Corangamite Shire Municipal Emergency Animal Welfare Plan 2012

Amendments Table

Page	Description	Date approved by MEMPC
	Version 1 of Animal Welfare Plan adopted	3 April 2012

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Appendices

Acronyms

Refer to Victorian Emergency Animal Welfare Plan.

Glossary

Refer to Victorian Emergency Animal Welfare Plan.

1.   Purpose

This Municipal Emergency Animal Welfare Plan has been produced pursuant to Section 20 (1) of the *Emergency Management Act 1986* and assists in the management of animal welfare during an emergency. The plan has been developed with reference given to the *Victorian Emergency Animal Welfare Plan.*

2.   Scope

Flood, fire and emergency animal disease have been identified in the Municipal Emergency Management Plan's risk register as having a high risk which could impact the welfare of companion animals and livestock within the Corangamite Shire. Consequently, this plan has been developed to guide local emergency animal welfare arrangements for these risks with emphasis given to:

- Identification of affected animals
- Management of evacuated animals at Emergency Relief Centres
- Management of stray or roaming animals
- Animal welfare assessment
- Veterinary treatment and triage
- Humane destruction or salvage slaughter
- Carcass disposal
- Provision of emergency pet food, livestock fodder and water
- Coordination of donations and offers of assistance

3.   Audit

The *Municipal Emergency Animal Welfare Plan* is a sub-plan of the Municipal Emergency Management Plan prepared under Section 20 (1) of the *Emergency Management Act 1986* and as such is subject to the audit provisions as detailed in Section 20A of the *Emergency Management Act 1986.*

4.   Aim and objectives

The aim of the Municipal Emergency Animal Welfare Plan is to define agreed arrangements for the management of emergency animal welfare within the Corangamite Shire including:

- Roles and responsibilities of key agencies and stakeholders
- Operational interactions between key agencies and stakeholders
- Resources (personnel, facilities, equipment, services) to be used in the delivery of animal welfare services.

The overarching objective of the Plan is to:

- contribute to enhanced public safety and community resilience within the Corangamite Shire through effective planning and management of animals in emergencies; and
- ensure animals within the Corangamite Shire are better considered and protected from suffering during and immediately following emergencies.

5. Plan Activation

The MERO will activate the Plan following advice from the MERC or the DPI. Triggers for plan activation may include:

- opening of a Municipal Emergency Relief Centre;
- carcass disposal need; and/or
- donated fodder or stock water supply need

In large scale emergencies, the MERO will oversee the implementation of the plan in consultation with the DPI MECC Liaison or DPI Animal Welfare Liaison Officer assigned to the emergency.

6. Roles and Responsibilities

Municipal Emergency Resource Officer (MERO)

- Refer to Corangamite Shire MECC Operating Guidelines

Municipal Recovery Manager (MRM)

- Refer to Corangamite Shire MECC Operating Guidelines

Rangers/Local Laws Officers

- Provide housing and transport for pets.
- Coordinate with Camperdown Livestock Selling Centre staff for the provision of housing and care of larger animals such as cows, horses and other farm animals.

Manager Economic Development & Tourism

- To ensure that the Camperdown Livestock Selling Centre is available for the housing of displaced animals.
- Ensure that staff are rostered on at the Livestock Centre to deal with displaced animals.

Camperdown Livestock Selling Centre staff

- Stock management

Emergency Relief Centre Manager

- Ensure that animals arriving at the Emergency Relief Centre are registered (see Appendix 3 - *Register of Animals Received*).
- Coordinate with the Rangers/Local Laws Officers for the provision of housing and transport of pets.
- Coordinate with Livestock Selling Centre staff for the housing of larger animals
- Ensure adequate accommodation and care is available for animals that may need to remain at the Emergency Relief Centre.
- Ensure animals at the Emergency Relief Centre are adequately restrained and kept separate from the public and relief centre personnel.
- Ensure that when animals leave the Emergency Relief Centre, the name and contact details of the person collecting the animal are recorded.

7. Operational Arrangements

Preparedness:

- Council will ensure information in this plan is reviewed and updated annually.
- The provision of animal welfare will be considered at MEMPC meetings.

Prevention:

- Council will ensure information in this plan is reviewed and updated annually.
- Provide accurate and up to date pet ownership information.
- Encourage residents to include provisions for animal and pet management in their fire plans.
- Ensure that actions within the Domestic Animal Management Plan are in place.

Response / Relief:

- In the event of an emergency impacting on animals, an appointed DPI MECC Liaison Officer or DPI Animal Welfare Liaison Officer will interact with the MERO to ensure animal welfare arrangements are in place.
- Council will ensure that Relief Centres are appropriately staffed to accept and handle companion animals.

Recovery:

- Longer term animal welfare needs will be documented and addressed through Municipal Recovery Plans

8. Emergency animal welfare services

8.1 Identification of affected animals

Corangamite Shire will aim to identify impacted companion animals and will work with DPI in the identification of impacted livestock.

