



CORANGAMITE  
SHIRE

# agenda

## CORANGAMITE SHIRE

### ORDINARY MEETING OF COUNCIL TUESDAY 17 DECEMBER 2019

To be held at the Killara Centre  
210-212 Manifold Street, Camperdown  
commencing at 7.00 pm

**COUNCIL:**

Cr Neil Trotter (South West Ward)  
MAYOR

Cr Ruth Gstrein (Central Ward)  
DEPUTY MAYOR

Cr Helen Durant (Central Ward)

Cr Wayne Oakes (Central Ward)

Cr Simon Illingworth (Coastal Ward)

Cr Lesley Brown (North Ward)

Cr Jo Beard (South Central Ward)

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# Order of Business

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## 1. PRAYER

We ask for guidance and blessing on this Council. May the true needs and wellbeing of our communities be our concern. Help us, who serve as leaders, to remember that all our decisions are made in the best interests of the people, culture and the environment of the Corangamite Shire.

Amen

## 2. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Traditional Owners of the land on which we are meeting, and pay our respects to their Elders, past and present.

## 3. APOLOGIES

## 4. DECLARATIONS OF CONFLICT OF INTEREST

## 5. CONFIRMATION OF MINUTES

### RECOMMENDATION

That the Minutes of the Corangamite Shire Ordinary Council meeting held on Tuesday 26 November 2019 be confirmed.

## 6. DEPUTATIONS & PRESENTATIONS

## 7. COMMITTEE REPORTS

## 8. PLANNING REPORTS

## 9. OFFICERS' REPORTS

## 10. OTHER BUSINESS

## 11. OPEN FORUM

## 12. CONFIDENTIAL ITEMS

**ANDREW MASON**  
**CHIEF EXECUTIVE OFFICER**

### DISCLAIMER

The advice and information contained herein is given by the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written enquiry should be made to the Council giving the entire reason or reasons for seeking the advice or information and how it is proposed to be used.

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## 6. DEPUTATIONS & PRESENTATIONS

1. Members of the public may address Council under this section of the Agenda of an Ordinary Meeting of the Council if:
  - a) The person is addressing the Council in respect to a submission on an issue under Section 223 of the *Local Government Act*, or
  - b) The person has requested that they address Council on an issue and the Mayor has agreed that they be heard.
2. Requests to address Council must be received by 5.00 pm on the day prior to the scheduled Ordinary Meeting of the Council.
3. Presentations made to Council in this section of the Agenda may not exceed five minutes in length, although Councillors may ask questions proceeding each presentation. If a presentation exceeds five minutes in length, the Mayor may request that the presenter ceases to address Council immediately.

## **7. COMMITTEE REPORTS**

Nil.

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## 8. PLANNING REPORTS

### 8.1 Planning Scheme Amendment C051 - Request for Authorisation

**Author:** Aaron Moyne, Manager Planning and Building Services

**File No:**

**Previous Council Reference:** Nil

#### **Declaration**

Chief Executive Officer – Andrew Mason

In providing this advice to Council as the Chief Executive Officer, I have no interests to disclose in this report.

Author - Aaron Moyne

In providing this advice to Council as the Manager Planning and Building Services, I have no interests to disclose in this report.

#### **Summary**

This report seeks Council's approval to request Ministerial Authorisation for Planning Scheme Amendment C051 (the Amendment).

The Amendment seeks to implement Stage 1 of the recommendations of the Corangamite Shire Rural Living Strategy (April 2019), including consequential updates to existing Township Framework Plans contained in Clause 21.06 Local Areas of the Corangamite Planning Scheme.

#### **Introduction**

The Rural Living Strategy (RLS) was adopted by Council in May 2019. The RLS supports a strategic focus on supporting population growth and investment attraction, by ensuring an adequate supply of future rural-residential land is provided within the Shire.

The RLS delivers a balance between the strong policy direction of protecting and sustainably managing productive agricultural land, against the importance of rural-residential opportunities, by capitalising on the Shire's rural-lifestyle and liveability characteristics.

The RLS provides direction for future rural-residential development within the Shire, outlining future rural-residential recommendations based on a short, medium and long-term staged implementation. A staged approach is required to coordinate future development and manage land supply.

#### **Issues**

The RLS applies a 'whole of shire' planning approach to position Corangamite Shire as a premier rural lifestyle municipality. It responds to the Shire's immediate and projected rural-residential housing needs and provides staged recommendations to enable the controlled

release of rural-residential investment opportunities. Stage 1 recommendations focus on rationalising and optimising existing rural-residential land supply. Stage 2 and 3 focus on new rural-residential development opportunities.

Amendment C051 seeks to implement the Stage 1 Recommendations of the RLS and make consequential updates to existing Township Frameworks Plans contained within Clause 21.06 Local Areas of the Corangamite Planning Scheme.

Before Council can amend its Planning Scheme, it must first seek Authorisation from the Minister for Planning in accordance with Section 8A of the *Planning and Environment Act 1987*. The Minister will consider granting Authorisation, subject to any conditions.

Once Authorisation to prepare an amendment has been obtained, Council must then give notice and exhibition of the amendment in accordance with the *Planning and Environment Act 1987*. Public exhibition of an amendment invites submissions and normally occurs for a minimum period of one (1) month.

Specifically, Amendment C051:

- Amends Clause 21.01 Municipal Profile to align with the strategic objectives contained within the RLS.
- Amends Clause 21.02 Settlement, Built Form and Heritage to align with the strategic objectives contained within the RLS.
- Amends Clause 21.06 Local Areas by introducing:
  - Revised Township Framework Plans for Camperdown, Cobden, Derrinalum, Lismore, Port Campbell, Terang, Timboon, Simpson and Skipton, which incorporate the recommendations of the RLS and mapping changes to enhance plan legibility
  - A review of the Township Land Use Framework Plan for Princetown, which incorporates mapping changes to enhance plan legibility
  - A new Township Land Use Framework Plan for Noorat.
- Rezones land affected by the Restructure Overlay (Camperdown) from the Rural Living Zone to the Farming Zone.
- Rezones land on Camperdown-Lismore Road, Lismore from the Farming Zone to the Rural Living Zone.
- Applies the Development Plan Overlay to Low Density Residential Zoned land north of Gellie Street and east of Clarke Street, Camperdown.
- Amends the schedule to the Rural Living Zone to align with the recommendations of the RLS.

A copy of the Explanatory Report and Planning Scheme Maps for the Amendment are provided under separate cover.

### **Policy and Legislative Context**

The Amendment has been prepared in accordance with:

- Corangamite Shire Rural Living Strategy (April 2019)
- *Planning and Environment Act 1987*
- Ministerial Direction No. 11 Strategic Assessment of Amendments
- Ministerial Direction on the Form and Content of Planning Schemes.

### **Internal / External Consultation**

Public consultation and stakeholder engagement were undertaken throughout the development of the RLS, involving affected landholders, general public, service authorities and government agencies.

Before formal lodgement of the Authorisation request, further direct consultation will be undertaken directly with the DELWP (Regional Planning Unit), Country Fire Authority and Environment Protection Authority to finalise the Amendment.

After Authorisation has been obtained from the Minister for Planning, a public notice and exhibition process will be undertaken, in which submissions can be made, involving:

- public display of the amendment in hard copy and online
- letters to directly affected landholders
- newspaper notices
- notices to relevant Ministers, government agencies and service authorities
- notice in the Government Gazette.

