessment of attendance at both the National General Assembly of Local Government 2018 and National Local Roads and Transport Congress 2018 against these criteria is provided below.

1. *Does the event provide an opportunity to receive or upgrade relevant and necessary training directly related to the Councillors' role?*

Yes, both events will provide Councillors representing Corangamite Shire with the opportunity to upgrade their knowledge on a range of issues that influences the Local Government sector and is directly related to their role as Councillor.

2. *Does the event provide an opportunity to learn key information about an issue of public policy related to the Corangamite community?*

Yes. Councillors attending the NGA and the Congress will have the opportunity to increase their understanding of issues of national significance that will be beneficial to Council's policy development. Councillors will also be able to influence ALGA policy through discussions and debates during the conferences.

3. *Does the event have the potential to foster broad economic development opportunities within Corangamite Shire?*

Yes. The NGA program will include sessions on energy and climate change, digital technology and population all of which are drivers for economic development. The Congress will include transport and freight discussions which is directly related to improving economic development within Corangamite Shire.

4. *Does the event provide an opportunity for Councillor(s) to build their networks both within and across sectors, in a way which will be of benefit to the Corangamite community?*

Yes. Panel sessions will allow for interaction with presenters and other keynote speakers, providing maximum opportunity for delegates to increase their knowledge and bring back important information to Council. Informal networking will also occur during the conferences which will provide Councillors with the opportunity to share ideas and gain invaluable contacts for the future.

#### **Internal / External Consultation**

The Chief Executive Officer has consulted with Councillors regarding the opportunity for them to attend the 2018 NGA and Congress.

#### **Financial and Resource Implications**

Attendance at the NGA for one or more Councillors will be at an estimated cost of \$2,900 per Councillor, including conference registration, flights, accommodation and formal dinners. However, this amount, which is dependent on accommodation and flight availability, does not include additional transport and ancillary expenses.

Attendance at the Roads Congress for one Councillor is estimated to cost \$3500, depending on accommodation and flight availability. This estimate includes registration, flights, and accommodation including additional accommodation in Melbourne and Ayres Rock required due to flight availability. The estimate does not include other expenses including parking, transfers or additional meals.

The estimated cost of \$8700 for three Councillors to attend the NGA is within the 2017-2018 Budget allocation for Councillor training and development. Attendance to the Congress for one Councillor has been included in the draft 2018-2019 budget for Councillor training and development.

#### **Options**

Council may resolve to:

1. Nominate one or more Councillors to attend the 2018 NGA.
2. Not send a Councillor representative to the NGA.
3. Nominate one Councillor to attend the 2018 Congress.
4. Not send a Councillor representative to the Congress.

#### **Conclusion**

The National General Assembly of Local Government and National Local Roads and Transport Congress provides Councillors with a vital opportunity to elevate the Shire and our priorities to the Federal level. Councillors attending the conferences will also gain insight into a range of issues affecting the Local Government sector and bring crucial information back to Council.

Councillor representation at both conferences is highly recommended, as Councillors will be able to influence ALGA policy for the coming year, as well as advocate for our communities.

## RECOMMENDATION

That Council:

1. Nominates one or more Councillors to attend the National General Assembly of Local Government 2018.
2. Nominates one Councillor to attend the National Local Roads and Transport Congress 2018.
3. Approves expenditure related to attendance at the National General Assembly of Local Government 2018 and National Local Roads and Transport Congress 2018, consistent with the Councillor Professional Development Policy and Councillor Expenses Policy.

## COUNCIL RESOLUTION

**MOVED:** *Cr Trotter*

**SECONDED:** *Cr Brown*

That Council:

1. Nominates Councillors Beard and McArthur to attend the National General Assembly of Local Government 2018, with Councillor Neil Trotter as an alternate representative, if Councillor McArthur is unable to attend.
2. Nominates Councillor Gstrein to attend the National Local Roads and Transport Congress 2018.
3. Approves expenditure related to attendance at the National General Assembly of Local Government 2018 and National Local Roads and Transport Congress 2018, consistent with the Councillor Professional Development Policy and Councillor Expenses Policy.