8.2 Management of displaced animals

Corangamite Shire's policy on managing evacuated animals that arrive at the emergency relief centre is to register them as per the procedure at Appendix 2.

After registration:

- large animals (cows, horses etc.) will be accommodated at the Camperdown Livestock Selling Centre.
- smaller animals (dogs, cats, rabbits etc.) will be accommodated at the municipal pound located at Terang.

Local Laws Officers have trailers and cages available to transport smaller animals. Owners of larger stock may have to arrange their own stock transport.

If the above management plan is not a viable option, provisions will be made to accommodate smaller animals at the Emergency Relief Centre, separate from the public until such time as alternative accommodation can be arranged. (**Restricted breed dogs cannot be accommodated at the ERC).**

8.3 Veterinary Treatment

Where veterinary treatment is required, Corangamite Shire has an agreement with local vets to ensure that an on call service is available (see Appendix 2).

8.4 Emergency containment of stray or roaming animals

Corangamite Shire will deal with stray or roaming animals in line with its existing protocols and safety procedures.

8.5 Emergency Fodder

Where emergency fodder is made available, Corangamite Shire will work with the VFF and DPI in the establishment of distribution sites.

8.6 Emergency Water

In the event that emergency stock water is required, provisions of water will be made on an as needs basis. Council has the ability to undertake this service if required.

8.7 Donations

Donations will be directed to animal welfare agencies. Or if a donations centre is established, donations will be taken to there.

8.8 Coordination of carcass disposal

Where carcass disposal cannot be undertaken on the affected property, Corangamite Shire will establish a central disposal system at the Naroghid Landfill.

9.   Information sharing

To ensure comprehensive assessment of animals impacted by an emergency, animal owner/carer details may need to be provided to animal welfare support agencies or organisations. This enables the delivery of urgent services to affected individuals and their animals. Corangamite Shire agrees to manage and share information in accordance with the principles of the Information Privacy Act 2000, its own privacy policies, and guidelines provided by the Office of the Victorian Privacy Commissioner (Info Sheet 02.10). Where information is disclosed, Council will attach a written note to the relevant file as to why the information was released and to whom.

10.   Process for requesting additional resources

- Where required Council will draw on resources from other municipalities and organisations in the delivery of animal welfare services.
- Requests for supplementary resources will be consistent with the principles described in the Municipal Emergency Management Plan and in accordance with the MAV resource sharing protocol.

Appendices

Appendix 1 – Contact Information

Service	Organisation/ Business Name	Contact Name/Role	Phone	Email
Municipal Emergency Animal Welfare Team				
Animal Welfare Unit Team Leader	Corangamite Shire Local Laws	Rob McLaughlin (Senior Ranger / Local Laws Officer)	0408 330 807	
Deputy Animal Welfare Team Leader	Corangamite Shire Local Laws	Warren Stewart (Ranger / Local Laws Officer)	0419 561 049	
Identification of affected animals				
Livestock identification	DPI (NLIS)	Paul Tulk (Senior Animal Health Officer)	(03) 5557 5806 (BH) 0409 976 711 (AH)	paul.tulk@dpi.vic.gov.au
Livestock identification	Corangamite Shire Local Laws	Rob McLaughlin Warren Stewart	0408 330 807 0419 561 049	
Pet identification	Corangamite Shire Local Laws	Rob McLaughlin Warren Stewart	0408 330 807 0419 561 049	
Management of displaced animals				
Shelters				
Pounds	Corangamite Shire Local Laws	Rob McLaughlin Warren Stewart	0408 330 807 0419 561 049	
Boarding establishments	South Purrumbete Boarding Kennels		(03) 5594 5200	
Animal transport providers		Tony Chisholm	(03) 5593 1875 0407 530 767	
Cage hire/traps	Corangamite Shire Local Laws	Rob McLaughlin Warren Stewart	0408 330 807 0419 561 049	
Animal welfare assessment				
Livestock & companion animal impacts	DPI	Paul Tulk (Senior Animal Health Officer)	(03) 5557 5806 (BH) 0409 976 711 (AH)	paul.tulk@dpi.vic.gov.au
Wildlife impacts	DSE	George O'Dwyer	(03) 5233 5563 (BH) 0408 233 220	george.odwyer@dse. vic.gov.au
	Parks Victoria	Will Cox	(03) 5598 6382 (BH) 0409 805 196 (AH)	wcox@parks.vic.gov.au
Animal destruction				
Livestock & companion animal	DPI	Paul Tulk (Senior Animal Health Officer)	(03) 5557 5806 (BH) 0409 976 711 (AH)	paul.tulk@dpi.vic.gov.au
	Corangamite Shire Local Laws	Rob McLaughlin Warren Stewart	0408 330 807 0419 561 049	