The public notice and exhibition period will occur for thirty days.

Any submissions received for the Amendment must be considered in accordance with Section 22 of the *Planning and Environment Act 1987*. Submissions which request a change to the Amendment must be considered and, where unresolved or outstanding, referred to a panel.

### **Financial and Resource Implications**

Implementation of the RLS and preparation of Amendment C051 has been funded through Council's 2019-2020 budget, including any extra administrative or resource costs.

Authorisation and subsequent approval of the Amendment will support continued opportunities for population growth and investment within the municipality, placing Corangamite Shire in strong position to support its rural townships.

The Amendment will enable clearer and more efficient planning decision making for the Shire's townships and support new rural-residential development opportunities.

### **Options**

The recommended option is for Council to consent to a request for Ministerial Authorisation to be made.

Other options include support for an Authorisation request subject to changes, or to abandon implementation of the Amendment.

### **Conclusion**

The Corangamite Shire RLS provides important direction for future rural-residential growth and development opportunities within the Shire.

Council approval is sought to request Ministerial Authorisation for the Amendment, to implement Stage 1 Recommendations and make other consequential updates to Township Land Use Framework Plan contained within Clause 21.06 Local Areas of the Corangamite Planning Scheme.



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## RECOMMENDATION

### That Council:

1. Requests authorisation from the Minister for Planning under Section 8A of the *Planning and Environment Act 1987* to prepare Planning Scheme Amendment C051.
2. Following authorisation by the Minister for Planning, proceeds with notice and exhibition of Amendment C051 as required by the *Planning and Environment Act 1987*.

### Attachments

1. Amendment C51 Explanatory Report - Under Separate Cover
2. Amendment C51 Map DPO10 Camperdown - Under Separate Cover
3. Amendment C51 Map17 Camperdown - Under Separate Cover
4. Amendment C51 Map Lismore - Under Separate Cover

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## 9. OFFICERS' REPORTS

### 9.1 Domestic Animal Management Plan Annual Review 2019

**Author:** Lyall Bond, Manager Environment and Emergency

**File No:**

**Previous Council Reference:** Nil

#### **Declaration**

Chief Executive Officer – Andrew Mason

In providing this advice to Council as the Chief Executive Officer, I have no interests to disclose in this report.

Author - Lyall Bond

In providing this advice to Council as the Manager Environment and Emergency, I have no interests to disclose in this report.

#### **Summary**

The purpose of this report is for Council to consider the issues identified during the annual review process for the Domestic Animal Management Plan 2017-2021 (the Plan) and adopt the reviewed Domestic Animal Management Plan 2017-2021.

#### **Introduction**

Council is required to develop and approve a Domestic Animal Management Plan (DAMP), as per the statutory requirements of the *Domestic Animals Act 1994*, Section 68A. The completed plan and each annual review must be provided to the Secretary of the Department of Jobs, Precincts and Regions (DJPR) in accordance with the legislation.

The structure of the DAMP must be compliant with the 2016 template provided by the Animal Welfare Victoria. DAMPs are effective for a four-year period and must be reviewed annually. Although there are many types of animals that have been domesticated, DAMPs are only applicable to dogs and cats or businesses which trade in these animals.

#### **Issues**

The Plan was adopted by Council in January 2018 after the draft Plan was advertised for public comment.

The aim of the Corangamite Shire the Plan is to provide Council with clear direction as to how it will encourage more residents within Corangamite Shire to be responsible pet owners and encourage pet owners to abide by the laws that have been put in place for the benefit of the wider community.

The Plan identifies eight key areas for action relating to:

- officer training
- registration and identification of domestic animals
- nuisance animals

- dog attacks
- dangerous, menacing and restricted breed dogs
- overpopulation and euthanasia rates
- domestic animal businesses
- annual review and reporting of the plan.

Each of the eight key areas for action contain information on the identified strategies for improvement, current situation, future objectives and service activities to be undertaken to achieve Council's priority goals over the next four years.

Many of the actions contained within the DAMP continue to provide the services already delivered by Council. Since the adoption of the Plan, a range of actions have been implemented to improve domestic animal management within Corangamite Shire including:

- implementation of a rehousing program for dogs
- increased use of social media to identify owners and return animals
- education and media relating to animal management
- increased feral cat trapping
- signage review in public areas
- microchip audits against Council records.

Since the adoption of the plan there have been a number of legislative changes which impact how the community buy and sell domestic animals and the operation of domestic animal businesses. The primary legislative change was the amendment of the *Domestic Animals Act 1994* with the *Puppy Farm and Pet Shop Act 2017*. This piece of legislation specifically included changes to:

- limit the number of fertile female dogs breeders can keep
- restrict pet shops to selling dogs and cats sourced from shelters, pounds or enrolled foster carers
- clarify the role of foster carers
- define 'recreational breeders' and 'microbreeders'
- confirm the definition of 'farm working dogs'
- introduce the animal sale permit system
- improve traceability of cats and dogs through the establishment of the Pet Exchange Register
- strengthen pet advertisement offences.

Although these changes introduce greater controls for domestic animal owners, these changes have not altered Council's overall role in domestic animal management or the strategies and actions for implementation within the plan. As a result, there are no alterations proposed in this year's annual review other than minor administrative adjustments and references to the legislative changes.

The Plan, which includes the minor administrative and legislative changes, is circulated under separate cover for Council's consideration.

### **Policy and Legislative Context**

The review of the Plan aligns with the following commitments from the 2017-2021 Council Plan.

We are committed to working towards ensuring the safety, health and wellbeing of our communities.

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Engage with and listen to our communities.

Council will provide and support a range of opportunities that support people to engage in healthy and active lifestyles, the arts, recreation and sport.

Improve the health and wellbeing of our community.

Improve the appearance of our towns and public spaces.

The review of the Plan meets Council's responsibilities as per the statutory requirements of the *Domestic Animals Act 1994*, Section 68A.

### **Internal / External Consultation**

Council's Local Laws unit has undertaken the review of the Plan based on feedback received from the community, legislative changes and feedback received from DJPR.

### **Financial and Resource Implications**

The review of the Plan has not resulted in amendments other than administrative and legislative changes that do not alter the financial or resource implications for Council. Existing actions identified within the Plan will continue to be considered through Council's normal budget processes over the life of the Plan.

### **Options**

Council may decide to adopt the revised Plan. Alternatively, Council may decide to request further review of the Plan before being considered again by Council.

### **Conclusion**

The Domestic Animal Management Plan 2017-2021 guides the direction for domestic animal management within the Corangamite Shire. It has been reviewed as required under the *Domestic Animals Act 1994*. The Plan aims to improve the standard of domestic animal management while also meeting the needs and expectations of the community.

## **RECOMMENDATION**

**That Council adopts the revised Domestic Animal Management Plan 2017-2021.**

### **Attachments**

1. Domestic Animal Management Plan 2017-2021 Reviewed December 2019 - Under Separate Cover

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## 9.2 Innovation and Entrepreneur Program Allocation

**Author:** Rory Neeson, Manager Growth and Engagement

**File No:**

**Previous Council Reference:** Nil

### Declaration

Chief Executive Officer – Andrew Mason

In providing this advice to Council as the Chief Executive Officer, I have no interests to disclose in this report.