**CARRIED**



## 9.8 Records of Assembly of Councillors

**Author:** Andrew Mason, Chief Executive Officer

**File No:** D18/91

**Previous Council Reference:** Nil

### Declaration

Chief Executive Officer – Andrew Mason

In providing this advice to Council as the Chief Executive Officer, I have no interests to disclose in this report.

### Summary

This report documents the Assembly of Councillors to be reported since the last Ordinary Meeting of Council on 27 February 2018.

### Introduction

The *Local Government Act 1989* (the Act) requires that records of meetings which constitute an Assembly of Councillors be tabled at the next practicable meeting of Council and be incorporated in the minutes of the Council meeting.

### Issues

An 'Assembly of Councillors' is defined in the Act as a meeting at which matters are considered that are intended or likely to be the subject of a Council decision or subject to the exercise of a delegated authority and which is either of the following:

- A meeting of an advisory committee where at least one Councillor is present; or
- A planned or scheduled meeting that includes at least half the Councillors and at least one Council officer.

Typical meetings classed as an Assembly of Councillors at Corangamite Shire include Councillor briefings, advisory committees and planning site inspections. However, from time to time additional records may be reported in accordance with the Act.

Section 80A of the Act requires that a record must be kept of an Assembly of Councillors which lists:

- The Councillors and members of Council staff attending.
- The matters discussed.
- Disclosures of conflict of interest (if any are made).
- Whether a Councillor left the meeting after making a disclosure.

Records of an Assembly of Councillors are documented by a Council officer present at a meeting designated as an Assembly of Councillors. Responsibility for the maintenance of records associated with Assembly of Councillors rests with the Chief Executive Officer.

### Policy and Legislative Context

Tabling of the records of Assembly of Councillors ensures Council is compliant with the Act. In addition, this report is consistent with the Council Plan 2017-2021 objective that "Council will demonstrate high levels of ethical behaviour and governance standards".

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**Conclusion**

The records documenting the below Assembly of Councillors are attached:

- Councillor Briefing 27 February 2018
- Councillor Briefing 13 March 2018
- Councillor Budget Briefing 14 March 2018

**RECOMMENDATION**

**That Council accepts the attached Records of Assembly of Councillors.**

**COUNCIL RESOLUTION**

**MOVED:**            *Cr Durant*

**SECONDED:**      *Cr Brown*

**That the recommendation be adopted.**

**CARRIED**

**Attachments**

1. Record of an Assembly of Councillors 27 February 2018
2. Record of an Assembly of Councillors 13 March 2018
3. Record of an Assembly of Councillors 14 March 2018

# Council

## Record of an Assembly of Councillors

**Councillor Briefing****Date:** 27 February 2018**Time:** 2.05 pm**Place:** Killara Centre**Present:**

Cr Beard             Cr Brown             Cr Durant             Cr Gstrein  
 Cr Illingworth        Cr McArthur        Cr Trotter

*Cr Illingworth was an apology.**Cr Gstrein arrived at 2.20 pm.***Officers:**

Ian Gibb        Brooke Love        Andrew Mason        David Rae

Adam Taylor (Items 1 and 2)

Paul Coverdale (Item 2)

**Guests:****Issues Discussed:**

Item	Discussion Topic
1	<b>Borrowing Policy</b>
2	<b>Rating Strategy Review</b>
3	<b>Hot Topics:</b> <i>Agenda Items, Essendon Football Club, Geelong City Deal, Electricity Contracts, Recycling Update, Seasonal Pool Closures, Events Stall, Great Ocean Road Taskforce.</i>
4	<b>Councillor Items:</b> <i>Works and Services Congratulations, Roadworks Hamilton Highway, Community Singing, Mt Noorat Committee Induction, Youth of the Year, Salt Creek Power Poles, VicRoads Vegetation Clearance, Eat Well Be Well, Barwon South West Waste &amp; Recycling Group, Relay for Life, Let's Talk Launch, Camperdown Roads Issue, Terang Gas, Noorat Town Garage Sale Day, Mt Leura, Recycling Issue, Waste to Energy, Positive Ageing Strategy, Australian Farmer of the Year, McKenzie Road Cobden Issues, Nepal Project, Simpson Show.</i>

