



# Request for Secondary Consent

(Application for minor amendment to endorsed plans)

Fee \$250.00 or \$150.40 for VicSmart

## APPLICANT DETAILS

Name: \_\_\_\_\_

Organisation (if applicable): \_\_\_\_\_

Postal Address: \_\_\_\_\_

\_\_\_\_\_

Contact No.: \_\_\_\_\_ Email: \_\_\_\_\_

## ADDRESS OF LAND

Number: \_\_\_\_\_ Street/Road: \_\_\_\_\_

Town: \_\_\_\_\_

Title details (e.g. lot and plan number) \_\_\_\_\_

## PLANNING PERMIT DETAILS

Permit Number: \_\_\_\_\_ Date Issued: \_\_\_\_\_

Use/Development (what permit allows): \_\_\_\_\_

\_\_\_\_\_

Has use/development commenced?  Yes  No

If so, to what stage? \_\_\_\_\_

\_\_\_\_\_

## PROPOSED CHANGES TO PLANS

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

This application must be accompanied by a copy of all plans that are affected by the amendment/s being requested.

## REASON FOR THE AMENDMENT/S

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**Please Note:** a secondary consent is not approved automatically as Council must consider a range of criteria, including whether the proposed changes conflict with what the permit allows or its conditions, would it be beyond the ambit of discretion of the original approval or would potentially cause material detriment and required advertising. In such cases the secondary consent process may not be used and an Application to Amend a Planning Permit should be made to Council under section 72 of the *Planning and Environment Act 1987*.

## DECLARATION

I declare that all the information on this form is true and correct and that the owner/s (if not myself) has been notified of and consents to this request for an amendment to endorsed plans.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***This form must be signed. Remember it is against the law to provide false or misleading information, which could result in a fine or cancellation of the permit.***

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