Author - Rory Neeson

In providing this advice to Council as the Manager Growth and Engagement, I have no interests to disclose in this report.

### Summary

The purpose of this report is for Council to approve the allocation of funds for Council's 2019-2020 Innovation and Entrepreneur Program (IEP).

### Introduction

The aim of the IEP is to encourage businesses (both new and existing) located in the Corangamite Shire to undertake innovative and/or entrepreneurial works to their business, that will have a positive impact on both the business and economic activity in the Shire.

The program was open to all small businesses located in the Shire (or planning to re-locate to the municipality within three months of applying for the grant) that have an ABN, have 20 or fewer full-time equivalent employees and no outstanding debts with Council.

### Issues

The IEP opened for applications on 25 September 2019 and closed on 8 November 2019.

To apply for funding as part of the program, applicants were required to complete an application form and provide all required supporting documentation as well as an understanding the program guidelines, ensuring they were aware of what information was required by Council to be completed as part of the program.

The criteria established for the program are:

- the project
- innovation and uniqueness
- economic benefits
- timeframe and project readiness
- correct documentation.

Following the application period, 18 applications to the program were received requesting \$74,336 of funding, with the overall value of works proposed totalling \$224,933.71.

The applications to the program were evaluated based on the program's assessment criteria. Results of these evaluations were then ranked from highest to lowest to provide the recommendation for businesses to be funded (provided under separate cover).

The value of applications for funding exceeds the budget allocation of \$50,000.

The businesses that have not been recommended for funding were unsuccessful due to their application leading to a lower score when evaluated against the IEP criteria or the application not meeting the requirements of the program.

Applications received include a variety of projects such as construction and refurbishing of business premises, installation of information technology equipment, development of digital retail sales and the purchase of tools, materials and equipment for both new and existing businesses.

The applications recommended for funding are as follows:

<b>Applicant</b>	<b>Purpose</b>	<b>Amount</b>
Keayang Maar Vineyard	Development and construction of a cellar door and retail outlet for new vineyard.	\$ 5,000.00
ABecketts Creek Cooperage	Development and construction of a new cooperage business.	\$ 5,000.00
REAL: Pizza, Pasta & Salads	Refurbishment to area as part of new restaurant, providing dedicated space for workshops.	\$ 2,093.37
Terang Fitness	Installation of a virtual group fitness studio.	\$ 5,000.00
Snout in the Trough	New dining option with extended trading, use of outdoor space, increased capacity, safety upgrades and equipment.	\$ 4,329.81
Timboon Fine Ice Cream	Materials for construction of footbridge to support business connection, access and safety.	\$ 4,952.20
Martin's Timber & Hardware	Development of e-commerce through introduction of digital and social media sales.	\$ 5,000.00
Poole Plumbing	Purchase of equipment and staff training to expand business service offering.	\$ 2,245.62
Camperdown WellNest	Construction of a secure outdoor area with children's play space to rear of café.	\$ 5,000.00
Mogulnet	Purchase of IT equipment to support business co-working and meeting hire space.	\$ 5,000.00
Bridges Metal Works	Purchase of tools to support new business startup.	\$ 5,000.00

### **Policy and Legislative Context**

The IEP is compliant with the IEP Policy that was adopted by Council in September 2019 as well as meeting all the requirements of Council's Grants Policy.

The program aligns with Council's Economic Development Strategy 2017-2021.

The program is consistent with the following Council Plan 2017-2021 strategies as part of the Vibrant Economy, Agriculture and Tourism theme:

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We value the importance of local business to our economy and the overall prosperity of Corangamite Shire.

Maintain our competitive advantage as an “investment friendly” council and a leader in local economic development.

### **Internal / External Consultation**

Following the adoption of the 2019-2020 Budget and the IEP Policy, extensive external consultation about the program has occurred across the Shire.

The program has been the subject of media releases, advertisements in Council’s Noticeboard in the Warrnambool Standard as well as all three Western District Newspapers and has been included as an item in a weekly radio interview. Radio interviews covering the program have also occurred on ABC Radio, 3CS and 3YB.

The program was also been advertised through Council’s social media channels and via the monthly Corangamite E-News.

### **Financial and Resource Implications**

The Innovation and Entrepreneur Program has a \$50,000 budget allocation in the 2019-2020 budget to create a fund for businesses to apply to as part of the program.

Businesses have applied on a \$1:\$1 basis to complete projects with the amount capped at \$5,000 per business.

### **Options**

Council may consider the following options for the allocation of funds under the Innovation and Entrepreneur Program:

1. Allocate funds of \$48,621 to 11 applicants.
2. Re-evaluate grant applications and consider funding alternative applications.
3. Not allocate funding through the program.

### **Conclusion**

The Innovation and Entrepreneur Program provides new and existing businesses from across the Shire with an incentive to complete innovative and entrepreneurial projects within their businesses.

The program aims to positively impact both the business and broadly economic activity within the Shire. The program provides support for businesses to complete project works, while making the process of applying to the program as simple as possible.

The program also helps address a funding gap that has been identified regarding the funding availability to support small business start-up and growth.

## RECOMMENDATION

**That Council allocates funds of \$48,621.00 (exc. GST) to 11 Innovation and Entrepreneur Program applicants as below:**

<b>Business Name</b>	<b>Town</b>	<b>Funding</b>
Keayang Maar Vineyard	Dixie	\$ 5,000.00
ABecketts Creek Cooperage	Brucknell	\$ 5,000.00
REAL: Pizza, Pasta & Salads	Port Campbell	\$ 2,093.37
Terang Fitness	Terang	\$ 5,000.00
Snout in the Trough	Camperdown	\$ 4,329.81
Timboon Fine Ice Cream	Timboon	\$ 4,952.20
Martin's Timber & Hardware	Cobden	\$ 5,000.00
Poole Plumbing	Derrinallum	\$ 2,245.62
Camperdown WellNest	Camperdown	\$ 5,000.00
Mogulnet	Camperdown	\$ 5,000.00
Bridges Metal Works	Simpson	\$ 5,000.00
<b>TOTAL</b>		<b>\$ 48,621.00</b>

### Attachments

1. Innovation and Entrepreneur Grant Program Applications 2019-2020 - Under Separate Cover



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## 9.3 Higher Mass Limit Load Increases on Local Roads

**Author:** John Kelly, Manager Assets Planning

**File No:**

**Previous Council Reference:** 23 July 2019, Item 9.5

### Declaration

Chief Executive Officer – Andrew Mason

In providing this advice to Council as the Chief Executive Officer, I have no interests to disclose in this report.

Author - John Kelly

In providing this advice to Council as the Manager Assets Planning, I have no interests to disclose in this report.

### Summary

Council has received a request and an application via the National Heavy Vehicle Regulator (NHVR) for a grain cartage contractor and a meat cartage company to operate Higher Productivity Freight Vehicles on various Shire local roads at up to 79.5 tonnes total mass.

### Introduction

High Productivity Freight Vehicles (HPFV) such as B-Doubles and Higher Mass Limit (HML) vehicles are important to the efficiency of the freight task in Corangamite Shire. The larger capacity of these vehicles reduces the number of vehicles required for a given amount of freight.

Allowing higher mass on a truck with A-Double configuration will reduce the overall number of movements required by smaller, less road friendly, heavy vehicle combinations accessing the local road network. It will also improve productivity for industry without significantly increasing the overall wear on road surfaces arising from vehicles entering/exiting the local road network.