**Conflict(s) of Interest declared:** Cr Durant declared an indirect conflict of interest by close association in a matter discussed during Item 3 (Agenda Items).

**Councillor(s) left the meeting at:** Cr Durant left the meeting at 3.23 pm and returned at 3.30 pm.

**Councillor Conflict of Interest Form(s) Completed:** Yes

**Meeting close:** 5.00 pm**Note taker:** Andrew Mason

# Council

## Record of an Assembly of Councillors

**Councillor Briefing****Date:** 13 March 2018**Time:** 10.00 am**Place:** Old Chambers**Present:**

Cr Beard       Cr Brown       Cr Durant       Cr Gstrein  
 Cr Illingworth       Cr McArthur       Cr Trotter

*Cr Durant was an apology.**Cr McArthur arrived at 11.30 am.***Officers:**

Ian Gibb       Brooke Love       Andrew Mason       David Rae

Lyll Bond (Items 3 and 6)

Roland Herbert (Item 3)

Jarrod Woff, Jane Hinds (Items 4 and 5)

**Guests:**

Michael Scholtes (Item 1)

Ashley Pittard (Item 6)

**Issues Discussed:**

Item	Discussion Topic
1	12 Apostles Trail
2	Corangamite Regional Library Corporation 2018-2019 Draft Budget
3	Environment Support Grants – Guidelines Review
4	Sale of Council Land and Building Policy Review 2018
5	Property Leasing Policy Review 2018
6	Barwon South West Waste and Resource Recovery Group
7	<b>Hot Topics:</b> <i>Meeting with Shadow Roads Minister, Attendance at the NGA in Canberra and National Local Roads and Transport Congress at Uluru, Cobden Airstrip, Regional Assembly for Regional Partnership Group (13 June), Recycling Update, GOR Taskforce Update, Councillor Candidates at State and Federal Elections Policy.</i>
8	<b>Councillor Items:</b> <i>Newminster Road Drainage, Former Bookaar School Site, Cobden Racecourse Reserve Rezoning, Roadside Spraying, Derrinallum College, Port Campbell Urban Design, Rubbish Bins at Parks Victoria Site, Silage Wrap, New Telstra Pit Lids, Bond Street Cobden, Neylon Street Cobden, Road Surface Issues in Cobden, Barkly Street and The Parade Special Charge Schemes.</i>

**Conflict(s) of Interest declared:** None**Councillor(s) left the meeting at:** NA**Councillor Conflict of Interest Form(s) Completed:** Nil**Meeting close:** 4.30 pm**Note taker:** Andrew Mason



# Council

## Record of an Assembly of Councillors



### Councillor Briefing

**Date:** 14 March 2018

**Time:** 10.00 am

**Place:** Old Chambers

### Present:

Cr Beard       Cr Brown       Cr Durant       Cr Gstrein  
 Cr Illingworth       Cr McArthur       Cr Trotter

### Officers:

Ian Gibb       Brooke Love       Andrew Mason       David Rae  
Adam Taylor (Item 2)

### Guests:

Richard Riordan, David Hodgett, David Davis and advisers (Item 1)

### Issues Discussed:

Item	Discussion Topic
1	David Hodgett MP (Shadow Roads Minister) and Richard Riordan MP
2	2018-2019 Draft Budget

**Conflict(s) of Interest declared:** None

**Councillor(s) left the meeting at:** NA

**Councillor Conflict of Interest Form(s) Completed:** Nil

**Meeting close:** 5.00 pm

**Note taker:** Andrew Mason

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## 10. OTHER BUSINESS

The Mayor, Cr J. Beard, invited Councillors to raise items of other business.