Wildlife impacts	DSE	George O'Dwyer	(03) 5233 5563 (BH) 0408 233 220	george.odwyer@dse. vic.gov.au
	Parks Victoria	Will Cox	(03) 5598 6382 (BH) 0409 805 196 (AH)	wcox@parks.vic.gov.au
Veterinary Practices / Triage				
Veterinary Practices	Camperdown Veterinary Centre		(03) 5593 1077 (24Hrs)	
Veterinary Practices	Cobden Veterinary Clinic		(03) 5595 1534 (BH) (03) 5593 1077 (AH)	
Veterinary Practices	Hampden Veterinary Clinic		(03) 5595 1100 (24 Hrs.)	
Veterinary Practices	Terang Veterinary Clinic		(03) 5592 2111 (24Hrs.)	
Veterinary Practices	Timboon Veterinary Group		(03) 5558 6666	
Wildlife Carers		Lyn Faull (Derrinallum)	(03) 5597 6543	
Wildlife Carers		Kirsa Veal (Kolora)	(03) 5592 7254 0418 808 100	
Wildlife Carers		Ann Fraser (Peterborough)	(03) 5598 5422	
Wildlife Carers		Lisa Kensit & Helen Toop (Timboon)	(03) 5598 3288	
Triage support	RSPCA	Hugh Robinson (Inspector)	(03) 5223 1435 0425 787 224	
Carcass Disposal				
Transport	Victorian Petfood Processor		03) 5593 1986 (24 Hrs.)	
Landfill Sites	Naroghid Landfill	Mark Rantall	0417 119 289	
Knackeries	Victorian Petfood Processor		(03) 5593 1986 (24 Hrs.)	
Approvals	EPA		(03) 5226 4825 1800 444 004	southwest.region@ epa.vic.gov.au
Water Supplies				
Water Authority	Wannon Water (Camperdown)		(03) 5557 4300 (24 Hrs.)	
	Wannon Water (Warrnambool)		(03) 5564 7600 (BH) (03)5561 4966 (AH)	
	Central Highlands Water	Chris McPhan	(03) 5230 3100 (BH) 1800 061 514 (03) 5320 3203 (AH)	cmcphan@chw.net.au

Donated fodder supplies				
Victorian Farmers Federation			1300 882 833	www.vff.org.au
Animal welfare groups				
Neighbouring Local Government Contacts				
	Colac Otway Shire	Wendie Fox (Municipal Emergency Management Coordinator)	(03) 5232 9490 0407 841 325	Wendie.Fox@ colacotway.vic.gov.au
	Golden Plains Shire	Richard Trigg (Municipal Emergency Manager)	(03) 52207111	
	Moyne Shire	John Brown (Municipal Emergency Manager)	(03) 5568 0555 0407 504 590	
	Pyrenees Shire	Andrew Leach (Director Assets & Development – MERO)	(03) 5349 1100	
	Warrnambool City Council	Peter Robertson (Director of Infrastructure)	(03) 5559 4868 1300 003 280	
Other				
Pest Removers				

Appendix 2 – Processing incoming animals at the Emergency Relief Centre

1. Secure the animal (preferably in a cage or on a leash).
2. Record details of the person presenting the animal in the Register of Animals Received.
3. Scan the animal for a microchip and search for any identifiers such as tags or tattoos.
4. Complete identification process:
   a. Take pictures of the animal and note photo number on the register of animals received.
   b. Record breed and sex of the animal.
   c. Identify the animal with a neck tag or other appropriate form of ID.
   d. If owned or the owner is known, record details of ownership, alternatively record location where animal found.
5. Prepare Animal ID card to stay with the animal with the ID number of the animal and owner name (if known). Use this card to record notes on the management of the animal, such as medical treatment or when the animal was fed or walked.
6. Have the animal assessed by appropriately skilled person and processed as necessary.
7. Record details of the departure of all animals from the ERC, including hospitalisation and deaths, on the register of animals received. Ensure the name and contact details of persons collecting animals are put on the register.
8. Transfer information from the register of animals received to the central database as soon as practical.

Appendix 3 - Register of Animals Received

Date & time received	Name of person presenting animal	Contact details	If not owner, location found	Animal type	Sex	ID marks & microchip details	Photo number	ID number	Release date & time	Released to whom (contact details)	Entered into data base Y/N

Appendix 4 – Relief centre operations for the processing of animals

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┌─────────────────────┐
│ MERO or MRM requests│
│ animal management at│
│ relief centre.      │
└──────────┬──────────┘
           │
           ▼
┌─────────────────────┐
│ MERO notifies Manager│
│ Economic Development │
│ & Tourism and Local  │
│ Laws Officers        │
└──────────┬──────────┘
           │
           ▼
┌─────────────────────┐
│ Liaise with Relief  │
│ Centre Manager      │
│ regarding the       │
│ placement of cages, │
│ feed & equipment.   │
└──────────┬──────────┘
           │
           ▼
┌─────────────────────┐
│ Animal arrives at   │
│ Relief Centre       │
└─────────────────────┘
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With owner, assess immediate needs

Complete animal register and tag animal

Animal to be accommodated by Council. → No → Animal remains with owner

Yes

Allocate location or cage for animal at facility

Transfer to Livestock Selling Centre or Pound

Animal to be discharged

Complete register & recover tag.