Council currently permits higher mass limits of 68.5 tonnes generally across its local road network with the exception of roads where access, topography and other conditions restrict vehicle movement and/or the infrastructure is not considered conducive to carrying the loads of the vehicles.

Access to the local road network should be considered where it can be demonstrated by consistent assessment that these vehicles can operate safely with other traffic and where road infrastructure is suitable.

### Issues

Approving an increase in the mass limits on local roads where appropriate supports the local industry productivity and in turn will improve the local economy as well as reduces the administrative burden for transport operators.

Council has received via the NHVR an application from Midfield Meat Transport Pty Ltd to increase the mass limit of its fleet of 35m long A-Double vehicles on Old Geelong Road north of Camperdown, which forms part of its Warrnambool to Melbourne route, from the currently approved 68.5 tonnes to 79.5 tonnes.

Also, Council has been requested by S & S Henderson Transport to increase the mass limit from the currently approved 68.5 tonnes to 79.5 tonnes on Kurweeton Road from its depot to the Hamilton Highway and on Foxhow Berrybank Road from the Hamilton Highway to the Graincorp facility just north of the railway line. This is to enable a proposed 28m long A-Double to be used by the business for cartage on these roads during the peak harvest.

Whilst these vehicles are longer than a 26m B-Double, an extra axle group in the vehicles makes the individual axle loadings on the road less than that of a B-Double with HML of 68.5 tonnes.

Council's Assets Planning team has assessed each local road application on its merits. The assessment for the higher mass limit increases have taken into consideration, but not limited to, the following:

- the HPFV's ability to interact with surrounding traffic
- the HPFV's ability to interact with the infrastructure and road environment
- dimensions of the road such as its width and length of stretches of road
- location of infrastructure on or near the road pavement
- usual traffic conditions of the road – such as what vehicles use the road eg: school buses
- the use of properties near the road – for example does the road pass a property used by vulnerable road users such as children
- sight distances for other road users
- clearance zones for the road
- the results of road safety assessments, audits and road accident history
- load capacities of bridge, major culverts and road pavements.

With the criteria, assessments have been made by Council officers as to the suitability or otherwise of each of these roads to cater for the increase in mass limits. The roads assessed as suitable for the increases are shown on the attached map.

Details on the axle loadings on proposed A-Double with higher mass limit increases are provided under separate cover.

### **Policy and Legislative Context**

An increase of HML of vehicles on local roads within Corangamite Shire is dependent on the truck operators obtaining a permit issued by the NHVR. Within the process the NHVR refers the permit application to Council officers for consent.

Council's Heavy Vehicle Access Policy, adopted in June 2017, stipulates that Council approval will be sought if a requested increase in the HML of vehicles on the Shire's local roads is considered warranted.

This report aligns with the key theme in the Council Plan 2017-2021 as follows:

Vibrant Economy, Agriculture and Tourism.

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We value the importance of local business to our economy and the overall prosperity of Corangamite Shire.

### **Internal / External Consultation**

As part of the assessment of the suitability of the local roads for mass limit increases discussions have taken place with the applicants, the vehicle designers and VicRoads. The assessments have taken into consideration where there are existing school bus routes on the roads.

### **Financial and Resource Implications**

#### **Options**

Council has the option of either approving or rejecting the applications for mass limit increases on its roads.

#### **Conclusion**

Council officers have assessed the applications for increases to the higher mass limit for HPFVs to 79.5 tonnes on various local roads in Corangamite Shire. Those roads that are recommended for an increase to the limits to improve local industry productivity and efficiency are shown on the attached map.

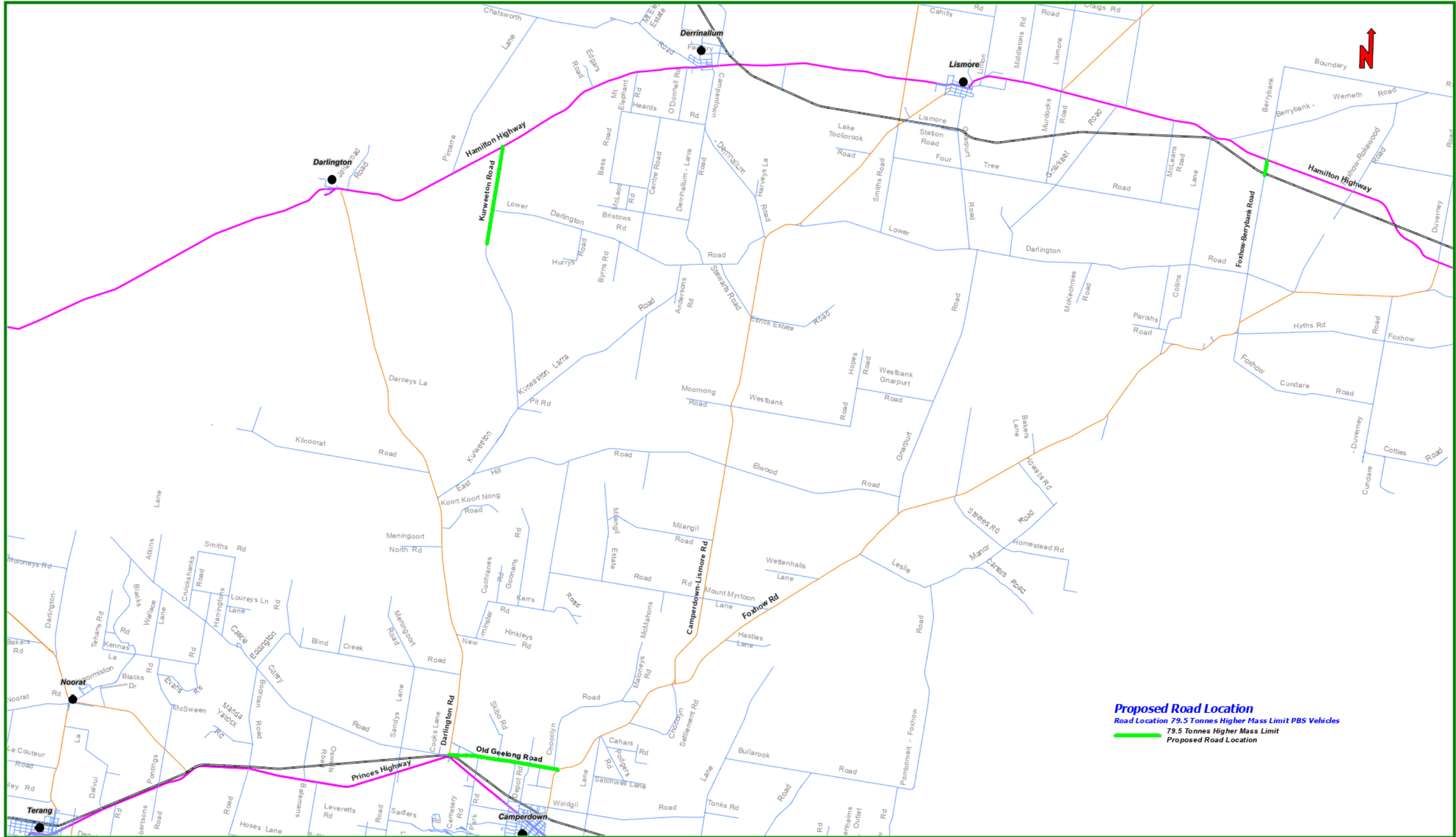
### **RECOMMENDATION**

**That Council approves the increase of higher mass limit to 79.5 tonnes for High Productivity Freight Vehicles travelling on the local roads within Corangamite Shire which are deemed as suitable for an increase as follows:**