The following items were submitted.

### 10.1 Windfarms and Transmission Lines within Corangamite Shire

Cr Helen Durant discussed community concerns regarding windfarm clusters and unregulated transmission lines in the Mortlake, Terang and Noorat areas, following a recent community meeting in Noorat, attended by Mr Richard Riordan MP and the National Windfarm Commissioner, Mr Andrew Dyer.

#### COUNCIL RESOLUTION

**MOVED:**            *Cr Durant*  
**SECONDED:**      *Cr Illingworth*

**That Council writes to the Minister for Planning, the Hon. Richard Wynne MP, and the Shadow Minister for Planning, the Hon. David Davis MP, expressing concern about the lack of long term planning and coordination around windfarms and their transmission lines, and request that a planned and coordinated approach be implemented as a matter of urgency.**

**CARRIED**

### 10.2 Cobden Airfield Use by Emergency Response Personnel

Cr Neil Trotter stated that the recent South West Complex Fires emergency has highlighted the value of the Cobden Airfield, with significant use by emergency response personnel in recent days. He expressed disappointment in the Minister for Planning potentially referring the proposed adjacent windfarm matter to VCAT. Cr Trotter called on the Minister not to issue a planning permit for the proposed windfarm.

### 10.3 Impact of Volunteering During Emergencies

Cr Simon Illingworth discussed the importance of remembering the impacts on families of those who volunteer during emergencies. He noted the impacts of increased call-outs on volunteer numbers and mentioned how hard it is for children when their parents go out to fight fires without knowing if they will be coming home.

## 11. OPEN FORUM

The Mayor, Cr J. Beard, invited members of the public to ask a question or make a statement.

The following items were submitted:

- Mr Frank Martin spoke about the recent fires and the community's admiration for the role of emergency services who responded so quickly, noting this has helped to build trust between the community and emergency services. He said the community was thankful for all the volunteers and for the way Council had mobilised resources to respond. Mr Martin thanked the Mayor who he said was inspirational in how she had led from the front, displaying great leadership. He commented that the recent streaming of community meetings was really beneficial. Cr Beard thanked Mr Martin for his comments.
- Mr Les Mulholland spoke in support of the motion by Cr Durant regarding windfarms and transmission lines, suggesting that some decision making powers have been taken from councils. He suggested Council lobby the State Government via the MAV. Cr Gstrein responded that she would raise the issue through MAV.
- Mr Duncan Morris thanked Council for the support of the Cobden Airport and noted that if restricted to daytime operations, he believes the airport will experience a decline in usage. He commented that if all four towers were relocated that there would still be some impact from remaining towers due to turbulence. Mr Morris called on Council to support 24 hour operations, citing the importance of the airport in emergencies.
- Mr Alan Fleming thanked Council for continuing support of Anzac Day services at Camperdown and outlined services available for the public to attend. Cr Beard asked Mr Fleming if he would please forward details to the Shire for distribution to Councillors.
- Mrs Kathryn Stubbings from Heytesbury Haven outlined their initiative for supporting veterans and their families suffering from PTSD. She said that she has been overwhelmed with support for this initiative from local businesses and has already successfully hosted one family.
- Mrs Juli Dwyer from the Cobden Information Centre stated that a free camping area including a dump point in Cobden would help to grow local tourism. She suggested that land at Tandarook Park off Tarrant Street could be suitable and invited the Mayor to attend a meeting on the site. Cr Beard agreed to meet with Mrs Dwyer.

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## 12. CONFIDENTIAL ITEMS

Nil.

Meeting Closed: 8.32 pm.

I hereby certify that these minutes have been confirmed and are a true and correct record.

CONFIRMED:

\_\_\_\_\_  
(Chairperson)

DATE:

\_\_\_\_\_