- (a) Old Geelong Road**
- (b) Foxhow Berrybank Road (section from Hamilton Hwy to Graincorp Facility only)**
- (c) Kurweeton Road (section from Hamilton Hwy to 4.1km south of Highway only).**

#### **Attachments**

1. Map of Roads with Proposed 79.5 tonnes Higher Mass Limits
2. Axle Loading Details for A Double Vehicle with 79.5 HML - Under Separate Cover



**Proposed Higher Mass Limit Road approvals for 79.5 tonnes Higher Mass PBS Vehicles**

Office: Asset Planning	File Location: H:\gis\Neil\Roads\Mass Limit Roads\79.5 Tonnes Proposed Road Approvals.WOR
Author: Neil B	Projection: MGA54 GDA94
Date: 4/12/2019	Scale: 1:150,000



**Disclaimer**  
 This map is a representation of the information currently held by Corangamite Shire Council. While every effort has been made to ensure the accuracy of the product, Council accepts no responsibility for any errors or omissions.  
 Any feedback on omissions or errors would be appreciated.

**About this Document**  
 This map has been created for the purpose of showing basic locality information over Corangamite Shire Council.  
 Property boundary line network data is supplied by State Government.  
 Any error should be reported to the GIS Section, Corangamite Shire Council.

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## 9.4 2020011 Twelve Apostles Trail Stage 1 Timboon to Port Campbell Detailed Design

**Author:** Brooke Love, Director Works and Services

**File No:**

**Previous Council Reference:** Nil

### Declaration

Chief Executive Officer – Andrew Mason

In providing this advice to Council as the Chief Executive Officer, I have no interests to disclose in this report.

Author - Brooke Love

In providing this advice to Council as the Director Works and Services, I have no interests to disclose in this report.

### Summary

This report seeks Council approval to award Contract 2020011 Twelve Apostles Trail Stage 1 – Timboon To Port Campbell Detailed Design to preferred tenderers Thompson Berrill Landscape Design P/L for the lump sum amount of \$224,569 (exc. GST).

### Introduction

Council has undertaken a competitive tender process to recruit a suitably qualified and experienced consultant to lead the detailed design development for the Twelve Apostles Trail Stage 1 from Timboon to Port Campbell.

The Twelve Apostles Trail Timboon to Port Campbell section provides a vital link for the local community, businesses in Port Campbell and Timboon, and visitors to the region. It unlocks the capacity to access the coast from the train in Camperdown. It also unlocks the opportunity for cycling product development as an extension to the Camperdown Timboon Rail Trail and presents a unique point of difference for a trail in this region.

The trail will be designed to target people of varying physical ability and experience. It will encourage families, people of all ages and less confident cyclists or walkers to enjoy the outdoors supporting the health and wellbeing of Corangamite residents.

Through the detailed design development, a solution for the trail and specific components with consideration of the following key issues is expected to be achieved:

- cultural heritage management planning, native vegetation impacts and offsets
- minimising the need for infrastructure and road crossings
- visitor safety and minimising interfaces with roads where possible
- best practice design for trail surface, crossing treatments, bridges and other structures
- trail directional signage
- points of interest and area information signage
- Universal Design Principles
- detailed cost estimate.

This project follows previous technical planning and advocacy effort from Councillors and Council staff and will position the project as ‘investment ready’ enabling Council to seek external funding support to commence construction.

Seven submissions were received from six tenderers. An evaluation of the tenders was undertaken in accordance with Council’s Procurement Policy and the tender evaluation criteria. A summary of issues is provided in the section below with further details provided in the technical evaluation report attached under separate cover.

**Issues**

A panel of suitably qualified and experienced Council staff undertook an independent evaluation of the submissions in accordance with the specified criteria. A panel meeting was held to validate the evaluations, aggregate the scores and provide a recommendation of award for Council’s resolution.

All tenders were deemed compliant except for an “Alternate Tender” which proposed an alternate methodology which the panel deemed to present subsequent potential risks (both reputational and financial) to Council. The submission was therefore deemed non-conforming and was not considered further for evaluation.

The evaluation was undertaken in two stages including primary evaluation of submissions and evaluation following request for additional information as identified by the evaluation panel. An aggregate of the scores for each of the conforming tender submissions, against the criteria and with the applied weighting, following the secondary evaluation is provided in Table 1 below.

Tenderer		1. Tenderer	2. Tenderer	3. Tenderer	4. Tenderer	5. Thompson Berrill Landscape Design P/L	6. Tenderer
<b>Criteria</b>	<b>Weighting</b>	<b>Score out of 5</b>					
<b>Value for Money</b>	40%	2.6	4.1	3.9	2.7	4.1	2.7
<b>Skills Experience and Qualifications</b>	30%	4.8	0.5	3.6	3.4	4.6	4.8
<b>Demonstrated Performance</b>	15%	4.8	0.0	4.0	2.8	4.5	4.8
<b>Timelines</b>	10%	5.0	0.0	4.8	4.8	0.5	4.8
<b>Local Content</b>	5%	0.5	0.0	0.0	0.0	0.3	0.0
<b>Total with applied weighting</b>	100%	73.7%	39.0%	74.5%	59.5%	74.7%	74.1%
<b>Ranking</b>		4	6	2	5	1	3

**Table 1: Aggregate Submission Assessment**

All tenderers demonstrated capacity and capability to deliver on the project however some demonstrated more experience with trail design development than others. Each submission had a clear approach and methodology to the project however there was variation in the type, amount and resource allocation to the consultation stage. There was also a varied level of experience, by years and/or type of projects, in the project team assigned to the project.

The tendered lump sum fee also varied considerably with a difference of \$271,085 between the lowest and highest tenderer.

Tenderer	Tendered Amount (exc. GST)
Tenderer 1	\$416,085
Tenderer 2	\$145,000
Tenderer 3	\$232,177
Tenderer 4	\$370,000
Thompson Berrill Landscape Design P/L	\$224,569
Tenderer 6	\$407,940

**Table 2: Tendered Lump Sum**

Thompson Berrill Landscape Design P/L were considered to provide the best value to Council having regard to:

- the capacity and capability to deliver the project
- the approach to design and community consultation/stakeholder engagement
- resourcing and experience of personnel responsible for delivery of key tasks
- methodology and clarity of timelines, and
- price.

**Policy and Legislative Context**

The contract for Twelve Apostles Trail Stage 1 – Timboon To Port Campbell Detailed Design was advertised and assessed in accordance with the *Local Government Act 1989*, Council’s Procurement Policy and the tender evaluation criteria.

The awarding of this contract is in keeping with Council’s Plan 2017-2021 under several key themes:

Council will demonstrate high levels of ethical behaviour and corporate governance standards.

Council will make budgetary decisions that ensure Council remains in a strong financial position now and into the future.

Increase the economic value of the food and fibre sector within Corangamite Shire.

Support and facilitate the development of the visitor economy.

Council will provide and support a range of opportunities that support people to engage in healthy and active lifestyles, the arts, recreation and sport.

Improve the health and wellbeing of our community.

Whilst the total tendered amount by the preferred consultant (\$247,025.90 incl. GST) is within the Chief Executive Officer’s delegation limit of \$250,000 under Council’s Procurement Policy, it was considered prudent by Council’s Probity Officer that Council consider and award this contract and provide for the delegation of any potential variations to the contract sum, in the event that a variation to the project scope is required.

**Internal / External Consultation**

In accordance with Section 186 of the *Local Government Act 1989*, the tender was advertised in the Herald Sun and Warrnambool Standard. The contract was also advertised on Council’s website.

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An evaluation panel was established to assess the submissions against the evaluation criteria. Each member of the panel who conducted the evaluation was considered to have appropriate experience to undertake the evaluation and indicated they had no conflict of interest to declare.

As a part of the delivery of this project consultation will be undertaken with key agencies and stakeholders including landowners, business and community. A communique has been developed to provide information on the vision for the trail and, specifically, this stage of the project. A communication plan will be developed with the successful tenderer.

### **Financial and Resource Implications**

Council has allocated \$1.034million in its 2019-2020 budget to the Twelve Apostles Trail Stage 1 project as a part of a two-year staged approach. A further \$666,000 has been forecast in 2020-2021 towards the second year of construction of the trail. The total trail construction is estimated to be \$6.1million with funding from state and federal governments anticipated.

Key deliverables under this contract are incorporated into the 2019-2020 budget allocation hence the tendered amount of \$247,025.90 incl GST is within Council's budget. The remaining budget is Council's allocation towards the first year of the anticipated staged construction of the trail.

The best value for Council is not always necessarily reflected by the lowest price. Best value can also be achieved by procuring from a contractor who may have a higher lump sum but has provided demonstrated experience and capability to undertake the project as per the specification. This has been taken into consideration in the panel review.

Any variations will be considered in accordance with Council officer delegations as per the Procurement Policy.

### **Options**

Council may choose to award the contract or may choose not to award the contract.

### **Conclusion**

The tender has sought suitably qualified and experienced consultants to undertake detailed design of the Twelve Apostles Trail Stage 1 Timboon to Port Campbell. Six submissions were considered eligible for evaluation. Following an evaluation of each of the tenders received it is considered that the best value and most satisfactory outcome for Council will be achieved by awarding the contract to Thompson Berrill Landscape Design P/L.



## **RECOMMENDATION**

### **That Council:**

- 1. Awards Contract 2020011 Twelve Apostles Trail Stage 1 – Timboon To Port Campbell Detailed Design to Thompson Berrill Landscape Design P/L for the amount of \$224,569 (exc. GST).**
- 2. Enters into a consultancy agreement with Thompson Berrill Landscape Design P/L and provide a Letter of Award (subject to satisfactory agreement between the parties).**
- 3. Delegates to the Chief Executive Officer authority to approve any variations to the contract sum within the existing budget.**

### **Attachments**

1. Declarations of No Conflict of Interest Evaluation Panel Twelve Apostles Trail Detailed Design - Under Separate Cover
2. Technical Evaluation Report Twelve Apostles Trail Detailed Design - Under Separate Cover

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## 9.5 Great Ocean Road Regional Tourism - Council Board Appointment

**Author:** Penny MacDonald, Executive Services and Governance Coordinator

**File No:**

**Previous Council Reference:** Nil

### Declaration

Chief Executive Officer – Andrew Mason

In providing this advice to Council as the Chief Executive Officer, I have no interests to disclose in this report.

Author - Penny MacDonald

In providing this advice to Council as the Executive Services and Governance Coordinator, I have no interests to disclose in this report.

### Summary

This report is for Council to appoint a representative to the Board of Great Ocean Road Regional Tourism Ltd, following the resignation from the Board of Cr Simon Illingworth.

### Introduction

Great Ocean Road Regional Tourism Ltd (GORRT) was established in 2013 with the support and recognition of Tourism Victoria and the five local government councils of the south-west region, for the purpose of leading the development, marketing and management of tourism for the region.

Membership of the GORRT Board consists of representatives from each participating council as well as industry/skill-based directors. A council representative may be a senior officer, Councillor or other appropriate person. It is important to recognise that the Board is a company limited by guarantee, so Directors have a fiduciary responsibility to act in the best interest of the company. Directors are appointed for either a one, two or three year term.

### Issues

Council first appointed Cr Illingworth as its representative to the GORRT Board in February 2019 and reappointed him to the position at the November 2019 meeting. Since that time, Cr Illingworth has resigned from the Board, requiring Council to appoint a new representative.

Mr Andrew Mason has previously represented Council on the GORRT Board (from 2013 until 2019) and has indicated his willingness to return to the position for a period of up to three years.

### Policy and Legislative Context

Appointment of a representative to the GORRT Board is consistent with the following objective and strategy in the Council Plan:

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Council will build strong and effective partnerships with key stakeholders including peak organisations and the State and Federal Governments.

Support and facilitate the development of the visitor economy.

#### **Internal / External Consultation**

Cr Illingworth has notified the Chief Executive Officer of his resignation from the GORRT Board, which was accepted by GORRT Ltd.

#### **Financial and Resource Implications**

There are no cost implications associated with the appointment of a Council representative to the GORRT Board. Expenses related to attending Board meetings will be met within the existing budget.

#### **Options**

Council may choose to appoint Mr Andrew Mason as its representative to the GORRT Board for a period of one, two or three years. Instead, Council may choose to appoint an alternative Council representative to the Board.

#### **Conclusion**

Council is required to appoint a new representative to the Great Ocean Road Regional Tourism Board, following the resignation of Cr Simon Illingworth. Mr Andrew Mason has indicated he is willing to represent Council to the GORRT Board for a period of up to three years.

#### **RECOMMENDATION**

**That Council appoints Mr Andrew Mason as its representative to the Board of Great Ocean Road Regional Tourism Ltd for a period of one year.**

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## 9.6 Council to Council Staff Delegation

**Author:** Penny MacDonald, Executive Services and Governance Coordinator

**File No:**

**Previous Council Reference:** Nil

### Declaration

Chief Executive Officer – Andrew Mason

In providing this advice to Council as the Chief Executive Officer, I have no interests to disclose in this report.

Author - Penny MacDonald

In providing this advice to Council as the Executive Services and Governance Coordinator, I have no interests to disclose in this report.

### Summary

The purpose of this report is for Council to review its Instrument of Delegation to Council Staff dated 27 July 2017.

### Introduction

The *Local Government Act 1989*, as well as other legislation, provides for the appointment of delegates to act on behalf of Council. This is required because Council is a legal entity composed of Councillors that can only act by resolution at a Council meeting or through others acting on its behalf. Officers with delegated powers and functions are able to make day to day decisions on behalf of Council, ensuring Council's services are delivered effectively and in a timely manner.

Council subscribes to the Maddocks Delegation Service for information on changes to legislation twice a year, to ensure instruments of delegation are accurate.

### Issues

Council delegates a range of powers, functions and duties directly to members of Council staff. The delegations are made to positions not individuals, and ensures staff are adequately empowered to undertake their roles and legislation compliance is maintained. Financial delegations to staff are reviewed annually through the Procurement Policy.

The attached Instrument of Delegation from Council to Council Staff has been updated to incorporate:

- scaling back of delegated duties and powers under the *Cemeteries and Crematoria Act 2003* and *Cemeteries and Crematoria Regulations 2015* to reflect the status of the Kilnoorat Cemetery as a Class B cemetery not carrying out burials
- changes to the *Planning and Environment Act 1987*, particularly due to new legislation relating to Public Land Contributions and Distinctive Areas and Landscapes
- an addition to the *Food Act 1984* relating to written orders for temporary or mobile food premises

- the addition of a *Local Government Act 1989* provision delegating to the Chief Executive Officer the ability to declare a cladding rectification charge
- updating of position titles.

### **Policy and Legislative Context**

Section 98 of the Act enables Council to delegate powers through an Instrument of Delegation.

Review of the Council to Council Staff Instrument of Delegation is consistent with the Council Plan 2017-2021 commitment and objectives:

We are committed to ensuring the ethical behaviour of Councillors and staff, maintaining good governance and remaining financially sustainable.

Council will demonstrate high levels of ethical behaviour and governance standards.

Council will deliver value for money by ensuring that services are required and delivered efficiently and sustainably.

### **Internal / External Consultation**

This Instrument of Delegation has been prepared based on advice from Maddocks Delegations Service. Senior officers and relevant Council staff have been consulted regarding the changes. Staff will be provided with a copy of the updated Instrument once it comes into effect.

### **Financial and Resource Implications**

There are no financial implications associated with reviewing the Instrument of Delegation from Council to Council Staff. Staff undertake delegated duties within current budget allocations.

### **Options**

Council may delegate various powers, duties and functions to Council staff as outlined in the attached Instrument of Delegation, or choose to make further changes prior to issuing the delegation.

### **Conclusion**

Council, as a legal entity, is only capable of making decisions by resolution, and therefore delegates various powers, duties and functions to Council staff to enable day to day decisions to be made. A review of the Council to Council Staff Instrument of Delegation has been undertaken and updated to ensure ongoing legislative compliance.

## **RECOMMENDATION**

**In the exercise of the powers conferred by section 98(1) of the *Local Government Act 1989* (the Act) and all other legislation referred to in the attached instrument of delegation, Council resolves that:**

1. **There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached Instrument of Delegation to members of Council staff, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that instrument.**

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2. **The Instrument comes into force immediately the common seal of Council is affixed to the Instrument.**
  3. **On the coming into force of the Instrument all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked.**
  4. **The duties and functions set out in the Instrument must be performed, and the powers set out in the Instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.**
  5. **The common seal be affixed to the Instrument.**

**Attachments**

1. S6 Instrument of Delegation Council to Council Staff 2019 - Under Separate Cover
2. S6 Instrument of Delegation Council to Council Staff - Under Separate Cover

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## 9.7 Change of Council Meeting Date October 2020

**Author:** Penny MacDonald, Executive Services and Governance Coordinator

**File No:**

**Previous Council Reference:** Nil

### Declaration

Chief Executive Officer – Andrew Mason

In providing this advice to Council as the Chief Executive Officer, I have no interests to disclose in this report.

Author - Penny MacDonald

In providing this advice to Council as the Executive Services and Governance Coordinator, I have no interests to disclose in this report.

### Summary

This report relates to the rescheduling of the ordinary Council meeting in October 2020, due to the local government general elections on 24 October 2020.

### Introduction

At its meeting on 22 November 2016, Council determined its meeting dates for the duration of its term of office. In October 2019, the Victorian Electoral Commission released its proposed timeline for the 2020 general council elections. Due to the date of the election and the extended period that postal votes may be received, it is necessary to move the October 2020 Council meeting forward by one week.

### Issues

The October 2020 Council meeting has been scheduled for 27 October 2020. However, election day for the council general elections is scheduled to be 24 October 2020, and the last date on which postal votes may be received has been extended to 12 noon on 30 October 2020. As such, the meeting on 27 October 2020 needs to be brought forward by one week to 20 October 2020.

### Policy and Legislative Context

Under the *Local Government Act 1989*, Council is empowered to set its ordinary Council meetings at a time, date and frequency that it determines.

The rescheduling of the October 2020 meeting is consistent with the following 2017-2021 Council Plan commitment and objective:

We are committed to ensuring the ethical behaviour of Councillors and staff, maintaining good governance and remaining financially sustainable.

Council will demonstrate high levels of ethical behaviour and governance standards.

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### **Internal / External Consultation**

Preparations for the 2020 local government elections are underway, with an officer attending an information session hosted by the Victorian Electoral Commission (VEC). The VEC has issued a draft service plan which includes a postal election timeline for the 2020 council general elections. The draft plan has been reviewed by officers and key dates noted.

### **Financial and Resource Implications**

There are no financial implications associated with moving the October 2020 Council meeting.

### **Options**

Council is required to move its ordinary meeting on 27 October 2020, due to the council general elections scheduled to be held on 24 October 2020.

### **Conclusion**

Preparations for the 2020 council general elections are in progress, with the postal election timeline now available from the Victorian Electoral Commission. The October 2020 ordinary Council meeting has been scheduled for 27 October 2020, however it should be brought forward by one week to 20 October 2020. This is due to the election being held on 24 October 2020, and postal votes able to be received up until 12 noon on 30 October 2020.

### **RECOMMENDATION**

**That Council reschedules its ordinary meeting in October 2020 to Tuesday 20 October 2020, due to the council general elections.**



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## 9.8 Records of Assembly of Councillors

**Author:** Andrew Mason, Chief Executive Officer

**File No:**

**Previous Council Reference:** Nil

### Declaration

Chief Executive Officer – Andrew Mason

In providing this advice to Council as the Chief Executive Officer, I have no interests to disclose in this report.

### Summary

This report documents the Assembly of Councillors to be reported since the last Ordinary Meeting of Council on 26 November 2019.

### Introduction

The *Local Government Act 1989* (the Act) requires that records of meetings which constitute an Assembly of Councillors be tabled at the next practicable meeting of Council and be incorporated in the minutes of the Council meeting.

### Issues

An 'Assembly of Councillors' is defined in the Act as a meeting at which matters are considered that are intended or likely to be the subject of a Council decision or subject to the exercise of a delegated authority and which is either of the following:

- a meeting of an advisory committee where at least one Councillor is present, or
- a planned or scheduled meeting that includes at least half the Councillors and at least one Council officer.

Typical meetings classed as an Assembly of Councillors at Corangamite Shire include Councillor briefings, advisory committees and planning site inspections. However, from time to time additional records may be reported in accordance with the Act.

Section 80A of the Act requires that a record must be kept of an Assembly of Councillors which lists:

- the Councillors and members of Council staff attending
- the matters considered
- disclosures of conflict of interest (if any are made)
- whether a Councillor left the meeting after making a disclosure.

Records of an Assembly of Councillors are documented by a Council officer present at a meeting designated as an Assembly of Councillors. Responsibility for the maintenance of records associated with Assembly of Councillors rests with the Chief Executive Officer.

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### **Policy and Legislative Context**

Tabling of the records of Assembly of Councillors ensures Council is compliant with the Act. In addition, this report is consistent with the Council Plan 2017-2021 objective that “Council will demonstrate high levels of ethical behaviour and governance standards”.

### **Conclusion**

The records documenting the below Assembly of Councillors are attached:

- Councillor Briefing 26 November 2019
- Meeting with Minister Somyurek 5 December 2019
- Planning Inspection 10 December 2019
- Councillor Briefing 10 December 2019.

### **RECOMMENDATION**

**That Council accepts the attached Records of Assembly of Councillors.**

### **Attachments**

1. Record of an Assembly of Councillors Councillor Briefing 26 November 2019
2. Record of an Assembly of Councillors Meeting with Minister Somyurek 5 December 2019
3. Record of an Assembly of Councillors Planning Site Inspection 10 December 2019
4. Record of an Assembly of Councillors Councillor Briefing 10 December 2019

# Council

## Record of an Assembly of Councillors



**Councillor Briefing**

**Date:** 26 November 2019

**Time:** 1.45 pm

**Place:** Killara Centre

**Present:**

- Cr Beard                       Cr Brown                       Cr Durant                       Cr Gstrein  
 Cr Illingworth                       Cr Oakes                       Cr Trotter

**Officers:**

- Ian Gibb                       Brooke Love                       Andrew Mason                       David Rae

Katie Hearn (Item 1)

Lyall Bond and Sharna Whitehand (Item 2)

Rory Neeson (Item 4)

**Guests:**

Emma Mahoney CEO and Carly Dennis Women’s Health BSW (Item 1)

Aaron Sinnott and Rob Van Den Eynde Camperdown Football Netball Club (Item 3)

**Issues Discussed:**

Item	Discussion Topic
1	Family Violence Prevention
2	Summer Preparedness 2019-2020
3	Colac Football Netball Club Loan Guarantee
4	Innovation and Entrepreneur Program
5	<b>Hot Topics:</b> <i>Agenda Items, Review of Election Period (Caretaker) Policy, Skipton GP, Roads Congress, GOR Authority, Local Government Bill, Port Campbell Play Space, Regional Partnership, VPA Housing Strategy, Coalition Landfill Policy, Local Sports Infrastructure Fund.</i>
6	<b>Councillor Items:</b> Footpaths in Derrinallum, Mt Noorat Walking Track Opening, McKinnons Bridge road Conditions, Burrupa Road Weed Spraying, International Driver Marketing, Gas Program, Beach Energy Shut Down, Emergency Plus App, National whip Cracking Champion, Timboon Kindergarten Anniversary, Powercor Pole Replacement, Timboon Recreation Reserve

**Conflict(s) of Interest declared:** Nil.

**Councillor(s) left the meeting at:** NA

**Councillor Conflict of Interest Form(s) Completed:** NA

**Meeting close:** 6.00 pm

**Note taker:** Andrew Mason

# Council

## Record of an Assembly of Councillors



### Councillor Briefing

**Date:** 5 December 2019

**Time:** 4.05 pm

**Place:** Old Chambers

### Present:

Cr Beard                       Cr Brown                       Cr Durant                       Cr Gstrein  
 Cr Illingworth                       Cr Oakes                       Cr Trotter

### Apologies:

*Cr Oakes, Cr Illingworth, Cr Gstrein and Cr Durant*

### Officers:

Ian Gibb                       Brooke Love                       Andrew Mason                       David Rae  
Penny MacDonald

### Guests:

The Hon. Adem Somyurek, Minister for Local Government and Minister for Small Business,  
Mr Colin Morrison and Ms Hannah Wood.

### Issues Discussed:

Item	Discussion Topic
1	Meeting with the Minister and discussion of sector issues.

**Conflict(s) of Interest declared:** Nil.

**Councillor(s) left the meeting at:** NA

**Councillor Conflict of Interest Form(s) Completed:** NA

**Meeting close:** 4.55 pm

**Note taker:** Andrew Mason

# Planning Inspection

## Record of an Assembly of Councillors



**Date:** 10 December 2019

**Time:** 9.10 am

**Location:** 85-89 Manifold Street, Camperdown

**Application No:** PP2016/045.A

**Present:**

Cr Beard                       Cr Brown                       Cr Durant                       Cr Gstrein  
 Cr Illingworth                       Cr Oakes                       Cr Trotter

*Cr Gstrein was an apology*

**Officers:**

- Ian Gibb
- Melanie Osborne

**Applicant:**

*SHA Premier Constructions Pty Ltd was an apology*

**Objectors/Attendees:**

- Sylvia Walton
- Geoffrey Daffy
- Denise Daffy
- Marina Bowman
- Keith Donnelly

**Issues Discussed:**

- Application summary and overview
- Objectors concerns and questions
- Assessment criteria
- Planning assessment process and reporting

**Conflicts of Interest declared:** Nil

**Meeting close:** 9.30 am

**Note taker:** Melanie Osborne

# Council

## Record of an Assembly of Councillors



**Councillor Briefing**

**Date:** 10 December 2019

**Time:** 10.00 am

**Place:** Killara

**Present:**

- Cr Beard                       Cr Brown                       Cr Durant                       Cr Gstrein
- Cr Illingworth                       Cr Oakes                       Cr Trotter

*Cr Illingworth left at 12.45 pm*

**Officers:**

- Ian Gibb                       Brooke Love                       Andrew Mason                       David Rae

Katie Hearn (Items 1, 2 and 5)

Christine Dewhurst (Item 2)

Rory Neeson and Samantha Fox (Item 4)

Kim Mitchem (Item 5)

**Guests:**

Mark Brennan, SWPCP (Item 1)

Jan Barrett, Barrett Enterprises (Item 2)

Liz Price, GOORT (Item 3)

Debbie Moerkerk, DET (Item 5)

Bev McArthur, MLC (Item 6)

**Issues Discussed:**

Item	Discussion Topic
1	Update Municipal Public Health and Wellbeing Plan 2017-2021
2	Family Day Care Review 2019 – Confidential
3	Great Ocean Road Future of Visitor Servicing
4	Better Approvals Project
5	Update 3YO Kindergarten Reforms 2019
6	Meeting with Bev McArthur MLC
7	Hot Topics <i>Regional Partnerships, Gender Equity, Cobden SES, Director Sustainable Development, Christmas Breakup, Acting CEO, Staffing Update, GOORT Update, Budget, Planning Enforcement.</i>
8	Councillor Items <i>Indigenous Trees in Curdie St, Pit Cover in Manifold St, Corangamite Regional Library Service Update, MAV Board Update, Disability Access Manifold St, Youth Fest, Community Planning Reference, Skipton Skate Park, Lismore Indigenous Garden, Great South Coast Group.</i>

**Conflict(s) of Interest declared:** Nil.

**Councillor(s) left the meeting at:** NA

**Councillor Conflict of Interest Form(s) Completed:** NA

**Meeting close:** 4.20 pm

**Note taker:** Andrew Mason

## 10. OTHER BUSINESS

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## 11. OPEN FORUM

Members of the public are very welcome to make statements or ask questions relevant to Corangamite Shire at the Open Forum section of Council meetings.

To assist with the smooth running of the meeting, we ask that you raise a maximum of two items at a meeting and please follow this procedure:

1. Wait until the Mayor asks if there are any items in Open Forum and invites you to speak.
2. Stand if you are able and introduce yourself.
3. Speak for a maximum of five minutes.

We will undertake to answer as many questions as possible at a meeting and if we cannot answer a question at the meeting we will provide a written response no later than five working days after the Council meeting.



## **12. CONFIDENTIAL ITEMS**

Nil.